

FORT LAUDERDALE/BROWARD EMA BROWARD HIV HEALTH SERVICES PLANNING COUNCIL AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS 200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020 (954) 561-9681 • FAX (954) 561-9685

Community Empowerment Committee Meeting

Tuesday, March 7, 2023 - 3:00 to 5:00 PM LOCATION: Broward Regional Health Planning Council

Chair: Shawn Tinsley • Vice Chair: Irvin Wilson

Click Below to Join the meeting via WebEx

https://browardregionalhealthplanningcouncil.my.webex.com/browardregionalhealthpl anningcouncil.my/j.php?MTID=m3188deffe91b1f559c49e603d3069809

This meeting is audio and video recorded.

Quorum for this meeting is 6



ORDER OF BUSINESS

- 1. Call to Order/Establishment of Quorum
- 2. Welcome from the Chair
 - a. Meeting Ground Rules
 - b. Statement of Sunshine
 - c. Introductions & Abstentions
 - d. Moment of Silence
- 3. ACTION: Approval of Agenda for March 3, 2023
- 4. ACTION: Approval of Minutes from February 7, 2023
- 5. Public Comment
- 6. Standard Committee Items
 - a. Action Item: CEC Listening Session (Handout A); Continue the discussion on topics for CEC listening sessions within the community, specifically for Consumers to discuss their experiences navigating the Fort Lauderdale/Broward EMA's system of care.

Work Plan Activity 1.1: Engage consumers in town halls/listening sessions.

7. New Business

a. None

8. Public Comment

- 9. Agenda Items for Next Meeting
 - a. Next Meeting Date: April 4, 2023, at 3:00 p.m. LOCATION: Broward Regional Health Planning Council
 - b. Agenda Items for Next meeting
 - i. CEC Listening Session
- 10. Announcements
- 11. Adjournment

For a detailed discussion on any of the above items, please refer to the minutes available at: <u>HIV Planning Council Website</u>

Please complete your <u>meeting evaluation</u>. Three Guiding Principles of the Broward County HIV Health Services Planning Council • Linkage to Care • Retention in Care • Viral Load Suppression •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to lowincome and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

Mission: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.



Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie• Nan H. Rich • Tim Ryan •Hazelle P. Rogers• Michael Udine

Broward County Website

HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.

2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.

3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.

4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.

5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.

6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.

7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.

8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.

9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.

10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.

11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.

CONSEJO DE PLANEACIÓN SERVICIOS DE SALUD VIH REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.

2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.

3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.

4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.

5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.

6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.

7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.

8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.

9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.

10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.

11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.

KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.

2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa esklizif pou fè moun tande-li nan moman sa-a.

3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.

4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.

5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.

6. Deba-adwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-adwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.

7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respektè menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesesè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.

8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.

9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.

10. Vye langaj, menas vyolans, oswa posesyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.

11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.

Acronym List

ACA: The Patient Protection and Affordable Care Act 2010 ADAP: AIDS Drugs Assistance Program AETC: AIDS Education and Training Center AHF: AIDS Health Care Foundation AIDS: Acquired Immuno-Deficiency Syndrome **ART:** Antiretroviral Therapy **ARV:** Antiretrovirals BARC: Broward Addiction Recovery Center **BCFHC: Broward Community and Family Health Centers BH: Behavioral Health BISS: Benefit Insurance Support Service** BMSM: Black Men Who Have Sex with Men BRHPC: Broward Regional Health Planning Council, Inc. **CBO:** Community-Based Organization CDC: Centers for Disease Control and Prevention CDTC: Children's Diagnostic and Treatment Center **CEC:** Community Empowerment Committee CIED: Client Intake and Eligibility Determination CLD: Client Level Data CM: Case Management **CQI: Continuous Quality Improvement** CQM: Clinical Quality Management CTS: Counseling and Testing Site DCM: Disease Case Management DOH-Broward: Florida Department of Health in Broward County eHARS: Electronic HIV/AIDS Reporting System EIIHA: Early Intervention of Individuals Living with HIV/AIDS EFA: Emergency Financial Assistance EMA: Eligible Metropolitan Area

FDOH: Florida Department of Health

FPL: Federal Poverty Level FQHC: Federally Qualified Health Center HAB: HIV/AIDS Bureau HHS: U.S. Department of Health and Human Services **HICP: Health Insurance Continuation Program** HIV: Human Immunodeficiency Virus **HIVPC: Broward County HIV Planning Council** HMSM: Hispanic Men who have Sex with Men HOPWA: Housing Opportunities for People with AIDS HRSA: Health Resources and Service Administration HUD: U.S Department of Housing and Urban Development IW: Integrated Workgroup IDU: Intravenous Drug User JLP: Jail Linkage Program LPAP: Local AIDS Pharmaceutical Assistance Program MAI: Minority AIDS Initiative MCDC: Membership/Council Development Committee MCM: Medical Case Management MH: Mental Health **MNT: Medical Nutrition Therapy** MOU: Memorandum of Understanding MSM: Men Who Have Sex with Men NBHD: North Broward Hospital District (Broward Health) NGA: Notice of Grant Award NHAS: National HIV/AIDS Strategy NOFO: Notice of Funding Opportunity nPEP: Non-Occupational Post Exposure Prophylaxis NSU: Nova Southeastern University OAHS: Outpatient Ambulatory Health Services **OHC: Oral Health Care PE:** Provide Enterprise

PLWH: People Living with HIV

PLWHA: People Living with HIV/AIDS

PrEP: Pre-Exposure Prophylaxis

PRISM: Patient Reporting Investigating Surveillance System

PROACT: Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH-

Broward's treatment adherence program.

PSRA: Priority Setting & Resource Allocations

QI: Quality Improvement

QIP: Quality Improvement Project

QM: Quality Management

QMC: Quality Management Committee

RSR: Ryan White Services Report

RWHAP: Ryan White HIV/AIDS Program

RWPA: Ryan White Part A

SA: Substance Abuse

SBHD: South Broward Hospital District (Memorial Healthcare System)

SCHIP: State Children's Health Insurance Program

SDM: Service Delivery Model

SOC: System of Care

SPNS: Special Projects of National Significance

STD/STI: Sexually Transmitted Diseases or Infection

TA: Technical Assistance

TB: Tuberculosis

TGA: Transitional Grant Area

VA: United States Department of Veteran Affairs

VL: Viral Load

VLS: Viral Load Suppression

WMSM: White Men who have Sex with Men

WICY: Women, Infants, Children, and Youth

Frequently Used Terms

Recipient: Government department designated to administer Ryan White Part A funds and monitor contracts.

Planning Council Support (PCS) Staff/'Staff': Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

Clinical Quality Management (CQM) Support Staff: Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

Provider/Sub-Recipient: Agencies contracted to provide HIV Core and Support services to consumers.

Consumer/Client/Patient: A person who is an eligible recipient of services under the Ryan White Act.



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Community Empowerment Committee

Tuesday, February 7, 2023 - 3:00 PM Location: Broward Regional Health Planning Council and Virtual Meeting via WebEx

DRAFT MINUTES

CEC Members Present: S. Tinsley (Chair), L. Robertson, R. Bhrangger, W. Marcoviche, V. Biggs, R. Shore, D. Gunion, K. Hayes, I. Wilson, H. Franks

Members Absent: A. Ruffner

Members Excused:

Ryan White Part A Recipient Staff Present: G. James,

Planning Council Support Staff Present: Dr. G. Martinez, M. Patel

Guests Present: L. Ewart, R. Williams, J. Shirley

Call to Order, Welcome from the Chair & Public Record Requirements

The CEC Chair called the meeting to order at 3:11p.m. The CEC Chair welcomed all meeting attendees that were present. Attendees were notified that the CEC meeting is based on Florida's "Government-in-the-Sunshine Law and meeting reporting requirements, including the recording of minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the CEC Chair, Committee members, Recipient Staff, PCS & CQM Staff, and guests by roll call, and a moment of silence was observed.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

Meeting Approvals

The approval for the February 7, 2023, agenda of the Community Empowerment Committee meeting with amendments was proposed by I. Wilson, seconded by K. Hayes, and passed unanimously. The approval for the minutes of the January 3, 2022, meeting was proposed by D. Gunion, seconded by V. Biggs, and approved with no further corrections.

Motion #1: I. Wilson, on behalf of the CEC, made a motion to approve the January 3, 2023, Community Empowerment Committee agenda with amendments. The motion was seconded by K. Hayes and adopted unanimously.

Motion #2: D. Gunion, on behalf of the CEC, made a motion to approve the January 3, 2023, Community Empowerment Committee meeting minutes as presented. The motion was seconded by V. Biggs adopted unanimously.

Standard Committee Items

The PCS started with the debriefing of January's Language Matters Community Conversation Event. The event was well attended as the presentation focused on how stigmatizing language can impact an individual's health. To address stigmatizing language, recommendations were made to create a curriculum surrounding the issue and partnering with other agencies to spread awareness. As the discussion continued, V. Biggs questioned if providers have any plans of action to reduce stigma in their offices. The committee members agreed to examine the previous year's HRSA Customer Satisfaction Survey results to gauge if providers were utilizing stigma reduction methods in their offices.

Motion #3: V. Biggs, on behalf of the CEC, made a motion to send the discussion surrounding stigma reduction with providers to the Systems of Care Committee for further examination. The motion was seconded by I. Wilson and adopted unanimously.

Motion #4: V. Biggs, on behalf of the CEC, made an amendment to the motion to rescind the discussion surrounding stigma reduction with providers to the Systems of Care Committee for further examination. The motion was seconded by L. Robertson and adopted unanimously.

For the upcoming National Black HIV/AIDS Awareness Day, some of the committee members attended the Black AIDS Advisory Group's Gala (BAAG). The event was well attended, and HIV/AIDS activists were recognized and awarded for their community involvement efforts. To recognize National Black HIV/AIDS Awareness Day on February 7, 2023, the Youth Action Team at Hollywood Hill High School was highlighted by the CEC as a local event to attend.

In March, for the National Women and Girls HIV/AIDS Awareness Day, the CEC's Community Conversation Event will partner with various agencies including the Positive People Network to host a celebrity style clothing swap which will showcase a discussion panel of HIV/AIDS speakers where one of the several themes of conversation is "Our Journey to Womanhood." The event will be hosted on March 7, 2023, from 11 am – 4 pm at the African America Research Library & Cultural Center.

In April, for National Fair Housing Month, the CEC will host a Community Conversation with HOPWA and Housing Representatives. As the event is in the planning phase, the CEC members expressed an interest in hosting the event on April 19, or April 13, 2023, through the following motion:

Motion #5: I. Wilson, on behalf of the CEC, made a motion to have the CEC host the Community Conversation with HOPWA and Housing Representatives primarily on April 19, 2023, or the alternative date of April 13, 2023. The motion was seconded by V. Biggs and adopted unanimously.

Motion #6: R. Shore, on behalf of the CEC, made a motion to have the CEC promote the online webinar for HIV Vaccine Awareness Day. The motion was seconded by I. Wilson and adopted unanimously.

For the month of June, a follow-up event will, which is in the planning phase, be hosted at the Eagle in Wilton Manners. The Leather-In-Kink community is requesting to have our medical providers on the discussion panel as a show of support. After much discussion, L. Robertson suggested that we poll the providers to see their comfort level with attending the event at the Eagle versus an alternative location.

As these dates approach, there will be more planning and details given.

Unfinished Business

None.

New Business

As the CEC reviewed their work plans, S. Tinsley announced that the committee had met their work plan goals from FY 2022-2023.

Recipient's Report

There was no Recipient's report for this meeting.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

Agenda Items for Next Meeting

The next CEC meeting will be held on March 7, 2023, at 3:00 p.m. at Broward Regional Health Planning Council and via WebEx Videoconference.

- CEC Listening Sessions
- Discuss Updates to the Integrated Work Plan

Announcements

- M. Patel announced the open enrollment for the Certified Peer Specialist in HIV Program that is from March to September and will be presented both virtually and in the classroom. The registration deadline is February 13, 2023. For registration and further information, please email the Quality Team at <u>guality@brhpc.org</u>.
- L. Robertson announced the Black LGBTQIA+ Excellence in Celebration which will be presented at the L. A. Lee YMCA/Mizell Community Center on February 23, 2023, at 6:00 pm.
- V. Biggs announced the opening of a Holy Cross Clinic at the YMCA district on March 1, 2023, from 4 pm to 6 pm.

Adjournment

There being no further business, the meeting was adjourned at 5:00 p.m.

CEC Attendance for CY 2022 - 2023

Consumer	PLWHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date	3	7											
1	1	0	1	Bhrangger, R.	Х	Х											
0	1	0	2	Biggs, V.	Х	Х											
0	0	0	3	Franks, H.	Х	Х											
0	0	0	4	Gunion, D.	Х	Х											
1	1	0	5	Marcoviche, W.	Х	Х											
0	1	0	6	Robertson, L.	Х	Х											
0	0	1	7	Ruffner, A., V. Chair	Α	Α				Z	resi	gned					
0	0	0	8	Shore, R.	Х	Х											
0	0	0	9	Wilson, I.	Х	Х											
1	1	0	10	Jackson, S., Chair	Х	Х											
1	0	0	11	Hayes, Kendra	Х	Х											
				Quorum = 6	10	10											
					Legend:												
				X - present	N - newly appointed												
				A - absent E - excused	Z - resigned C - canceled												
				NQX - no quorum present	W - warning letter												
					-												
				CA - canceled due to quo	canceled due to quorum R - removal letter												

Community Empowerment Committee Meeting Minutes – February 10, 2023 Minutes prepared by PCS Staff

Community Empowerment Committee Listening Sessions January 2023 – June 2023

Status	Month of Event	Торіс	Partnering Organization	Sample Questions
Completed	January 26, 2023	Language Matters	Positive People Network	 The Event is centered around cultural competency and how to educate community members on new educational information related to HIV/AIDS. Discuss how to incorporate the use of respectful person-first language.
Completed	February 3, 2023	National Black HIV/AIDS Awareness Day	Black AIDS Advisory Group	CEC members will participate in this event and share information about the HIVPC.
Planning Phase	March 11, 2023	National Women and Girls HIV/AIDS Awareness Day	Positive People Network & the Fresh Connection Group Community Partners: Holy Cross Health, World AIDS Museum, RWPA Office, Simply Clear healthcare, ECO on the Go Cleaning Solutions, Broward Health, Real Talk with Geegee, God's Creation Full Figure Modeling	 Why do Cis-Gender black women have an increased risk of HIV in comparison to other races and ethnicities? What can be done to address the inequities that women living with HIV experience? Why is there resistance to PrEP usage in the Cis-Gender Black Women community? How can we promote positive sexual health education and relationship wellness amongst black women?

Planning Phase April 1	19, 2023 National Fair Housing Month: Housing Conversation	 HOPWA and Housing Representatives Rachel Williams, Housing and Community Development Manager Stacey Hyde & Jamie Powers, Broward House Jacqueline Stewart, Director of Operations Mount Olive Development Cooperation, Housing Services Charmain Williams, Fair Housing Expert Eboni Chrispin, Legislative Affairs and Community Engagement Manager AIDS Healthcare Foundation 	 What is the role of Housing in Ending the HIV Epidemic? How can HOWPA better serve our Ryan White Clients as it relates to housing? What are some activities or protocols HOWPA has in place to alleviate the housing crisis in Broward County? What are the biggest challenges faced by people with HIV in finding housing? What types of housing options are available specifically for people with HIV? How do you ensure that the housing needs of people with HIV are met while maintaining their privacy and confidentiality? What resources are available to help people with HIV find and secure affordable housing? How does living in supportive housing impact the health outcomes of people with HIV? What role can local governments play in ensuring that people with HIV have access to safe and affordable housing? How can the HIV community work together to address the housing needs of people living with HIV? Are there any innovative housing solutions being developed specifically for people with HIV? How do you ensure that housing providers are knowledgeable about HIV and can provide culturally competent care to people with HIV? What advice would you give to someone with HIV?
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Planning Phase	May 2023	Vaccine Awareness Day (May 18 th)	NIH, SFAETC, and/or USF	 This day is a chance to thank the volunteers, community members, health professionals, and scientists working together to find a safe and effective preventive HIV vaccine. It is also a time to educate communities about the importance of preventive HIV vaccine research. Sources: https://aidsetc.org/calendar/hiv-vaccine-awareness-day-2 https://www.avac.org/prevention-option/hiv-vaccine
Planning Phase	June 19, 20, or 21, 2023	Leather Kink in Health Care Part II – Discussion with Providers	The Eagle, Wilton Manors	To Be Determined

END OF PACKET