



FORT LAUDERDALE/BROWARD EMA  
**BROWARD HIV HEALTH SERVICES PLANNING COUNCIL**  
AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS  
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020  
(954) 561-9681 • FAX (954) 561-9685

## Community Empowerment Committee Meeting

Tuesday, May 2, 2023 - 3:00 to 5:00 PM

**LOCATION: Broward Regional Health Planning Council**

Click Below to Join the meeting via WebEx

<https://browardregionalhealthplanningcouncil.my.webex.com/browardregionalhealthplanningcouncil.my/j.php?MTID=m3188deffe91b1f559c49e603d3069809>

*This meeting is audio and video recorded.*

Chair: Shawn Tinsley • Vice Chair: Irvin Wilson

Purpose: The Community Empowerment Committee (CEC) serves as a bridge between the HIV Health Services Planning Council and people with HIV in Broward. It encourages the involvement of individuals living with and affected by HIV/AIDS in the Council process. It informs and solicits the participation of individuals infected and affected with HIV/AIDS in the planning, priority setting, and resource allocation processes.

Quorum for this meeting is 6

## AGENDA

### ORDER OF BUSINESS

- I. Call to Order/Establishment of Quorum
- II. Welcome from the Chair
  - a. Meeting Ground Rules
  - b. Statement of Sunshine
  - c. Introductions & Abstentions
  - d. Moment of Silence
- III. **ACTION:** Approval of Agenda for May 2, 2023
- IV. **ACTION:** Approval of Minutes from March 7, 2023
- V. Public Comment
- VI. Standard Committee Items
  - a. Action Item: Debrief on *Navigating Housing Services for PWH Community Conversation, April 19, 2023*, at 7:00 pm and participation in the Black AIDS Advisory Group Gala (**Handout A**); *Work Plan Activity 1.1: Engage consumers in town halls/listening sessions*.
  - b. Action Item: Debrief on *April 4, 2023*, at 1:00 pm with the Black AIDS Advisory

Group at the FL Health Department; *Work Plan Activity 1.1: Engage consumers in town halls/listening sessions.*

- c. Action Item: CEC Listening Session (**Handout B**); Continue the discussion on topics for CEC listening sessions within the community, specifically for Consumers to discuss their experiences navigating the Fort Lauderdale/Broward EMA's system of care; *Work Plan Activity 1.1: Engage consumers in town halls/listening sessions.*

VII. New Business

- a. **Action Item:** CEC Priority Rankings (**Handout C**) -1.) Receive a presentation on Consumer Involvement Prioritizing Ryan White Services.
- b. **Action Item:** Service Category Presentation- Receive a presentation on Ryan White Part A Service Categories. (**Handout D**)
  - i. *Work Plan Activity 1.3: Educate CEC members on HIVPC & Ryan White Part A.*
- c. **Action Item:** CEC members will rank the Ryan White Part A service categories for the March 1, 2024 – February 28, 2025, fiscal year. (**Handout E**)
  - i. *Workplan 1.2: Priority rank Part A and MAI Service Categories and send recommendations to PSRA annually.*

VIII. Public Comment

IX. Agenda Items for Next Meeting

- a. Next Meeting Date: June 6, 2023, at 3:00 p.m. LOCATION: Broward Regional Health Planning Council
- b. Agenda Items for Next Meeting
  - i. CEC Listening Session

X. Announcements

XI. Adjournment

*For a detailed discussion on any of the above items, please refer to the minutes available at:*

[HIV Planning Council Website](#)

*Please complete your [meeting evaluation](#).*

*Three Guiding Principles of the Broward County HIV Health Services Planning Council*  
*• Linkage to Care • Retention in Care • Viral Load Suppression •*

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

Mission: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV

continuum of care to ensure fiscal responsibility and increase community support and commitment.



Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Tim Ryan • Hazelle P. Rogers • Michael Udine

[Broward County Website](#)



# HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.



# CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.



# KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa esklizif pou fè moun tande-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesèsè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posesyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.

## Acronym List

ACA: The Patient Protection and Affordable Care Act 2010  
ADAP: AIDS Drugs Assistance Program  
AETC: AIDS Education and Training Center  
AHF: AIDS Health Care Foundation  
AIDS: Acquired Immuno-Deficiency Syndrome  
ART: Antiretroviral Therapy  
ARV: Antiretrovirals  
BARC: Broward Addiction Recovery Center  
BCFHC: Broward Community and Family Health Centers  
BH: Behavioral Health  
BISS: Benefit Insurance Support Service  
BMSM: Black Men Who Have Sex with Men  
BRHPC: Broward Regional Health Planning Council, Inc.  
CBO: Community-Based Organization  
CDC: Centers for Disease Control and Prevention  
CDTC: Children's Diagnostic and Treatment Center  
CEC: Community Empowerment Committee  
CIED: Client Intake and Eligibility Determination  
CLD: Client Level Data  
CM: Case Management  
CQI: Continuous Quality Improvement  
CQM: Clinical Quality Management  
CTS: Counseling and Testing Site  
DCM: Disease Case Management  
DOH-Broward: Florida Department of Health in Broward County  
eHARS: Electronic HIV/AIDS Reporting System  
EIIHA: Early Intervention of Individuals Living with HIV/AIDS  
EFA: Emergency Financial Assistance  
EMA: Eligible Metropolitan Area  
FDOH: Florida Department of Health

FPL: Federal Poverty Level  
FQHC: Federally Qualified Health Center  
HAB: HIV/AIDS Bureau  
HHS: U.S. Department of Health and Human Services  
HICP: Health Insurance Continuation Program  
HIV: Human Immunodeficiency Virus  
HIVPC: Broward County HIV Planning Council  
HMMS: Hispanic Men who have Sex with Men  
HOPWA: Housing Opportunities for People with AIDS  
HRSA: Health Resources and Service Administration  
HUD: U.S. Department of Housing and Urban Development  
IW: Integrated Workgroup  
IDU: Intravenous Drug User  
JLP: Jail Linkage Program  
LPAP: Local AIDS Pharmaceutical Assistance Program  
MAI: Minority AIDS Initiative  
MCDC: Membership/Council Development Committee  
MCM: Medical Case Management  
MH: Mental Health  
MNT: Medical Nutrition Therapy  
MOU: Memorandum of Understanding  
MSM: Men Who Have Sex with Men  
NBHD: North Broward Hospital District (Broward Health)  
NGA: Notice of Grant Award  
NHAS: National HIV/AIDS Strategy  
NOFO: Notice of Funding Opportunity  
nPEP: Non-Occupational Post Exposure Prophylaxis  
NSU: Nova Southeastern University  
OAHS: Outpatient Ambulatory Health Services  
OHC: Oral Health Care  
PE: Provide Enterprise



PLWH: People Living with HIV  
PLWHA: People Living with HIV/AIDS  
PrEP: Pre-Exposure Prophylaxis  
PRISM: Patient Reporting Investigating Surveillance System  
PROACT: *Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH-Broward's treatment adherence program.*  
PSRA: Priority Setting & Resource Allocations  
QI: Quality Improvement  
QIP: Quality Improvement Project  
QM: Quality Management  
QMC: Quality Management Committee  
RSR: Ryan White Services Report  
RWHAP: Ryan White HIV/AIDS Program  
RWPA: Ryan White Part A  
SA: Substance Abuse  
SBHD: South Broward Hospital District (Memorial Healthcare System)  
SCHIP: State Children's Health Insurance Program  
SDM: Service Delivery Model  
SOC: System of Care  
SPNS: Special Projects of National Significance  
STD/STI: Sexually Transmitted Diseases or Infection  
TA: Technical Assistance  
TB: Tuberculosis  
TGA: Transitional Grant Area  
VA: United States Department of Veteran Affairs  
VL: Viral Load  
VLS: Viral Load Suppression  
WMSM: White Men who have Sex with Men  
WICY: Women, Infants, Children, and Youth

## Frequently Used Terms

**Recipient:** Government department designated to administer Ryan White Part A funds and monitor contracts.

**Planning Council Support (PCS) Staff/‘Staff’:** Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

**Clinical Quality Management (CQM) Support Staff:** Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

**Provider/Sub-Recipient:** Agencies contracted to provide HIV Core and Support services to consumers.

**Consumer/Client/Patient:** A person who is an eligible recipient of services under the Ryan White Act.



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# Community Empowerment Committee

**Tuesday, March 7, 2023 - 3:00 PM**

**Location: Broward Regional Health Planning Council and Virtual Meeting via [WebEx](#)**

## DRAFT MINUTES

CEC Members Present: S. Tinsley (Chair), L. Robertson, R. Bhrangger, W. Marcoviche, V. Biggs, R. Shore, H. Franks, D. Gunion, I. Wilson (Vice Chair)

Members Absent: K. Hayes

Members Excused: None

Ryan White Part A Recipient Staff Present: G. James, J. Roy, S. Cook

Planning Council Support Staff Present: Dr. G. Martinez, M. Patel

Guests Present: None

### Call to Order, Welcome from the Chair & Public Record Requirements

The CEC Chair called the meeting to order at 3:05 p.m. The CEC Chair welcomed all meeting attendees that were present. Attendees were notified that the CEC meeting is based on Florida's "Government-in-the-Sunshine Law and meets reporting requirements, including the recording of minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the CEC Chair, Committee members, Recipient Staff, PCS & CQM Staff, and guests by roll call, and a moment of silence was observed.

### Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

### Meeting Approvals

The approval for the March 7, 2023, agenda of the Community Empowerment Committee meeting with amendments was proposed by *R. Bhrangger*, seconded by *W. Marcoviche*, and passed unanimously. The approval for the minutes of the February 7, 2023, meeting was proposed by *V. Biggs*, seconded by *R. Shore*, and approved with no further corrections.

**Motion #1: *R. Bhrangger*, on behalf of the CEC, made a motion to approve the March 7, 2023, Community Empowerment Committee agenda with amendments. The motion was seconded by *W. Marcoviche* and adopted unanimously.**

**Motion #2: *V. Biggs*, on behalf of the CEC, made a motion to add a new business item, The Statewide Gay Men's Summit. The motion was seconded by *W. Marcoviche* and adopted**

unanimously.

**Motion #3: V. Biggs, on behalf of the CEC, made a motion to approve the February 7, 2023, Community Empowerment Committee meeting minutes as presented. The motion was seconded by R. Shore and adopted unanimously.**

#### Standard Committee Items

As the schedule for the CEC Listening Sessions was being reviewed, members continued the discussion topics within the community, specifically for Consumers to discuss their experiences navigating the Fort. Lauderdale/Broward EMA's system of care. Work Plan Activity is to engage consumers in town halls/listening sessions.

Next, S. Tinsley reviewed the CEC Listening sessions calendar. Upcoming events include the National Women and Girls HIV/AIDS Awareness Day on March 11, 2023. Volunteers are needed to help set up this event. On April 4, 2023, CEC representatives will make a presentation about the HIVPC and CEC activities to the Black AIDS Advisory Group at the Health Department. On April 19, 2023, the HOWPA National Fair Housing Month: Housing Conversation will be held with HOWPA and Housing Representatives as panelists. Vaccine Awareness Day is currently under the planning phase, with a tentative date of May 18, 2023, with possible webinars with NIH, SFAETC, or USF. Leather-In-Kink event is currently in the planning phase. V. Biggs recommended the weekend of Pride for the Wilton Manors to host the event.

**Motion #4: V. Biggs, on behalf of the CEC, made a motion to host Leather-In-Kink on June 16, 2023. The motion was seconded by W. Marcoviche and adopted unanimously.**

#### Unfinished Business

None.

#### New Business

V. Biggs discussed the plan for the Statewide Gay Men's Summit at the end of the year. The three tentative dates are October 19<sup>th</sup>-21<sup>st</sup>, 2023; October 26<sup>th</sup>-28<sup>th</sup>, 2023; or November 2<sup>nd</sup>-4<sup>th</sup>, 2023. Scholarships will be offered to individuals who attend. Topics should be addressed from a community standpoint dealing with gay men's health. Ideas on how to structure the summit and further information are ongoing and will be discussed in the next meeting.

#### Recipient's Report

There was no Recipient's report for this meeting.

#### Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

#### Agenda Items for Next Meeting

CEC members will join the BAAG meeting on April 4, 2023, at 1:00 p.m. at the Florida Department of Health and via WebEx Videoconference.

#### Announcements

- V. Biggs shared that Bear in the Alley will be held at Wilton Manors on March 11, 2023. Vaccines and HIV self-testing kits will be given out by the Holy Cross. V. Biggs also shared about Health, Wealth, and Small Business Expo for Oakland Park on March 14, 2023. Lastly, the Broward College Health and Wellness Fair will be hosted on March 26, 2023.

#### Adjournment

There being no further business, the meeting was adjourned at 4:01 p.m.

CEC Attendance for CY 2023

Consumer	PLMHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date	3	7	7										
1	1	0	1	Bhrangger, R.	X	X	X										
0	1	0	2	Biggs, V.	X	X	X										
0	0	0	3	Franks, H.	X	X	X										
0	0	0	4	Gunion, D.	X	X	X										
1	1	0	5	Marcoviche, W.	X	X	X										
0	1	0	6	Robertson, L.	X	X	X										
0	0	1	7	Ruffner, A., V. Chair	A	A											
0	0	0	8	Shore, R.	X	X	X										
0	0	0	9	Wilson, I.	X	X	X										
1	1	0	10	Jackson, S., Chair	X	X	X										
1	0	1	11	Hayes, Kendra	X	X	A										
<b>Quorum = 6</b>					10	10	9										

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
CX - canceled due to quorum	R - removal letter

Community Empowerment Committee Meeting Minutes – March, 2023  
 Minutes prepared by PCS Staff

<p>CEC's Community Conversations Series – HOPWA Housing Event: Navigating Housing for PLWHA</p>	<p>Date: April 19, 2023 7pm to 9pm</p> <p>Location: Virtual through Zoom, and In-Person at World AIDS Museum</p> <p>Host: Dr. Rob Shore</p> <p>Guest: Panelists</p> <ul style="list-style-type: none"> <li>• <b>Rachel Williams (virtual)</b> – City of Ft. Lauderdale – Housing &amp; Community Development Manager</li> <li>• <b>Stacy Hyde – (In person)</b> – Broward House – President, CEO</li> <li>• <b>Ebonni Chrispin – (virtual)</b> – AHF – Legislative Affairs &amp; Community Engagement Director</li> <li>• <b>Wismy Cius (In person)</b> – Broward County Health Department – Senior Program/Project Coordinator</li> <li>• <b>Vernal McDonald</b> – (HOPWA consumer)</li> <li>• <b>Geneva Aneus</b> – (HOPWA consumer)</li> <li>• <b>Sharon Cook</b> – (HOPWA consumer)</li> <li>• <b>Peter Greaves</b> – (HOPWA consumer)</li> <li>• <b>Kendra Hayes</b> – (HOPWA consumer)</li> </ul> <p>In Person &amp; Virtual Attendance: 26 people</p>
<p>Topics that were discussed:</p>	<ul style="list-style-type: none"> <li>• Why is housing important for Person Living with HIV/AIDS (PLWHA) and how do housing and HIV intersect?</li> <li>• Special characteristics of housing in relation to PLWHA</li> <li>• Each panelist discussed how their organization is addressing the housing needs of PLWHA and any innovative solutions offered by their organization during the planning stage.</li> <li>• Professional Panelists gave advice to PLWHA struggling to find housing.</li> <li>• Consumer Panelists highlighted their own experiences with housing - what has worked, where are they still</li> </ul>

	struggling, and gave advice for others needing housing
Recommendations:	<ul style="list-style-type: none"> <li>• Advocate for yourself by contacting local legislators regarding actions being taken to address the housing concern.</li> <li>• Make sure you are registered to vote and actually engage in the process of voting in all local, state, and national elections.</li> <li>• Housing organizations and tenants should have better working relationships with landlords, and they should partner together to have better representation for by state legislators.</li> <li>• Becoming more aware of Broward County's rules and regulations regarding housing and actively seeking resources such as qualifications for housing fee waivers</li> <li>• Keeping in contact with targeted case managers and mental health providers for new housing information and for mental wellness</li> <li>• Learning how to budget to maintain your housing situation or to plan for future housing.</li> <li>• Remove the stigma from the term "Affordable Housing," as affordable housing has faced a certain stigma because these projects are often linked <b><u>to crime, poverty, and poor living standards</u></b>. This stigma is based on outdated and inaccurate stereotypes that hurt those who need subsidized housing. Housing Support can take many forms, including private property offering lower rents, government-sponsored housing, and even homeownership opportunities for low-to-moderate-income families.</li> </ul>
Recommended Resources:	<ul style="list-style-type: none"> <li>• On behalf of Rachel Williams, for legislative action, she recommended the following website:  <a href="http://www.leg.state.fl.us/welcome/index.cfm">www.leg.state.fl.us/welcome/index.cfm</a> </li> </ul>

- |  |   |
|--|---|
|  | <ul style="list-style-type: none"><li>• <b>On behalf of Ebonni Chrispin, Find Your Elected Official:</b><br/><a href="https://myreps.datamade.us/">https://myreps.datamade.us/</a> and ask them what they are <b>*really*</b> doing to solve the housing crisis.”</li></ul> |
|--|---|



## Community Empowerment Committee Listening Sessions January 2023 – June 2023

Status	Month of Event	Topic	Partnering Organization	Sample Questions
Completed	January 26, 2023	Language Matters	Positive People Network	<ol style="list-style-type: none"> <li>1. The Event is centered around cultural competency and how to educate community members on new educational information related to HIV/AIDS.</li> <li>2. Discuss how to incorporate the use of respectful person-first language.</li> </ol>
Completed	February 3, 2023	National Black HIV/AIDS Awareness Day	Black AIDS Advisory Group	CEC members will participate in this event and share information about the HIVPC.
Completed	March 11, 2023	National Women and Girls HIV/AIDS Awareness Day	Positive People Network & the Fresh Connection Group Community Partners: Holy Cross Health, World AIDS Museum, RWPA Office, Simply Clear healthcare, ECO on the Go Cleaning Solutions, Broward Health, Real Talk with Geegee, God's Creation Full Figure Modeling	<ol style="list-style-type: none"> <li>1. Why do Cis-Gender black women have an increased risk of HIV in comparison to other races and ethnicities?</li> <li>2. What can be done to address the inequities that women living with HIV experience?</li> <li>3. Why is there resistance to PrEP usage in the Cis-Gender Black Women community?</li> <li>4. How can we promote positive sexual health education and relationship wellness amongst black women?</li> </ol>
Completed	April 19, 2023	National Fair Housing Month: Housing Conversation	HOPWA and Housing Representatives 1. Rachel Williams, Housing and Community Development Manager	<ol style="list-style-type: none"> <li>1. What is the role of Housing in Ending the HIV Epidemic?</li> <li>2. How can HOWPA better serve our Ryan White Clients as it relates to housing?</li> <li>3. What are some activities or protocols</li> </ol>

			<ol style="list-style-type: none"> <li>2. Stacey Hyde Broward House</li> <li>3. Eboni Chrispin, <b>Legislative Affairs and Community Engagement Manager AIDS Healthcare Foundation</b></li> </ol>	<p>HOWPA has in place to alleviate the housing crisis in Broward County?</p> <ol style="list-style-type: none"> <li>4. What are the biggest challenges faced by people with HIV in finding housing?</li> <li>5. What types of housing options are available specifically for people with HIV?</li> <li>6. How do you ensure that the housing needs of people with HIV are met while maintaining their privacy and confidentiality?</li> <li>7. What resources are available to help people with HIV find and secure affordable housing?</li> <li>8. How does living in supportive housing impact the health outcomes of people with HIV?</li> <li>9. What role can local governments play in ensuring that people with HIV have access to safe and affordable housing?</li> <li>10. How can the HIV community work together to address the housing needs of people living with HIV?</li> <li>11. Are there any innovative housing solutions being developed specifically for people with HIV?</li> <li>12. How do you ensure that housing providers are knowledgeable about HIV and can provide culturally competent care to people with HIV?</li> <li>13. What advice would you give to someone with HIV who is struggling to find safe and affordable housing?</li> </ol>
Pending Notice from the National Institute of Health	May 2023	Vaccine Awareness Day (May 18 <sup>th</sup> )	NIH, SFAETC, and/or USF	This day is a chance to thank the volunteers, community members, health professionals, and scientists working together to find a safe and effective preventive HIV vaccine. It is also a time to educate communities about the importance of preventive HIV vaccine research.

<p>Planning Phase</p>	<p>June 16, 2023</p>	<p>What Your Doctor Needs to Know Part II – A Safe Space Open Forum</p>	<p>The Eagle, Wilton Manors</p>	<ol style="list-style-type: none"> <li>1. How do you ensure that your practice is inclusive and welcoming for patients who identify as LGBT+?</li> <li>2. What experience do you have in providing healthcare to individuals who identify as LGBT+?</li> <li>3. What resources do you provide to your patients who identify as LGBT+?</li> <li>4. What are some unique healthcare needs that may be specific to the LGBT+ community?</li> <li>5. Can you provide guidance on hormone therapy for transgender patients?</li> <li>6. How do you approach conversations around sexual health and risk reduction with patients who identify as LGBT+?</li> <li>7. How can you ensure that the healthcare needs and concerns of patients who are part of the leather and kink communities, and may have unique health risks and considerations, are properly addressed, and understood in your practice?</li> <li>8. How do you navigate issues of confidentiality for LGBT+ patients, particularly those who may not be out to their families or friends?</li> <li>9. Are you familiar with the legal and cultural challenges faced by LGBT+ patients, and how do you address them in your practice?</li> <li>10. Do you refer patients who need additional support, such as mental health services or support groups?</li> <li>11. What steps do you take to ensure that</li> </ol>
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				you are providing culturally competent care to LGBT+ patients?
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# CEC PRIORITY RANKINGS

Consumer Involvement in Prioritizing  
Ryan White Services



Broward County HIV Health Services Planning Council  
Broward County Health Care Services Ryan White Part A Program  
Broward County Board of County Commissioners  
Presented as of May 2, 2023

# PSRA LEGISLATIVE RESPONSIBILITY INCLUDES:

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- Priority setting – of up to 30 allowable service categories
- Directives to Recipient on how best to meet priorities
- Allocation of funds to priority service categories
- Reallocation – during the year to ensure all funds are spent



# THE CEC'S ROLE IN THE PSRA PROCESS

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- HRSA and the HIV Planning Council recognize the importance of consumer and PLWHA input in the service categories' ranking and allocations
- The CEC is the first committee to rank the Ryan White Part A service categories each fiscal year
- As the community voice of the HIVPC, it is important that the CEC's ranking reflect the needs of the community
- When the PSRA Committee ranks the Part A service categories in coming months, the CEC rankings will be considered as a part of their decision-making process.



# CORE MEDICAL SERVICES

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1. Outpatient/Ambulatory Health Services
2. AIDS Pharmaceutical Assistance (Local)
3. Health Insurance Premium & Cost-Sharing Assistance (HICP)
4. Medical Case Management (Disease)
5. Mental Health Services
6. Oral Health Care (Dental)
7. Substance Abuse Services - Outpatient
8. AIDS Drugs Assistance Program Treatments (ADAP)
9. Medical Nutrition Therapy
10. Early Intervention Services
11. Home and Community-Based Health Services
12. Home Health Care
13. Hospice Services





# SUPPORT SERVICES

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1. **Food Bank/Home-Delivered Meals**
2. **Emergency Financial Assistance**
3. **Legal Services**
4. **Non-Medical Case Management (CIED)**
5. Housing Services
6. Medical Transportation Services
7. Substance Abuse Services - Residential
8. Psychosocial Support Services
9. Outreach Services
10. Health Education/Risk Reduction
11. Referral for Health Care/Supportive Services
12. Linguistics Services (Integration and Translation)
13. Other Professional Services
14. Child Care Services
15. Rehabilitation Services
16. Permanency Planning
17. Respite Care



# RESOURCE ALLOCATION

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- Process of deciding how much money to allow for each priority service category



<b>Core Services</b>	<b>CEC</b>	<b>PSRA</b>
AIDS Drug Assistance Program Treatments (ADAP)	1	6
AIDS Pharmaceutical Assistance (Local)	5	4
Early Intervention Services (EIS)	11	9
Health Insurance Premium and Cost Sharing (HICP)	6	7
Home and Community-Based Health Services	8	10
Home Health Care	10	11
Hospice	13	13
Medical Case Management (Disease)	3	2
Medical Nutrition Therapy	12	12
Mental Health Services	4	5
Oral Health Care (Dental)	2	3
Outpatient/Ambulatory Health Services (OAHS)	7	1
Substance Abuse - Outpatient	9	8
<b>Support Services</b>	<b>CEC</b>	<b>PSRA</b>
Child Care	5	8
Emergency Financial Assistance	4	1
Food Bank/Home Delivered Meals	2	3
Health Education/Risk Reduction	13	9
Housing	1	2
Legal Services	10	7
Linguistics Services (Interpretation and Translation)	15	14
Medical Transportation Services	3	5
Non-Medical Case Management	6	4
Other Professional Services	16	15
Outreach	11	10
Permanency Planning	12	16
Psychosocial Support	7	6
Referral for Health Care and Support Services	8	11
Rehabilitation Services	14	13
Respite Care	17	17
Substance Abuse - Residential	9	12

# PREVIOUS RANKINGS FOR FY 2023-2024

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AS SERVICE USERS, CONSUMERS  
ARE WELL POSITIONED TO  
EVALUATE THE QUALITY,  
APPROPRIATENESS, AND  
EFFECTIVENESS OF FUNDED  
SERVICES.

QUESTIONS?

DISCUSSION



# Broward County Ryan White Part A Program's Funded Service Categories

MAY 2, 2023

Planning Council Support Staff



Broward County HIV Health Services Planning Council  
Broward County Health Care Services Ryan White Part A Program  
Broward County Board of County Commissioners  
Presented as of April 6, 2021

# BROWARD COUNTY RYAN WHITE PART A PROGRAM'S FUNDED SERVICE CATEGORIES

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- I. Ryan White HIV/AIDS Program Overview
- II. Part A Services
  - A. Core Medical Services
    - 1. All Available Core Medical Services
    - 2. Broward's Core Medical Services
  - B. Support Services
    - 1. All Available Support Services
    - 2. Broward's Support Services
- III. More Information



# THE RYAN WHITE HIV/AIDS PROGRAM

- **The Ryan White HIV/AIDS Program (RWHAP)** provides a comprehensive system of care that includes primary medical care and essential support services for people living with HIV who are uninsured or underinsured.
- RWHAP is administered by the **HIV/AIDS Bureau (HAB)** of the **Health Resources and Services Administration (HRSA)**.
- **Part A** grants funding to metropolitan areas hardest hit by the epidemic for **HIV medical care** and **support services**.
- RWHAP is the “funder of last resort.”

In FY2021, the Part A Program of Broward County provided care for **7,850 unique clients**.





# ALL AVAILABLE CORE MEDICAL SERVICES

Of the 13  
medical services  
allowed by the  
RWHAP,  
**7 are provided  
by the Part A  
Program in  
Broward.**

1. **Outpatient/Ambulatory Health Services**
2. **AIDS Pharmaceutical Assistance (Local)**
3. **Health Insurance Premium & Cost-Sharing Assistance (HICP)**
4. **Medical Case Management (Disease)**
5. **Mental Health Services**
6. **Oral Health Care (Dental)**
7. **Substance Abuse Services - Outpatient**
8. AIDS Drugs Assistance Program Treatments (ADAP)
9. Medical Nutrition Therapy
10. Early Intervention Services
11. Home and Community-Based Health Services
12. Home Health Care
13. Hospice Services

# Broward's Core Medical Services

## *OAHS, AIDS Pharmaceutical Assistance, and HICP*

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- 1. Outpatient/Ambulatory Health Services** - provide diagnostic and therapeutic-related activities directly to a client by a licensed healthcare provider in an outpatient medical setting.
- 2. AIDS Pharmaceutical Assistance (Local)** - operated by a Part A or B (non-ADAP) recipient or subrecipient as a supplemental means of providing ongoing medication assistance when an HRSA RWHAP ADAP has a restricted formulary, waiting list and/or restricted financial eligibility criteria.
- 3. Health Insurance Premium & Cost-Sharing Assistance (HICP)** - provides financial assistance for eligible clients living with HIV to maintain continuity of health insurance or to receive medical and pharmacy benefits under a health care coverage program. This includes standalone dental insurance.



# Broward's Core Medical Services

## *Medical Case Management and Mental Health Services*

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4. **Medical (Disease) Case Management** - The provision of a range of client-centered activities focused on improving health outcomes in support of the HIV care continuum. Activities may be prescribed by an interdisciplinary team that includes other specialty care providers.
  
5. **Mental Health Services** - The provision of outpatient psychological and psychiatric services. These services are based on a treatment plan, conducted in an outpatient group or individual session, and provided by a mental health professional licensed or authorized within the state to render such services.

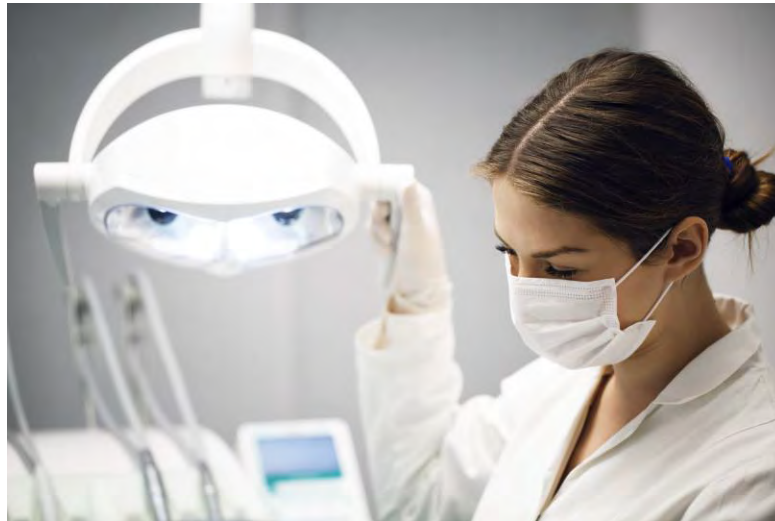


# Broward's Core Medical Services

## *Oral Health Care and Substance Abuse Services*

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- 6. Oral Health Care (Dental)** - Services provide outpatient diagnostic, preventive, and therapeutic services by dental health care professionals.
- 7. Substance Abuse Services – Outpatient** - The provision of outpatient services for the treatment of drug or alcohol use disorders.



# ALL AVAILABLE SUPPORT SERVICES

Of the 17 support services allowed by the RWHAP, **4 are provided by the Part A Program in Broward.**

1. **Food Bank/Home-Delivered Meals**
2. **Emergency Financial Assistance**
3. **Legal Services**
4. **Non-Medical Case Management (CIED)**
5. Housing Services
6. Medical Transportation Services
7. Substance Abuse Services - Residential
8. Psychosocial Support Services
9. Outreach Services
10. Health Education/Risk Reduction
11. Referral for Health Care/Supportive Services
12. Linguistics Services (Integration and Translation)
13. Other Professional Services
14. Child Care Services
15. Rehabilitation Services
16. Permanency Planning
17. Respite Care

# Broward's Support Services

## *Food Bank and Emergency Financial Assistance*

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- 1. Food Bank/Home-Delivered Meals** - The provision of actual food items, hot meals, or a voucher program to purchase food. This also includes the provision of essential non-food items that are limited to the following: personal hygiene products, household cleaning supplies, and water filtration/purification systems in communities where issues of water safety exist.
- 2. Emergency Financial Assistance** - Provides limited one-time or short-term payments to assist an HRSA RWHAP client with an urgent need for essential items or services necessary to improve health outcomes. Emergency Financial Assistance must occur as a direct payment to an agency or through a voucher program.
  - Urgent needs include: utilities, housing, food (including groceries and food vouchers), transportation, medication not covered by an AIDS Drug Assistance Program or AIDS Pharmaceutical Assistance, or another HRSA RWHAP-allowable cost needed to improve health outcomes.



# Broward's Support Services

## *Legal Services and Non-Medical Case Management*

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3. **Legal Services** - Provided to and/or on behalf of the individual living with HIV and involving legal matters related to or arising from their HIV disease.
  - Legal services exclude criminal defense and class-action suits unless related to access to services eligible for funding under the RWHAP.
  
4. **Non-Medical Case Management** - Provides a range of client-centered activities focused on improving access to and retention in needed core medical and support services. NMCM provides coordination, guidance, and assistance in accessing medical, social, community, legal, financial, employment, vocational, and/or other needed services.
  - In Broward County, Non-Medical Case Management includes Client Intake and Eligibility Determination (CIED).



# FOR MORE INFORMATION

- HRSA Funded Service Category Description (Handout B2)
- HRSA Planning Council Primer





# FY 2024-2025 CEC Ranking Survey

(untitled)

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1. What is your name? \*

- Bhrangger, Ronald
- Biggs, Von
- Franks, Herb
- Marcoviche, William
- Robertson, Lorenzo
- Shore, Robert
- Wilson, Irving
- Jackson, Shawn
- Hayes, Kendra
- Dudelzak, Eliza
- Wright, Jacques







## HRSA Funded Service Categories

Please find listed below the 13 Core Medical Service Categories and the 17 Support Service Categories that are fundable with Ryan White Program Part A and MAI (Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds – *Policy Clarification Notice #16-02 [Revised 10/22/18]*). **Those funded by the Broward EMA in 2020-2021 are in bold.** All funded agencies are contractually obligated to engage in activities, which help to engage and/or retain clients in care.

### Core Medical Services:

- 1. Outpatient/Ambulatory Health Services**
- 2. AIDS Pharmaceutical Assistance (Local)**
- 3. Health Insurance Premium & Cost-Sharing Assistance (HICP)**
- 4. Medical Case Management (Disease)**
- 5. Mental Health Services**
- 6. Oral Health Care (Dental)**
- 7. Substance Abuse Services - Outpatient**
- AIDS Drugs Assistance Program Treatments (ADAP)
- Medical Nutrition Therapy
- Early Intervention Services
- Home and Community-Based Health Services
- Home Health Care
- Hospice Services

### Support Services:

- 1. Food Bank/Home-Delivered Meals**
- 2. Emergency Financial Assistance**
- 3. Legal Services**
- 4. Non-Medical Case Management (CIED, BISS)**
- Housing Services
- Medical Transportation Services
- Substance Abuse Services - Residential
- Psychosocial Support Services
- Outreach Services
- Health Education/Risk Reduction
- Referral for Health Care/Supportive Services
- Linguistics Services (Integration and Translation)
- Other Professional Services
- Child Care Services
- Rehabilitation Services
- Permanency Planning
- Respite Care

## Service Category Definitions

### **Core Medical Services (services funded by the Broward EMA are in blue text):**

1. **AIDS Drug Assistance Program Treatments (ADAP):** A state-administered program authorized under RWHAP Part B to provide U.S. Food and Drug Administration (FDA)-approved medications to low-income clients living with HIV who have no coverage or limited health care coverage. HRSA RWHAP ADAP formularies must include at least one FDA-approved medicine in each drug class of core antiretroviral medicines from the U.S. Department of Health and Human Services' Clinical Guidelines for the Treatment of HIV. HRSA RWHAP ADAPs can also provide access to medications by using program funds to purchase health care coverage and through medication cost sharing for eligible clients. HRSA RWHAP ADAPs must assess and compare the aggregate cost of paying for the health care coverage versus paying for the full cost of medications to ensure that purchasing health care coverage is cost effective in the aggregate. HRSA RWHAP ADAPs may use a limited amount of program funds for activities that enhance access to, adherence to, and monitoring of antiretroviral therapy with prior approval.
2. **AIDS Pharmaceutical Assistance:** AIDS Pharmaceutical Assistance may be provided through one of two programs, based on HRSA RWHAP Part funding.

A Local Pharmaceutical Assistance Program (LPAP) is operated by a HRSA RWHAP Part A or B (non-ADAP) recipient or subrecipient as a supplemental means of providing ongoing medication assistance when an HRSA RWHAP ADAP has a restricted formulary, waiting list and/or restricted financial eligibility criteria. HRSA RWHAP Parts A or B recipients using the LPAP to provide AIDS Pharmaceutical Assistance must establish the following:

- Uniform benefits for all enrolled clients throughout the service area
  - A recordkeeping system for distributed medications
  - An LPAP advisory board
  - A drug formulary that is
    - Approved by the local advisory committee/board, and
    - Consists of HIV-related medications not otherwise available to the clients due to the elements mentioned above
  - A drug distribution system
  - A client enrollment and eligibility determination process that includes screening for HRSA RWHAP ADAP and LPAP eligibility with rescreening at minimum of every six months
  - Coordination with the state's HRSA RWHAP Part B ADAP o A statement of need should specify restrictions of the state HRSA RWHAP ADAP and the need for the LPAP
  - Implementation in accordance with requirements of the HRSA 340B Drug Pricing Program (including the Prime Vendor Program)
3. **Early Intervention Services (EIS):** Include counseling individuals with respect to HIV/AIDS; testing individuals with respect to HIV/AIDS, including tests to confirm the presence of the disease, tests to diagnose to the extent of the deficiency in the immune system, and tests to provide information on appropriate therapeutic measures for preventing and treating the deterioration of the immune system and for preventing and treating conditions arising from HIV/AIDS; referrals; other clinical and diagnostic services regarding HIV/AIDS; periodic medical evaluations of individuals with HIV/AIDS; and the provision of therapeutic measures.

4. **Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals (HICP):** Health Insurance Premium and Cost Sharing Assistance provides financial assistance for eligible clients living with HIV to maintain continuity of health insurance or to receive medical and pharmacy benefits under a health care coverage program. For purposes of this service category, health insurance also includes standalone dental insurance. The service provision consists of the following:
  - Paying health insurance premiums to provide comprehensive HIV Outpatient/Ambulatory Health Services, and pharmacy benefits that provide a full range of HIV medications for eligible clients; and/or
  - Paying standalone dental insurance premiums to provide comprehensive oral health care services for eligible clients; and/or
  - Paying cost sharing on behalf of the client.
5. **Home and Community-Based Health Services:** Services are provided to a client living with HIV in an integrated setting appropriate to a client's needs, based on a written plan of care established by a medical care team under the direction of a licensed clinical provider. Services include:
  - Appropriate mental health, developmental, and rehabilitation services
  - Day treatment or other partial hospitalization services
  - Durable medical equipment
  - Home health aide services and personal care services in the home
6. **Home Health Care:** The provision of services in the home that are appropriate to a client's needs and are performed by licensed professionals. Services must relate to the client's HIV disease and may include:
  - Administration of prescribed therapeutics (e.g. intravenous and aerosolized treatment, and parenteral feeding)
  - Preventive and specialty care
  - Wound care
  - Routine diagnostics testing administered in the home
  - Other medical therapies
7. **Hospice:** Services provided to clients in the terminal stage of an HIV-related illness. Allowable services are:
  - Mental health counseling
  - Nursing care
  - Palliative therapeutics
  - Physician services
  - Room and board
8. **Medical Case Management (including Treatment Adherence Services):** The provision of a range of client-centered activities focused on improving health outcomes in support of the HIV care continuum. Activities may be prescribed by an interdisciplinary team that includes other specialty care providers. Medical Case Management includes all types of case management encounters (e.g., face-to-face, phone contact, and any other forms of communication). Key activities include:
  - Initial assessment of service needs
  - Development of a comprehensive, individualized care plan
  - Timely and coordinated access to medically appropriate levels of health and support services and continuity of care
  - Continuous client monitoring to assess the efficacy of the care plan

- Re-evaluation of the care plan at least every 6 months with adaptations as necessary Ongoing assessment of the client's and other key family members' needs and personal support systems
- Treatment adherence counseling to ensure readiness for and adherence to complex HIV treatments
- Client-specific advocacy and/or review of utilization of services

In addition to providing the medically oriented services above, Medical Case Management may also provide benefits counseling by assisting eligible clients in obtaining access to other public and private programs for which they may be eligible (e.g., Medicaid, Medicare Part D, State Pharmacy Assistance Programs, Pharmaceutical Manufacturer's Patient Assistance Programs, other state or local health care and supportive services, and insurance plans through the health insurance Marketplaces/Exchanges).

9. **Medical Nutrition Therapy:** Includes nutrition assessment and screening, dietary/nutritional evaluation, food and/or nutritional supplements per medical provider's recommendation, and nutrition education and/or counseling. These services can be provided in individual and/or group settings and outside of HIV Outpatient/Ambulatory Health Services. All services performed under this service category must be pursuant to a medical provider's referral and based on a nutritional plan developed by the registered dietitian or other licensed nutrition professional. Services not provided by a registered/licensed dietitian should be considered Psychosocial Support Services under the RWHAP.
10. **Mental Health Services:** The provision of outpatient psychological and psychiatric screening, assessment, diagnosis, treatment, and counseling services offered to clients living with HIV. Services are based on a treatment plan, conducted in an outpatient group or individual session, and provided by a mental health professional licensed or authorized within the state to render such services. Such professionals typically include psychiatrists, psychologists, and licensed clinical social workers.
11. **Oral Health Care:** Services provide outpatient diagnostic, preventive, and therapeutic services by dental health care professionals, including general dental practitioners, dental specialists, dental hygienists, and licensed dental assistants.
12. **Outpatient/Ambulatory Health Services:** Outpatient/Ambulatory Health Services provide diagnostic and therapeutic-related activities directly to a client by a licensed healthcare provider in an outpatient medical setting. Outpatient medical settings may include: clinics, medical offices, mobile vans, using telehealth technology, and urgent care facilities for HIV-related visits.

Allowable activities include:

- Medical history taking
- Physical examination
- Diagnostic testing (including HIV confirmatory and viral load testing), as well as laboratory testing
- Treatment and management of physical and behavioral health conditions
- Behavioral risk assessment, subsequent counseling, and referral
- Preventive care and screening
- Pediatric developmental assessment
- Prescription and management of medication therapy
- Treatment adherence
- Education and counseling on health and prevention issues
- Referral to and provision of specialty care related to HIV diagnosis, including audiology and ophthalmology



13. **Substance Abuse Outpatient Care:** The provision of outpatient services for the treatment of drug or alcohol use disorders. Services include:
- Screening
  - Assessment
  - Diagnosis, and/or
  - Treatment of substance use disorder, including:
    - Pretreatment/recovery readiness programs
    - Harm reduction
    - Behavioral health counseling associated with substance use disorder
    - Outpatient drug-free treatment and counseling
    - Medication assisted therapy
    - Neuro-psychiatric pharmaceuticals
    - Relapse prevention

Acupuncture therapy may be allowable under this service category only when, as part of a substance use disorder treatment program funded under the RWHAP, it is included in a documented plan. Syringe access services are allowable, to the extent that they comport with current appropriations law and applicable HHS guidance, including HRSA- or HAB-specific guidance.

**Support Services (services funded by the Broward EMA are in blue text):**

1. **Child Care Services:** Services for the children living in the household of HIV-infected clients for the purpose of enabling clients to attend medical visits, related appointments, and/or RWHAP-related meetings, groups, or training sessions. Allowable use of funds includes:
  - A licensed or registered child care provider to deliver intermittent care
  - Informal child care provided by a neighbor, family member, or other person (with the understanding that existing federal restrictions prohibit giving cash to clients or primary caregivers to pay for these services)
2. **Emergency Financial Assistance:** Provides limited one-time or short-term payments to assist an HRSA RWHAP client with an urgent need for essential items or services necessary to improve health outcomes, including: utilities, housing, food (including groceries and food vouchers), transportation, medication not covered by an AIDS Drug Assistance Program or AIDS Pharmaceutical Assistance, or another HRSA RWHAP-allowable cost needed to improve health outcomes. Emergency Financial Assistance must occur as a direct payment to an agency or through a voucher program.
3. **Food Bank/Home Delivered Meals:** The provision of actual food items, hot meals, or a voucher program to purchase food. This also includes the provision of essential non-food items that are limited to the following: personal hygiene products, household cleaning supplies, and water filtration/purification systems in communities where issues of water safety exist.
4. **Health Education/Risk Reduction:** The provision of education to clients living with HIV about HIV transmission and how to reduce the risk of HIV transmission. It includes sharing information about medical and psychosocial support services and counseling with clients to improve their health status. Topics covered may include:
  - Education on risk reduction strategies to reduce transmission such as pre-exposure prophylaxis (PrEP) for clients' partners and treatment as prevention

- Education on health care coverage options (e.g., qualified health plans through the Marketplace, Medicaid coverage, Medicare coverage)
  - Health literacy
  - Treatment adherence education
5. **Housing:** Housing provides transitional, short-term, or emergency housing assistance to enable a client or family to gain or maintain outpatient/ambulatory health services and treatment, including temporary assistance necessary to prevent homelessness and to gain or maintain access to medical care. Activities within the Housing category must also include the development of an individualized housing plan, updated annually, to guide the client's linkage to permanent housing. Housing may provide some type of core medical (e.g., mental health services) or support services (e.g., residential substance use disorder services). Housing activities also include housing referral services, including assessment, search, placement, and housing advocacy services on behalf of the eligible client, as well as fees associated with these activities.
6. **Legal Services:** Provided to and/or on behalf of the individual living with HIV and involving legal matters related to or arising from their HIV disease, including:
- Assistance with public benefits such as Social Security Disability Insurance (SSDI)
  - Interventions necessary to ensure access to eligible benefits, including discrimination or breach of confidentiality litigation as it relates to services eligible for funding under the RWHAP
  - Preparation of:
    - Healthcare power of attorney
    - Durable powers of attorney
    - Living wills

Legal services exclude criminal defense and class-action suits unless related to access to services eligible for funding under the RWHAP.

7. **Linguistic Services:** Provide interpretation and translation services, both oral and written, to eligible clients. These services must be provided by qualified linguistic services providers as a component of HIV service delivery between the healthcare provider and the client. These services are to be provided when such services are necessary to facilitate communication between the provider and client and/or support delivery of RWHAP-eligible services.
8. **Medical Transportation:** The provision of nonemergency transportation services that enables an eligible client to access or be retained in core medical and support services. Medical transportation may be provided through:
- Contracts with providers of transportation services
  - Mileage reimbursement (through a non-cash system) that enables clients to travel to needed medical or other support services, but should not in any case exceed the established rates for federal Programs (Federal Joint Travel Regulations provide further guidance on this subject)
  - Purchase or lease of organizational vehicles for client transportation programs, provided the recipient receives prior approval for the purchase of a vehicle
  - Organization and use of volunteer drivers (through programs with insurance and other liability issues specifically addressed)
  - Voucher or token systems

Costs for transportation for medical providers to provide care should be categorized under the service category for the service being provided.

Unallowable costs include:

- ❑ Direct cash payments or cash reimbursements to clients
- ❑ Direct maintenance expenses (tires, repairs, etc.) of a privately-owned vehicle
- ❑ Any other costs associated with a privately-owned vehicle such as lease, loan payments, insurance, license, or registration fees

9. **Non-Medical Case Management Services (NMCM):** Provides a range of client-centered activities focused on improving access to and retention in needed core medical and support services. NMCM provides coordination, guidance, and assistance in accessing medical, social, community, legal, financial, employment, vocational, and/or other needed services. NMCM Services may also include assisting eligible clients to obtain access to other public and private programs for which they may be eligible, such as Medicaid, Children's Health Insurance Program, Medicare Part D, State Pharmacy Assistance Programs, Pharmaceutical Manufacturer's Patient Assistance Programs, Department of Labor or Education-funded services, other state or local health care and supportive services, or private health care coverage plans. NMCM Services includes all types of case management encounters (e.g., face-to-face, telehealth, phone contact, and any other forms of communication). Key activities include:

- ❑ Initial assessment of service needs
- ❑ Development of a comprehensive, individualized care plan
- ❑ Timely and coordinated access to medically appropriate levels of health and support services and continuity of care
- ❑ Client-specific advocacy and/or review of utilization of services
- ❑ Continuous client monitoring to assess the efficacy of the care plan
- ❑ Re-evaluation of the care plan at least every 6 months with adaptations as necessary
- ❑ Ongoing assessment of the client's and other key family members' needs and personal support systems

10. **Other Professional Services:** Allows for the provision of professional and consultant services rendered by members of particular professions licensed and/or qualified to offer such services by local governing authorities. Such services may include:

- ❑ Income tax preparation services to assist clients in filing Federal tax returns that are required by the Affordable Care Act for all individuals receiving premium tax credits.

11. **Outreach Services:** Identifies PLWH who either do not know their HIV status, or who know their status but are not currently in care. As such, Outreach Services provide the following activities: 1) identification of people who do not know their HIV status and/or 2) linkage or re-engagement of PLWH who know their status into HRSA RWHAP services, including provision of information about health care coverage options.

Because Outreach Services are often provided to people who do not know their HIV status, some activities within this service category will likely reach people who are HIV negative. When these activities identify someone living with HIV, eligible clients should be linked to HRSA RWHAP services. Outreach Services must:

1. use data to target populations and places that have a high probability of reaching PLWH who
  - a. have never been tested and are undiagnosed,
  - b. have been tested, diagnosed as HIV positive, but have not received their test results, or
  - c. have been tested, know their HIV positive status, but are not in medical care;
2. be conducted at times and in places where there is a high probability that PLWH will be identified; and
3. be delivered in coordination with local and state HIV prevention outreach programs to avoid duplication of effort.

Outreach Services may be provided through community and public awareness activities (e.g., posters, flyers, billboards, social media, TV or radio announcements) that meet the requirements above and include explicit and clear links to and information about available HRSA RWHAP services. Ultimately, HIV-negative people may receive Outreach Services and should be referred to risk reduction activities. When these activities identify someone living with HIV, eligible clients should be linked to HRSA RWHAP services.

12. **Permanency Planning:** Includes services to help clients/families make decisions about the placement and care of minor children after their parents/caregivers are deceased or are no longer able to care for them, including social service counseling or legal counsel regarding the drafting of wills or delegating powers of attorney and preparation for custody options for legal dependents including standby guardianship, joint custody, or adoption.
13. **Psychosocial Support Services:** Provide group or individual support and counseling services to assist eligible people living with HIV to address behavioral and physical health concerns. These services may include:
- Bereavement counseling
  - Caregiver/respite support (RWHAP Part D)
  - Child abuse and neglect counseling
  - HIV support groups
  - Nutrition counseling provided by a non-registered dietitian (see Medical Nutrition Therapy Services)
  - Pastoral care/counseling services

Funds under this service category may not be used to provide nutritional supplements (See Food Bank/Home Delivered Meals). RWHAP-funded pastoral counseling must be available to all eligible clients regardless of their religious denominational affiliation. Funds may not be used for social/recreational activities or to pay for a client's gym membership. For RWHAP Part D recipients, outpatient mental health services provided to affected clients (people not identified with HIV) should be reported as Psychosocial Support Services; this is generally only a permissible expense under RWHAP Part D.

14. **Referral for Health Care and Support Services:** Directs a client to needed core medical or support services in person or through telephone, written, or other type of communication. This service may include referrals to assist eligible clients to obtain access to other public and private programs for which they may be eligible (e.g., Medicaid, Medicare Part D, State Pharmacy Assistance Programs, Pharmaceutical Manufacturer's Patient Assistance Programs, and other state or local health care and supportive services, or health insurance Marketplace plans).

Referrals for Health Care and Support Services provided by outpatient/ambulatory health care providers should be reported under the Outpatient/Ambulatory Health Services category. Referrals for health care and support services provided by case managers (medical and non-medical) should be reported in the appropriate case management service category (i.e., Medical Case Management or Non-Medical Case Management).

15. **Rehabilitation Services:** Provides HIV-related therapies intended to improve or maintain a client's quality of life and optimal capacity for self-care on an outpatient basis, and in accordance with an individualized plan of HIV care.
16. **Respite Care:** The provision of periodic respite care in community or home-based settings that includes non-medical assistance designed to provide care for an HIV infected client to relieve the primary caregiver responsible for the day-to-day care of an adult or minor living with HIV.

Recreational and social activities are allowable program activities as part of a respite care service provided in a licensed or certified provider setting including drop-in centers within HIV

Outpatient/Ambulatory Health Services or satellite facilities. Funds may not be used for off premise social/recreational activities or to pay for a client's gym membership. Funds may be used to support informal, home-based Respite Care, but liability issues should be included in the consideration of this expenditure. Direct cash payments to clients are not permitted.

17. **Substance Abuse Services (residential):** The provision of services for the treatment of drug or alcohol use disorders in a residential setting to include screening, assessment, diagnosis, and treatment of substance use disorder. This service includes:

- Pretreatment/recovery readiness programs
- Harm reduction
- Behavioral health counseling associated with substance use disorder
- Medication assisted therapy
- Neuro-psychiatric pharmaceuticals
- Relapse prevention
- Detoxification, if offered in a separate licensed residential setting (including a separately-licensed detoxification facility within the walls of an inpatient medical or psychiatric hospital)

Substance Abuse Services (residential) is permitted only when the client has received a written referral from the clinical provider as part of a substance use disorder treatment program funded under the RWHAP. RWHAP funds may not be used for inpatient detoxification in a hospital setting, unless the detoxification facility has a separate license.

Acupuncture therapy may be allowable funded under this service category only when it is included in a documented plan as part of a substance use disorder treatment program funded under the RWHAP.

**END OF PACKET**