



Fort Lauderdale / Broward County EMA  
 Broward County HIV Health Services Planning Council  
 An Advisory Board of the Broward County Board of County Commissioners  
 200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

**MEETING AGENDA**

**COMMITTEE:** Community Empowerment Committee

**Date/Time:** September 17, 2019, 3:00 p.m.

**Location:** Governmental Center Room GC-320

**Chair:** Vacant **Vice Chair:** Andrew Ruffner

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*
2. **APPROVALS:** 9/17/19 Agenda, 6/4/19 Minutes
3. **STANDARD COMMITTEE ITEMS** (10 minutes)
  - a. Testimonials – What is your vision for CEC post-*Fighting Stigma through Fashion?*
4. **UNFINISHED BUSINESS**  
None.
5. **MEETING ACTIVITIES/NEW BUSINESS**
  - I. **FY2019-2020 Community Empowerment Committee Work Plan (Handout A)**  
*Work Plan Review*  
ACTION ITEM: Review progress made toward completion of Community Empowerment Committee work plan objectives and activities.
  - II. **Fighting Stigma through Fashion Review (Handout B)**  
*Work Plan Activity 2.4: Analyze survey results for each community event, including outreach, trainings and community forums.*  
ACTION ITEM: Review results of Fighting Stigma through Fashion event.
  - III. **Chill, Chat, & Chew Planning (Handout C)**  
*Objective 2: Increase community engagement to promote education and awareness to affirm support for people with HIV (Integrated Plan Strategy 3.2.a)*  
ACTION ITEM: Plan Chill, Chat, and Chew event.
6. **RECIPIENT REPORTS**
7. **PUBLIC COMMENT**
8. **AGENDA ITEMS/TASKS FOR NEXT MEETING:** **Date:** October 1, 2019 **Venue:** A-337
  - I. **Chill, Chat, & Chew Planning**  
*Objective 2: Increase community engagement to promote education and awareness to affirm support for people with HIV (Integrated Plan Strategy 3.2.a)*  
ACTION ITEM: Final planning for Chill, Chat, & Chew event.
9. **ANNOUNCEMENTS**
10. **ADJOURNMENT**

**PLEASE COMPLETE YOUR MEETING EVALUATIONS**

**THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL**

- Linkage to Care • Retention in Care • Viral Load Suppression •

**VISION:** To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

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**MEETING MINUTES**

**Committee:** Community Empowerment Committee (CEC)

**Date/Time:** Tuesday, June 5, 2019 3:00 p.m.

**Location:** Government Center A-337

**Vice Chair:** Patricia Fleurinord

ATTENDANCE				
#	Members	Present	Absent	Guests
1	Bhrangger, R.	X		Shore, R.
2	Brautigam, A.		A	Quintero, S.
3	Burgess, D.	X		<b>HIVPC Staff</b>
4	Fleurinord, P.		A	Jolly, J.
5	Franks, H.	X		Oratien, V.
6	Marcoviche, W.	X		Martinez, G.
7	Robertson, L.	X		
8	Ruffner, A.	X		<b>Recipient Staff</b>
9	Grant, C.	X		Anderson, T.
	<b>Quorum = 5</b>	<b>7</b>		

**1. CALL TO ORDER:**

The HIVPC Acting Vice Chair called the meeting to order at 3:10 p.m. and welcomed all present. The HIVPC Acting Vice Chair notified attendees that the CEC meeting is based on Florida's "Government-in-the-Sunshine Law" and meeting reporting requirements, which includes the recording of minutes. In addition, it was stated that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. A moment of silence was observed, and introductions were made by all in attendance.

**2. APPROVALS:**

<p><b>Motion #1:</b> To approve 6/5/19 meeting agenda  <b>Proposed by:</b> Robertson, L. <b>Seconded by:</b> Burgess, D.  <b>Action:</b> Passed Unanimously</p> <p><b>Motion #2:</b> To approve meeting minutes of 5/7/19  <b>Proposed by:</b> Robertson, L. <b>Seconded by:</b> Burgess, D.  <b>Action:</b> Passed Unanimously</p>
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**3. STANDARD COMMITTEE ITEMS**

Testimonials: None.

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#### 4. UNFINISHED BUSINESS

None.

#### 5. MEETING ACTIVITIES/NEW BUSINESS

Fashion Show Event Planning Update- The ad-Hoc Youth Advisory Chair discussed progress in setting up event. All modeling slots for the modeling casting call have been filled. There is still a need for more diversity in model representation. The committee is in search of more male models and more individuals from a variety of ethnicities, as the current models confirmed for the casting call are predominantly black female. Collaborations with local business and community-based organizations were shared with committee members. The ad-Hoc Youth Advisory Committee's meeting in May allowed for committee members to make huge progress towards solidifying key details needed in the production of the event, including the confirmation of collaborators, finalizing details for the model casting call and creating a draft list of possible event MCs.

An event email including event details and the model casting call flyer has been sent out, by HIVPC Support Staff and the ad-Hoc Youth Advisory Chair, to all interested parties. Members were encouraged by the ad-Hoc Chair to continue to share the event email to any suitable audiences, or potential collaborators.

**ACTION ITEM:** F/U with Claudette Grant about refreshments for the fashion show. Possibly Sam Q for more sponsorship.

PSRA Service Category Priority Rankings- The HIVPC Manager provided an overview of the rankings process. This presentation included the role of CEC and why it is important that they rank. CEC's recommendations will be given to PSRA for consideration before that Committee participates in ranking.

A guest asked about the difference in top rankings between CEC and HIVPC. The differences in rankings reflect the diversity of the Planning Council membership and its ability to make determinations based on a wider range of knowledge, information and data. Another question was the difference between ADAP and AIDS Pharmaceutical Assistance. The differences were made clear by The HIVPC Manager. This guest then asked for clarification on the role SFAN serves in the allocations process.

Committee members who did not have direct conflicts with the ranking process were then directed to the CEC Ranking Recommendations Handout and were instructed to complete the rankings process on paper first. Once members completed the paper form, they were given electronic tablets to complete their PSRA rankings online via surveygizmo.com. Some members experienced technical difficulties. As a result, their paper forms were collected and will be entered manually by the HIVPC Support Staff.

#### 6. RECIPIENT REPORT

None.

#### 7. PUBLIC COMMENT

None.

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**8. AGENDA ITEMS/TASKS FOR NEXT MEETING: July 2, 2019 Time: 3:00 p.m. Venue: A-337**

<i>Goal/Work Plan Objective #:</i>	<i>Accomplishments</i>
<b>Fashion Show Event Planning Update</b>	<b>ACTION ITEM: Review progress made towards Fashion Show Outreach Event.</b>
<b>Chill, Chat &amp; Chew Planning</b>	<b>ACTION ITEM: Plan for hosting next community event</b>

**9. ANNOUNCEMENTS**

**Tuesday, June 4<sup>th</sup>:** World AIDS Museum, 7-9pm -*Community Dialogue Series "From Stonewall to HIV: Knowing Your Rights"*. The discussion will include local attorneys who advocate for PLWHA and LGBTQ+ people in the areas of housing, employment, aging, and disclosure laws.

**Monday, June 17<sup>th</sup>:** World AIDS Museum, -*Teen Education Program Focus Group Series*- The World AIDS Museum is offering community service hours for Broward County high school students. Teens will examine the museum's current teen education program to provide feedback. Lunch is included. There will be 4 focus group dates- 10 students per session, 40 students total.

**Friday, July 19<sup>th</sup>:** ArtServe, 7-9pm -*Fighting Stigma Through Fashion* hosted by the Community Empowerment Committee; featuring PLWHA, HIV/AIDS advocacy groups. The fashion show is targeted towards the young adult population; 18-38 years old.

**10. ADJOURNMENT**

The meeting was adjourned at 4:12 p.m.

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**CEC Attendance CY2019**

Consumer	PLWHA	Absences	Count	Meeting Month:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date:		5	C	C	7	5							
1	1	1	1	Bhrangger, R.	A	X			X	X							
0	0	2	2	Brautigam, A.	X	X			A	A							
1	1	0	3	Burgess, D.	X	X			X	X							
0	0	3	4	Fleurinord, P., <i>V. Chair</i>	A	X			A	A							
0	0	1	5	Franks, H.	A	X			X	X							
1	1	1	6	Marcoviche, W.	A	X			X	X							
0	1	0	7	Robertson, L.	X	X			X	X							
0	0	0	8	Ruffner, A.	X	X			X	X							
				Wilson, E.	A	A	Z- 2/2019										
<b>Quorum = 5</b>					4	9			6	6							

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - cancelled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
	R - removal letter

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