



Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council
 An Advisory Board of the Broward County Board of County Commissioners
 200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

MEETING AGENDA

Committee: Community Empowerment Committee

Date/Time: July 14, 2020, 3:00 p.m.

Location: Virtual Meeting Room

Chair: Vacant **Vice Chair:** Andrew Ruffner

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*
2. **APPROVALS:** 07/14/20 Agenda, 07/07/20 Minutes
3. **UNFINISHED BUSINESS**
 - I. **Virtual Event Planning (Handouts A-B)**
Work Plan Activity 1.1: Engage consumers in townhalls/listening sessions
Work Plan Activity 2.4: Partner with HIV stakeholders to engage in community events
 ACTION ITEM: Continue planning *Broward Ryan White & You: The Simple Facts* showing.
4. **RECIPIENT REPORT**
5. **PUBLIC COMMENT**
6. **MEMBER TASKS**
7. **AGENDA ITEMS/TASKS FOR NEXT MEETING: Date: TBD Venue: TBD**
CEC will not meet in August
8. **ANNOUNCEMENTS**
9. **ADJOURNMENT**

PLEASE COMPLETE YOUR MEETING EVALUATIONS

THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

- Linkage to Care • Retention in Care • Viral Load Suppression •

VISION: To ensure the delivery of high-quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

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Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
 Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment

MEETING MINUTES

Committee: Community Empowerment Committee (CEC)

Date/Time: Tuesday, July 7, 2020 3:00 p.m.

Location: Virtual Meeting Room

Chair: Bessie Dennis **Vice Chair:** Andrew Ruffner

1. CALL TO ORDER:

The Chair called the meeting to order at 3:37 p.m. and welcomed all present. The meeting was delayed by technical difficulties. The Chair notified attendees that the CEC meeting is based on Florida's "Government-in-the-Sunshine Law" and meeting reporting requirements, which includes the recording of minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. A moment of silence was observed, and introductions were made by all in attendance.

2. APPROVALS:

Motion #1: To approve meeting minutes of 06/02/2020.

Proposed by: Ruffner, A. **Seconded by:** Franks, H.

Action: Passed Unanimously

Motion #2: To approve the 07/07/2020 meeting agenda.

Proposed by: Franks, H. **Seconded by:** Shore, R.

Action: Passed Unanimously

3. STANDARD COMMITTEE ITEMS

CEC Development: Planning Council Support (PCS) Team began the meeting with a presentation on Government-in-the-Sunshine Law (Handout A on file). The Committee discussed the difficulty in working between meetings because of the inability to communicate outside of public meetings. The PCS Team clarified that Committee members can have as many meetings as needed, they would just need to be publicly noticed. It was also noted that members are able to communicate with the PCS Team and the PCS Team is able to share that information with the Committee.

For example, at the last CEC meeting members were tasked with watching the *Ryan White & You: The Simple Facts* videos. The Committee was given the option to share thoughts for the event based what they saw. The responses were noted in the event planning guide (Handout C on file). Members would like to be updated on responses between meetings to be prepared for discussions in the meeting.

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4. MEETING ACTIVITIES/NEW BUSINESS

- I. Needs Assessment Presentation: A CQM Health Planner reviewed the qualitative data in the most recently completed Needs Assessment (Handout B on file). Members discussed a lack of consumer input in the assessment. It was noted that the contractor reached out to clients but was less successful in getting feedback for this assessment than in previous years. The full [Needs Assessment](#) can be accessed on the HIV Planning Council Website.

5. UNFINISHED BUSINESS

- I. Virtual Event Planning: Committee members resumed planning its video launch event. This event will be hosted virtually to celebrate the launch of the Broward Ryan White Part A Office's *Ryan White & You: The Simple Facts* video series. Since the last CEC meeting, a member provided the PCS Team with a list of potential community partners to engage. After communicating with the organizations, 2 organizations have agreed to share the event through their social media and the Committee will partner with the World AIDS Museum to host the event. This event is scheduled for Tuesday, July 21, 2020 at 7:00 p.m. It will be hosted on the Zoom meeting platform and shared via Facebook Live and/or additional streaming options.

Members discussed the goal of the event and potential measures of success. After much discussion, the Committee opted to hold another meeting to plan the event.

Motion #3: To hold the video launch event in collaboration with the World AIDS Museum on Tuesday, July 21, 2020 at 7:00 p.m. for 90-120 minutes.

Proposed by: Ruffner, A. **Seconded by:** Franks, H.

Action: Passed Unanimously

6. RECIPIENT REPORT

A representative of the Recipient's Office shared that Part A has received CARES Act funding and is in the process of distributing it to service providers who have made requests. Broward has received additional Housing Opportunities for Persons with AIDS (HOPWA) funding. The Part A Office will begin implementing the Ending the HIV Epidemic (EHE) plan will begin on September 1, 2020. Part A is collaborating with Florida Department of Health in Broward County and two additional community partners.

7. PUBLIC COMMENT

None.

8. AGENDA ITEMS/TASKS FOR NEXT MEETING: July 14th, 2020 **Time:** 3:00 p.m. **Venue:** Virtual Meeting Room

- I. Event Planning
 - a. Finalize the event proposed by a CEC member.



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9. ANNOUNCEMENTS

CEC honored the birthday of one of its members. The CEC Chair requested clarification on the status of a Committee member. The new member was approved by the HIV Planning Council at its most recent meeting. The Chair stated that further conversation with the PCS Team would take place outside of this CEC meeting.

10. ADJOURNMENT

The meeting was adjourned at 5:20 p.m.

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CEC Attendance CY2020

Consumer	PLWHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date	7	4	3	C	C	2	7						
1	1	0	1	Bhrangger, R.	X	X	X			X	X						
1	1	0	2	Dennis, B. <i>Chair</i>	X	X	X			X	X						
0	0	0	3	Franks, H.	X	X	X			X	X						
0	0	1	4	Gunion, D.	X	X	A			X	X						
1	1	1	5	Lewis, V.	X	E	A			X	A						
1	1	0	6	Marcoviche, W.	X	X	X			X	X						
1	1	2	7	Martinez, G.	X	A	A	Z - 3/3									
0	1	1	8	Robertson, L.	X	A	X			X	X						
0	0	0	9	Ruffner, A., <i>V. Chair</i>	X	X	X			X	X						
0	0	1	10	Shore, R.	X	A	X			X	X						
Quorum = 6					10	6	7	0	0	9	8	0	0	0	0	0	

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
CX - canceled due to quorum	R - removal letter

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COMMUNITY PARTNERS

World AIDS Museum (WAM)

Children's Diagnostic and Treatment Center (CDTC)

AIDS Healthcare Foundation (AHF)

EVENT GOAL

By the end of this event, the audience will: be made aware of the Simple Facts videos and increase its knowledge of the Ryan White Part A Program.

Success will be measured by: page views

QUESTION IDEAS

Submitted Question Idea:

- What are some of the things you think are important to do when you first learn you are living with HIV?

Possible Question Formats (in-meeting polls):

- What did you find useful/helpful/interesting about this video?
- True/False
- Multiple Choice

THANK YOUS

Messaging:

VIDEOS

5 Reasons to Stay Connected to HIV Care

Runtime: 6 minutes 46 seconds



The Broward Ryan White Part A Program is committed to 'treat and beat' HIV. If you're living with HIV, staying in care is of the utmost importance for your personal health and for the health of the greater community. In this segment, Angela "Myamnee" Pitts, an HIV advocate, outlines **5 key reasons to stay connected to HIV care**.

When You Learn You're Living with HIV

Runtime: 6 minutes 37 seconds



What do you do when you learn you're living with HIV? Residents of Broward County can turn to Broward Ryan White Part A to access HIV medical and support services. In this segment, Angela "Myamnee" Pitts, an HIV advocate, maps out **5 basic steps to getting the care you need to live your best and healthiest life**.

Getting the Most from Your HIV Doctor

Runtime: 7 minutes 27 seconds



Having an optimal relationship with your doctor is key in getting the most from your HIV care. In this segment, Angela "Myamnee" Pitts, an HIV advocate, visits Dr. Vanessa Rojas, who explains **the importance of doctor-patient communication & trust as key elements of building a strong relationship in order to achieve & maintain an undetectable status**.

Applying for HIV Services: Ryan White "CIED"

Runtime: 6 minutes 33 seconds



A guide for applying for Broward Ryan White HIV services for residents of Broward County. In this segment, Angela "Myamnee" Pitts, an HIV advocate, explains **the Simple Facts about the Centralized Intake and Eligibility Determination ("CIED") process**. Details include who is eligible, how to apply and benefits that are available to help people "live longer and healthier with HIV."

How Can Broward Ryan White Help You?

Runtime: 3 minutes 27 seconds



Learn how the Ryan White Part A Program helps Broward County residents who are living with HIV. In this segment, Angela "Myamnee" Pitts, an HIV advocate, gives you the Simple Facts: who Broward Ryan White serves and how they provide HIV medical and support services.

SAMPLE EVENT PROGRAM

I. Event Open: Getting Into & Staying in Care

- a. Navigating the Ryan White Part A system _____
- b. The HIVPC is important because _____
- c. This event is in celebration of the Broward Ryan White Part A Office's achievement. By creating these videos, _____
 - i. *Part A Representative*
 - ii. *Video Host*

II. Sharing Videos

- a. Client/Provider story
- b. Play video
- c. Audience poll & invitation to share a personal experience

III. Event Close: Importance of Videos

- a. Navigating the Ryan White Part A system _____
- b. Having these videos benefits people accessing the system by _____
- c. These videos are available on YouTube on the Get Care Broward channel. A link will be emailed for your convenience.
- d. Thank You Message: _____