



FORT LAUDERDALE/BROWARD EMA
BROWARD HIV HEALTH SERVICES PLANNING COUNCIL
AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020
(954) 561-9681 • FAX (954) 561-9685

Community Empowerment Committee Meeting

Tuesday, February 7, 2023 - 3:00 to 5:00 PM

LOCATION: Broward Regional Health Planning Council

Chair: Shawn Tinsley • Vice Chair: Andrew Ruffner

Click Below to Join the meeting via WebEx

<https://browardregionalhealthplanningcouncil.my.webex.com/browardregionalhealthplanningcouncil.my/j.php?MTID=m3188deffe91b1f559c49e603d3069809>

This meeting is audio and video recorded.

Quorum for this meeting is 7

AGENDA

ORDER OF BUSINESS

1. Call to Order/Establishment of Quorum
2. Welcome from the Chair
 - a. Meeting Ground Rules
 - b. Statement of Sunshine
 - c. Introductions & Abstentions
 - d. Moment of Silence
3. **ACTION:** Approval of Agenda for February 7, 2023
4. **ACTION:** Approval of Minutes from January 3, 2023
5. Public Comment
6. Standard Committee Items
 - a. Action Item: **Debrief of the Language Matters Conversation, January 26, 2023, at 1:00 pm and participation in the Black AIDS Advisory Group Gala (Handout A)**
Work Plan Activity 1.1: Engage consumers in town halls/listening sessions.
 - b. Action Item: CEC Listening Session (**Handout B**);
Continue the discussion on topics for CEC listening sessions within the community, specifically for Consumers to discuss their experiences navigating the Fort Lauderdale/Broward EMA's system of care.
Work Plan Activity 1.1: Engage consumers in town halls/listening sessions.

7. New Business
 - a. Action Item: Review CEC Committee Work Plan for FY 2022-2023
(Handout C)
8. Public Comment
9. Agenda Items for Next Meeting
 - a. Next Meeting Date: March 7, 2023, at 3:00 p.m. LOCATION: Broward Regional Health Planning Council
 - b. Agenda Items for Next meeting
 - i. CEC Listening Session
10. Announcements
11. Adjournment

For a detailed discussion on any of the above items, please refer to the minutes available at:

[HIV Planning Council Website](#)

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council
• Linkage to Care • Retention in Care • Viral Load Suppression •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

Mission: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.



Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie •
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[Broward County Website](#)

HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES



1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.

CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH REGLAS BÁSICAS DE LA REUNIÓN



1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.

KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMEN RANKONT-YO



1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa esklizif pou fè moun tande-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk prezizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesesè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posesyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.

Acronym List

ACA: The Patient Protection and Affordable Care Act 2010
ADAP: AIDS Drugs Assistance Program
AETC: AIDS Education and Training Center
AHF: AIDS Health Care Foundation
AIDS: Acquired Immuno-Deficiency Syndrome
ART: Antiretroviral Therapy
ARV: Antiretrovirals
BARC: Broward Addiction Recovery Center
BCFHC: Broward Community and Family Health Centers
BH: Behavioral Health
BISS: Benefit Insurance Support Service
BMSM: Black Men Who Have Sex with Men
BRHPC: Broward Regional Health Planning Council, Inc.
CBO: Community-Based Organization
CDC: Centers for Disease Control and Prevention
CDTC: Children's Diagnostic and Treatment Center
CEC: Community Empowerment Committee
CIED: Client Intake and Eligibility Determination
CLD: Client Level Data
CM: Case Management
CQI: Continuous Quality Improvement
CQM: Clinical Quality Management
CTS: Counseling and Testing Site
DCM: Disease Case Management
DOH-Broward: Florida Department of Health in Broward County
eHARS: Electronic HIV/AIDS Reporting System
EIIHA: Early Intervention of Individuals Living with HIV/AIDS
EFA: Emergency Financial Assistance
EMA: Eligible Metropolitan Area
FDOH: Florida Department of Health

FPL: Federal Poverty Level
FQHC: Federally Qualified Health Center
HAB: HIV/AIDS Bureau
HHS: U.S. Department of Health and Human Services
HICP: Health Insurance Continuation Program
HIV: Human Immunodeficiency Virus
HIVPC: Broward County HIV Planning Council
HMSM: Hispanic Men who have Sex with Men
HOPWA: Housing Opportunities for People with AIDS
HRSA: Health Resources and Service Administration
HUD: U.S Department of Housing and Urban Development
IW: Integrated Workgroup
IDU: Intravenous Drug User
JLP: Jail Linkage Program
LPAP: Local AIDS Pharmaceutical Assistance Program
MAI: Minority AIDS Initiative
MCDC: Membership/Council Development Committee
MCM: Medical Case Management
MH: Mental Health
MNT: Medical Nutrition Therapy
MOU: Memorandum of Understanding
MSM: Men Who Have Sex with Men
NBHD: North Broward Hospital District (Broward Health)
NGA: Notice of Grant Award
NHAS: National HIV/AIDS Strategy
NOFO: Notice of Funding Opportunity
nPEP: Non-Occupational Post Exposure Prophylaxis
NSU: Nova Southeastern University
OAHS: Outpatient Ambulatory Health Services
OHC: Oral Health Care
PE: Provide Enterprise

PLWH: People Living with HIV
PLWHA: People Living with HIV/AIDS
PrEP: Pre-Exposure Prophylaxis
PRISM: Patient Reporting Investigating Surveillance System
PROACT: *Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH-Broward's treatment adherence program.*
PSRA: Priority Setting & Resource Allocations
QI: Quality Improvement
QIP: Quality Improvement Project
QM: Quality Management
QMC: Quality Management Committee
RSR: Ryan White Services Report
RWHAP: Ryan White HIV/AIDS Program
RWPA: Ryan White Part A
SA: Substance Abuse
SBHD: South Broward Hospital District (Memorial Healthcare System)
SCHIP: State Children's Health Insurance Program
SDM: Service Delivery Model
SOC: System of Care
SPNS: Special Projects of National Significance
STD/STI: Sexually Transmitted Diseases or Infection
TA: Technical Assistance
TB: Tuberculosis
TGA: Transitional Grant Area
VA: United States Department of Veteran Affairs
VL: Viral Load
VLS: Viral Load Suppression
WMSM: White Men who have Sex with Men
WICY: Women, Infants, Children, and Youth

Frequently Used Terms

Recipient: Government department designated to administer Ryan White Part A funds and monitor contracts.

Planning Council Support (PCS) Staff/‘Staff’: Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

Clinical Quality Management (CQM) Support Staff: Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

Provider/Sub-Recipient: Agencies contracted to provide HIV Core and Support services to consumers.

Consumer/Client/Patient: A person who is an eligible recipient of services under the Ryan White Act.



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Community Empowerment Committee

Tuesday, January 3, 2023 - 3:00 PM

Location: Broward Regional Health Planning Council and Virtual Meeting via [WebEx](#)

DRAFT MINUTES

CEC Members Present: S. Tinsley (Chair), L. Robertson, R. Bhrangger, W. Marcoviche, V. Biggs, R. Shore, H. Franks, D. Gunion, K. Hayes, I. Wilson

Members Absent: Andrew Ruffner

Members Excused: None

Ryan White Part A Recipient Staff Present: G. James, W. Cius, T. Thompson, J. Roy, T. Currie, V. Hornsey

Planning Council Support Staff Present: Dr. G. Martinez, B. Miller, D. Liao, M. Patel

Guests Present: Brad Mester, Julio Rodriguez, Yolonda Bell

Call to Order, Welcome from the Chair & Public Record Requirements

The CEC Chair called the meeting to order at 3:07 p.m. The CEC Chair welcomed all meeting attendees that were present. Attendees were notified that the CEC meeting is based on Florida's "Government-in-the-Sunshine Law and meets reporting requirements, including the recording of minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the CEC Chair, Committee members, Recipient Staff, PCS & CQM Staff, and guests by roll call, and a moment of silence was observed.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

Meeting Approvals

The approval for the January 3, 2023, agenda of the Community Empowerment Committee meeting with amendments was proposed by L. Robinson, seconded by V. Biggs, and passed unanimously. The approval for the minutes of the November 1, 2022, meeting was proposed by V. Biggs, seconded by L. Robertson, and approved with no further corrections.

Motion #1: Mr. Robertson, on behalf of the CEC, made a motion to approve the January 3, 2023, Community Empowerment Committee agenda with amendments. The motion was seconded by V. Biggs and adopted unanimously.

Motion #2: Mr. Biggs, on behalf of the CEC, made a motion to approve the November 1,

2022, Community Empowerment Committee meeting minutes as presented. The motion was seconded by V. Biggs adopted unanimously.

Standard Committee Items

As the schedule for the CEC Listening Sessions was being reviewed, members solidified January's Language Matters Community Conversation Event.

Next, the PCS Staff requested that members provide further details surrounding February's HOPWA Listening Session Event. For the HOPWA Presentation, V. Biggs and R. Shore expressed the importance of addressing the community in the following ways: why there is a low housing inventory and how to address this issue, and how the HOPWA program operates and its laps. Members would prefer that the presenter address specific issues surrounding community members' experiences concerning housing.

Motion #3: V. Biggs, on behalf of the CEC, made a motion to move the HOPWA Conversation Event from February 2023 to April 2023. The motion was seconded by I. Wilson and adopted unanimously.

Motion #4: V. Biggs, on behalf of the CEC, made a motion to reschedule the CEC's February 7, 2023, meeting. The motion was seconded by L. Robertson and adopted unanimously.

Motion #5: V. Biggs, on behalf of the CEC, made a motion to send out a Doodle Poll for dates to replace the CEC's February 7, 2023, meeting. The motion was seconded by R. Shore and adopted unanimously.

For the National Black HIV/AIDS Awareness Day, the committee members discussed partnering with the Black AIDS Advisory Group's (BAAG) February 3, 2023, Gala where the HIV Planning Council (HIVPC) will have the opportunity to network with like-minded organizations, to explain how the HIVPC operates, to listen and exchange information about the council's services, and how the council's decisions impact the community.

Motion #6: V. Biggs, on behalf of the CEC, made a motion to resend the previous motion to send out a Doodle Poll to replace the CEC's February 7, 2023, meeting. The motion was seconded by L. Robertson and adopted unanimously.

In March, for the National Women and Girls HIV/AIDS Awareness Day, the CEC's Community Conversation Event will partner with the Positive People Network to host a celebrity-style clothing swap that will showcase a discussion panel of HIV/AIDS speakers. S. Tinsley is working on securing a venue for this event.

Before the Standard Committee Items were concluded, V. Biggs reminded members of their promise to host a follow-up event for the Leather-In-Kink Community. For the follow-up event, the Leather-In-Kink community is requesting to have our medical providers on the discussion panel as a show of support.

Motion #7: V. Biggs, on behalf of the CEC, made a motion to add a follow-up event with the Leather-In-Kink Community to the CEC's Listening Sessions scheduled for early June 2023. The motion was seconded by L. Robertson and adopted unanimously.

As these dates approach, there will be more planning and details given.

Unfinished Business

None.

New Business

As the CEC reviewed their work plans, S. Tinsley announced that the committee had met their work plan goals from FY 2022-2023. From reviewing the FY 2023-2024 work plan, committee members agreed that instead of targeting groups in the Community Conversations Series, the CEC should strive to structure these events in a more inclusively and cohesively manner while helping to grow the Conversation Series concept. With that respect, V. Biggs suggested that the CEC begin partnering with our other planning bodies such as the health department, the Black Aids Alliance Group, Care Resource, and Ryan White Part B. Upon further review of the FY 2023-2024 work plan, S. Tinsley announced that addressing stigma related to HIV/AIDS would be the CEC's priority.

Motion #8: V. Biggs, on behalf of the CEC, made a motion to approve the new work plan for FY 2023-2024. The motion was seconded by L. Robertson and adopted unanimously.

Recipient's Report

There was no Recipient's report for this meeting.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

Agenda Items for Next Meeting

The next CEC meeting will be held on February 7, 2023, at 3:00 p.m. at Broward Regional Health Planning Council and via WebEx Videoconference.

- CEC Listening Sessions
- Discuss Updates to the Integrated Work Plan

Announcements

- V. Biggs shared that Holy-Cross Hospital will be offering the Influenza, MPox, COVID-19, Hepatitis C, and meningitis vaccines at the Eagle in Wilton Manors on January 17, 2023.
- L. Robertson shared the Ujima Men's Collectives Brothas Project: My Pronouns are He, She, and They. This event highlights how gender and gender identity impact social justice and equity in the LGBTQ+ community at the LA. Lee YMCA/Mizell Community Center on January 19, 2023.
- S. Tinsley shared that the Health Foundation of South Florida and the Epilepsy Coalition, and Holy Cross Hospital are organizing a mass open insurance enrollment on January 13, 2023.
- R. Shore announced that the Pride Center is looking for stories from the HIV community concerning adopting a healthy lifestyle and the stigma surrounding HIV/AIDS.

Adjournment

There being no further business, the meeting was adjourned at 4:26 p.m.

CEC Attendance for CY 2023

Consumer	PLMHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date	3												
1	1	0	1	Bhrangger, R.	X												
0	1	0	2	Biggs, V.	X												
0	0	0	3	Franks, H.	X												
0	0	0	4	Gunion, D.	X												
1	1	0	5	Marcoviche, W.	X												
0	1	0	6	Robertson, L.	X												
0	0	1	7	Ruffner, A., <i>V. Chair</i>	A												
0	0	0	8	Shore, R.	X												
0	0	0	9	Wilson, I.	X												
1	1	0	10	Jackson, S., Chair	X												
1	0	0	11	Hayes, Kendra	X												
Quorum = 6					10												

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
CX - canceled due to quorum	R - removal letter

Community Empowerment Committee Meeting Minutes – January 3, 2023
 Minutes prepared by PCS Staff

HANDOUT A

Debrief CEC's Community Conversations Series –Language Matters – with the Positive People Network (PPN)	Date: January 26, 2023 Location: Virtual through Zoom and Facebook Live Guest Host: Alecia M. Tramel-McIntyre, (PPN) Virtual Attendance: 20 people (Zoom)
Topics that were discussed	<ul style="list-style-type: none">• Participants began with an icebreaker by discussing stigma-related words that made them feel uncomfortable and to what degree of discomfort.• The presentation started by highlighting that the words we use help shape our understanding of our world. Words also define our experiences and are the foundation of our stories.• Language matters because people may experience multiple forms of oppression and discrimination based on gender, race, sexual identity, socioeconomic status, or other factors.• By repeating language that reinforces stigma, oppression, and discrimination, people living with HIV feel the negative effects, impacting their overall quality of life.• Stigma communication is the language, labels, and messages used to educate and talk about a disease, condition, or group of people.• People First Language is a way to reduce stigma because it focuses on the person instead of the person's health status or disability.
Recommendations	<ul style="list-style-type: none">• People should use the Power of HIV/AIDS Preferred Language it empowers, shows respect, shows support, and it destigmatizes.• PPN could create a curriculum and partner with other agencies to spread awareness surrounding language that is stigmatizing for people living with HIV.

**Community Empowerment Committee Listening Sessions
January 2023 – June 2023**

Status	Month of Event	Topic	Partnering Organization	Sample Questions
Completed	January 26, 2023	Language Matters	Positive People Network	<ol style="list-style-type: none"> 1. The Event is centered around cultural competency and how to educate community members on new educational information related to HIV/AIDS. 2. Discuss how to incorporate the use of respectful person-first language.
Completed	February 3, 2023	National Black HIV/AIDS Awareness Day	Black AIDS Advisory Group	CEC members will participate in this event and share information about the HIVPC.
Planning Phase	March 11, 2023	National Women and Girls HIV/AIDS Awareness Day	Positive People Network & the Fresh Connection Group Community Partners: Holy Cross Health, World AIDS Museum, RWPA Office, Simply Clear healthcare, ECO on the Go Cleaning Solutions, Broward Health, Real Talk with Geegee, God's Creation Full Figure Modeling	<ol style="list-style-type: none"> 1. Why do Cis-Gender Black women have an increased risk of HIV in comparison to other races and ethnicities? 2. What can be done to address the inequities that women living with HIV experience? 3. Why is there resistance to PrEP usage in the Cis-Gender Black Women community? 4. How can we promote positive sexual health education and relationship wellness amongst black women?
Planning Phase	April 13, 14, 19, or 21, 2023	National Fair Housing Month: HOPWA Conversation	HOPWA and Housing Representatives <ol style="list-style-type: none"> 1. Rachel Williams, Housing and Community Development Manager 	<ol style="list-style-type: none"> 1. What is the role of Housing in Ending the HIV Epidemic? 2. How can HOWPA better serve our Ryan White Clients as it relates to housing? 3. What are some activities or protocols HOWPA has in place to alleviate the

			<ul style="list-style-type: none"> 2. Stacey Hyde & Jamie Powers, Broward House 3. Mount Olive Development Cooperation, Housing Services 	housing crisis in Broward County?
Planning Phase	May 2023	Vaccine Awareness Day (May 18 th)	NIH, SFAETC, and/or USF	This day is a chance to thank the volunteers, community members, health professionals, and scientists working together to find a safe and effective preventive HIV vaccine. It is also a time to educate communities about the importance of preventive HIV vaccine research. [https://aidsetc.org/calendar/hiv-vaccine-awareness-day-2]
Planning Phase	June 2023	Leather Kink in Health Care Part II – Discussion with Providers	The Eagle, Wilton Manors	To Be Determined

HANDOUT C

Community Empowerment Committee Work Plan FY2022																			
The work plan is intended to help guide the work of the committee and to assist the Community Empowerment Committee in achieving its objectives in the coming year. For each activity, the time period of activity is highlighted in blue and the completion date is noted with an "X".																			
GOAL: Enhance participation in communities throughout the EMA through education/awareness and resource & information sharing by participating in at least 4 community events.														Baseline	Target	Q1	Q2	Q3	Q4
														4	4	4	4	2	1
Objective 1: Increase CEC member knowledge of the Committee's role in the HIVPC and amplify Consumer voice.																			
Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb				
1.1 Engage consumers in townhalls/listening sessions at minimum, biannually.	CEC/Staff/Facilitator	Consumer Involvement	Host events to receive feedback from audiences made up of interested parties (general public, consumers, service providers, etc.) regarding HIV-related topics. Utilize that information to inform CEC's priority rankings and the HIVPC as a whole.		X	X	X			x	x								
1.2 Priority rank Part A and MAI Service Categories and send recommendations to PSRA annually.	CEC/Staff	Data driven PSRA process	Receive presentation on Part A utilization and historical trends. Data: Part A Scorecards; Historical epi data.			X		X											
1.3 Educate CEC members on HIVPC & Ryan White Part A monthly.	Recipient/Staff	Increased knowledge of HIVPC & Ryan White Program among CEC members	Provide presentations regarding topics of interest about the HIV Planning Council, its Committees, and the Ryan White Part A Program.		X	X	X			x	x								
1.4 Host focus groups to receive feedback from populations of focus and/or selected audiences at minimum, biannually.	Staff/Facilitator	Utilize feedback in PSRA process and future CEC and MCDC event planning efforts	Determine populations to include in focus group and what kind of information would be of use. Populations are not limited to consumers; they may include other community members as applicable. Provide any relevant recommendations to PSRA that may inform the PSRA process. Provide any relevant recommendations to MCDC that may inform recruitment and retention strategies. Utilize any relevant recommendations that may inform the work of CEC.		X	X	X		x		x								
Objective 2: Promote education and awareness to affirm support for PLWHA (Integrated Plan Strategy 3.2.a).																			
Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb				
2.1 Recommend creation or revision of promotional literature to MCDC as needed.	CEC	Collaboration with MCDC to inform the community about HIVPC	Determine information useful to the community in understanding the role of the HIVPC. Provide this information to MCDC to update or create promotional literature.	X															
2.2 Distribute promotional literature - physically and electronically - to the community on an ongoing basis.	CEC/Staff	Increased consumer awareness of HIVPC	CEC will distribute promotional literature at community events, talkback sessions and listening sessions. PCS Staff Team will distribute HIVPC and HIV-related information to its community listserv.	X	X	X	X	X	x	x	x	x							
2.3 Analyze survey results for each community event, including outreach, trainings and community forums on an ongoing basis.	Staff/CEC	Measure event outcomes	Determine successes and failures of each event. Provide any relevant recommendations to PSRA that may inform the PSRA process. Data: survey results based on demographics, client self identified needs, and learning objectives.	X	X	X		X		X		X			X				
2.4 Partner with HIV stakeholders to engage in community events on an ongoing basis.	CEC	Develop consistent presence at community events	Coordinate with HIV stakeholders (those living with or otherwise affected by HIV) to hold Community Forums during significant HIV awareness days (e.g. National HIV Testing Day, Latino HIV Awareness Day, National Black HIV/AIDS Awareness Day) (Examples of Stakeholder Organizations: BTAN, Latinos En Accion, SFAN).	X	X	X	X		x	x	x			X	X				
Objective 3: Provide networking and communication opportunities to address the epidemic (Integrated Plan Strategy 4.1.d).																			
Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb				
3.1 Use Needs Assessments, SOC, QM and PSRA recommendations to coordinate feedback mechanisms that address HIV prevention, stigma and treatment (YEAR 1-5)	CEC	Utilize feedback in PSRA process and other identifiers	Host events for target groups based on defined data collection focus.		X	X	X		X					X					
3.2 Develop and implement education and awareness strategies that incorporate results from feedback mechanisms to increase HIV literacy (YEAR 3)	CEC	Reduce HIV-related health disparities and health inequities	Utilize community feedback to develop and implement education and awareness activities in the EMA.		X	X	X		X										

