Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council
An Advisory Board of the Broward County Board of County Commissioners
200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

MEETING AGENDA

Committee: Executive Committee
Date/Time: Thursday, June 18, 2020, 1:30 p.m.
Location: Virtual Meeting Room
Chair: Lopes, R. **Vice Chair**: Grant, C.

1. **CALL TO ORDER:** *Welcome, Ground Rules, Sunshine, Introductions, Moment of Silence, & Public Comment*
2. **APPROVALS:** 06/18/20 Executive Committee Agenda, 05/21/20 Meeting Minutes
3. **STANDARD COMMITTEE ITEMS**
   - **I.** Review and Approve 06/25/20 HIVPC Agenda, Meeting Materials and Motions (Handouts A)
   - **II.** Review July 2020 HIVPC Calendar (Handout B)
4. **UNFINISHED BUSINESS**
   None.
5. **MEETING ACTIVITIES/NEW BUSINESS**
   - **I. Get Care Broward Video Launch Update**
     Activity 1.4: Monitor committee activities to ensure goals and objectives of work plans are met.
     ACTION ITEM: Discuss CEC's plan to host video launch event.
   - **II. HIVPC & Committee Member Survey Results (Handout C)**
     Objective 1: Oversee Planning Council operations.
     ACTION ITEM: Review survey results and discuss strategies for improvement.
6. **RECIPIENT'S REPORT**
7. **PUBLIC COMMENT**
8. **AGENDA ITEMS / TASKS FOR NEXT MEETING:** July 16, 2020 1:30 p.m. **VENUE:** WebEx Meeting Room
9. **ANNOUNCEMENTS**
10. **ADJOURNMENT**

PLEASE COMPLETE YOUR MEETING EVALUATIONS
THREE GUIDING PRINCIPLES OF THE HIV PLANNING COUNCIL
• Linkage to Care •Retention in Care • Viral Load Suppression •

FY 2020-2021 Executive Work Plan

The work plan is intended to help guide the work of the committee and to assist the Executive Committee in achieving its objectives in the coming year.
For each activity, the time period of activity is highlighted in blue and the completion date is noted with an "X".

GOAL: Increase community engagement and participation by adding 10 new Committee and HIVPC members by the end of FY2020

Objective 1: Oversee Planning Council Operations

Activities	Frequency	Responsible Party	Outcomes	Action Items/Data Prep	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1.1 Conduct annual evaluation of HIVPC Self-Assessment Survey.	Annually	Executive	Improved Process	Review Committee activities, challenges, and completion of work plan achievements.												
1.2 Review the need for reinstating the ad-Hoc By-Laws Committee.	Annually	Executive/By-Laws	Improved By-Laws	Reinstate the ad-Hoc By-Laws Committee based on pending parking lot items. Identify and appoint ad-Hoc By-Laws Chair.												
1.3 Review and approve work plans for upcoming FY.	Annually	Executive	Identify goals and objectives for upcoming year	Review Committee activities, challenges, and achievement of goals to plan and prepare for upcoming work plan activities for FY starting March 1.												
1.4 Monitor committee activities to ensure goals and objectives of work plans are met.	Quarterly	Executive	HIVPC and Committee goals are met	Conduct quarterly review of Committee work plan status to be presented by committee chair. Determine Committee progress and make recommendations to Chairs to address unmet goals.			X									
1.5 Monitor HIVPC membership and discuss strategies to improve reflectiveness.	Quarterly	MCDC Chair/ Vice Chair	HIVPC and Committee goals are met	Conduct quarterly review of HIVPC and Committee reflectiveness. Determine any needed interventions to address Council and Committee membership needs.			X									

Objective 2: Establish and oversee planning activities and committee work plans to address integrated planning goals and objectives

Activities		Responsible Party	Outcomes	Action Items/Data Prep	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
2.1 Maintain collaborative relationships with community partners through the Integrated Workgroup/Collaborative to monitor the 2017 Prevention and Care and Treatment Integrated Comprehensive Plan.	Quarterly	Executive/IC	EMA Goals are addressed	Receive updates from the IW membership regarding the progress of implementing the Integrated Plan. Hold meetings with the Executive Committee of the SFAN and BCHPPC as needed.												
2.2 Monitor Ending the HIV Epidemic Plan progress.	Quarterly	Executive/Recipient/Part B Representative/FQHC Representative	EMA Goals are addressed	Receive updates from the responsible parties regarding the progress of implementing the Ending the HIV Epidemic Plan.												

Objective 3: Implement capacity/leadership development for Planning Council members and applicants

Activities		Responsible Party	Outcomes	Action Items/Data Prep	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
3.1 Plan annual Planning Council Retreat.	Annually	Executive	HIVPC training/leadership	Schedule a retreat for all HIVPC members. Educate members on new/emerging Planning Council/RW Part A issues, HIVPC policies and procedures, leadership development, Integrated Comprehensive Plan.												
3.2 Appoint Nominating Committee Chair. Hold Council leadership Elections.	Biennial	Executive	HIVPC Leadership	Identify and appoint the Nominating Committee Chair.												
3.3 Leadership Training	Per Executive Training Plan	Executive	HIVPC Leadership	Conduct training for HIVPC Committee Chairs with topics addressing leadership, teambuilding, etc.												

Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council
An Advisory Board of the Broward County Board of County Commissioners
200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

Meeting Minutes: Executive Committee Meeting
Date/Time: Thursday, May 21, 2020, 11:30 a.m.
Location: Virtual Meeting Room
Chair: Lopes, R. **Vice-Chair**: Grant, C.

ATTENDANCE

#	Member	Present	Absent	Recipient Staff
1	Barnes, B., Ex Officio	X		Cunningham, D
2	Dennis, Bessie	X		Garcia, E.
3	Fortune-Evans, B.	X		Drummond, K.
4	Foster, V.	X		Scott, S.
5	Grant, C., Vice-Chair	X		
6	Lopes, R., Chair	X		**HIVPC Staff**
7	Moragne, T.		A	Oratien, V.
8	Robertson, L.	X		Martinez, G.
9	Rodriguez, J.		A	Ukpai, F.
10	Ruffner, A.	X		
				GUESTS
	Quorum = 5	**8**		Shamer, D.

1. CALL TO ORDER:

The Chair called the meeting to order at 11:35 a.m. and welcomed all present. Attendees were notified of information regarding the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised that the meeting ground rules are present for reference. In addition, attendees were advised that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. The Chair, Vice Chair, Committee members, Recipient staff, and support staff were made by roll call. Guest self-introductions were made. A moment of silence was observed. There were no public comments.

2. APPROVALS:

Motion #1: To approve the 05/21/2020 meeting agenda
Proposed by: Robertson, L. **Seconded by:** Grant, C.
Discussion: The QMC Chair proposed the removal of the Universal Service Delivery Model from the Executive Committee agenda.
Action: Passed Unanimously

Motion #2: To approve the 02/20/2020 meeting minutes
Proposed by: Grant, C. **Seconded by:** Robertson, L.
Action: Passed Unanimously

Motion #3: To approve the 05/08/2020 meeting minutes

Proposed by: Fortune-Evans, B. **Seconded by:** Robertson, L.
Action: Passed Unanimously

3. STANDARDS COMMITTEE ITEMS:

HIVPC Agenda (Handout A): The Executive Committee reviewed the HIV Planning Council agenda for the 05/28/2020 meeting. The Committee voted to approve the agenda with the amendment that the Universal Service Delivery Model be removed from Consent Items.

Motion #4: To approve the HIVPC agenda for the 05/28/2020 meeting with the removal of the Universal Service Delivery Model.
Proposed by: Grant, C. **Seconded by:** Robertson, L.
Action: Passed Unanimously

June HIVPC Calendar (Handout B): The Committee reviewed the June HIV Planning Council calendar. No amendments were made to the calendar during the meeting.

4. MEETING ACTIVITIES/NEW BUSINESS:

Demographic Overview: The HIVPC Chair reviewed the HIVPC membership and demographic status (Handout C on file). The Membership/Council Development Committee approved 2 members at its March meeting which would increase the Council's total membership as well as its percentage of consumer members.

Current HIVPC Applicant: The Committee reviewed the application of Irving Wilson. Mr. Wilson applied in March. However, he was not able to be approved by MCDC in advance of the next HIVPC meeting. The Executive Committee reviewed the difference that would be made to its membership by adding Mr. Wilson to the Council along with the previously approved applicants. 1 HIVPC member recently resigned, so 3 new members would bring the HIVPC to 22 members and 32% consumers. The Committee voted to approve Mr. Wilson's application.

Motion #5: To approve Irving Wilson's application to join the HIV Planning Council.
Proposed by: Grant, C. **Seconded by:** Robertson, L.
Action: Passed Unanimously

Meeting & Activities Plan: The PCS Team reviewed plans for each Committee moving forward during this time (Handout D on file). The Committees whose work plans include increased interfacing with the community are working to create more opportunities for virtual outreach.
A member suggested following up with the community regarding the Video Launch event previously slated for March 26, 2020. This will be added to the June Executive Committee meeting.

ACTION ITEM: Develop language for communication with the community regarding the Part A Videos.

5. **RECIPIENT REPORT:**

The Part A Office successfully submitted its plan for use of COVID-19 funding. Part A Staff did an excellent job and Providers were extremely responsive. The Recipient expects to finalize authorizations within the next week. The Recipient is working to get funds into the hands of service providers and explain what services will be covered.

The Health Care Services section & Part A Program will be managed by Juanita Gonzalez-Charlot. Ms. Gonzalez-Charlot has experience with HRSA as well as the Ryan White Part A Program and looks forward to taking on this position.

6. **PUBLIC COMMENT**
None.

7. **ANNOUNCEMENTS**
None.

8. **AGENDA ITEMS / TASKS FOR NEXT MEETING:** June 18, 2020 1:30 p.m. **VENUE**: WebEx Virtual Meeting Room

9. **ADJOURNMENT** The meeting adjourned at 12:03 p.m.

Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council
An Advisory Board of the Broward County Board of County Commissioners
200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

Executive Committee Attendance CY 2020

Consumer	PLWHA	Absences	Count	Meeting Month	Jan	Feb	Feb	Mar	Apr	May	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date	16	20	27	C	C	8	21								
0	1	1	**1**	Barnes, B. *Ex Officio*	X	X	A			X	X								
1	1	1	**2**	Dennis, B.	X	X	X			A	X								
0	0	0	**3**	Fortune-Evans, B.	X	X	X			X	X								
0	0	1	**4**	Foster, V.	X	A	X			X	X								
0	0	1	**5**	Grant, C. *Vice Chair*	X	X	X			A	X								
0	0	0		Hayes, M.	X	X	X			X	Z - 5/21								
0	0	1	**6**	Lopes, R. *Chair*	X	A	X			X	X								
0	0	5	**7**	Moragne, T.	A	A	A			A	A								
0	1	0	**8**	Robertson, L.	X	X	X			X	X								
0	0	1	**9**	Rodriguez, J.	N - 1/16						A								
0	0	1	**10**	Ruffner, A.	X	A	X			X	X								
				Quorum = 5	9	6	8	0	0	7	8	0	0	0	0	0	0	0	

Legend:

X - present	**N - newly appointed**
A - absent	**Z - resigned**
E - excused	**C - canceled**
NQA - no quorum absent	**W - warning letter**
NQX - no quorum present	**Z - resigned**
CX - canceled due to quorum	**R - removal letter**

VISION: To ensure the delivery of high-quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment

Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council
An Advisory Board of the Broward County Board of County Commissioners
200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

HANDOUT A

MEETING AGENDA

Committee: Broward County HIV Health Services Planning Council
Date/Time: June 25, 2020, 9:30 a.m. **Location:** WebEx Meeting Room
Chair: Dr. Réquel Lopes, AP **Vice-Chair:** Claudette Grant
Reminder: *Meeting Attendance Confirmation Required at least 48 Hours Prior to Meeting Date*

1. CALL TO ORDER (10 minutes)

2. WELCOME AND PUBLIC RECORD REQUIREMENTS

a. Welcome and Introductions
b. Review Meeting Ground Rules, Public Comment and Public Record Requirements
c. Council Member and Guest Introductions
d. Moment of Silence
e. Excused Absences and Appointment of Alternates
f. Approval of 06/25/20 Meeting Agenda
g. Approval of 05/28/20 Meeting Minutes

3. PUBLIC COMMENT (Up to 10 minutes)

4. FEDERAL LEGISLATIVE REPORT – Handout A (Kareem Murphy)

5. CONSENT ITEMS

I. Motion to approve Von Biggs to join the Quality Management Committee
Justification: Mr. Biggs is an unaffiliated consumer with experience serving on boards and a strong desire to help the community.
PROPOSED BY: QMC Vice Chair

II. **Motion to approve Von Biggs to join the Community Empowerment Committee**
Justification: Mr. Biggs is an unaffiliated consumer with experience serving on boards and a strong desire to help the community.
PROPOSED BY: CEC Chair

III. Motion to approve Von Biggs to join the Priority Setting & Resource Allocation Committee
Justification: Mr. Biggs is an unaffiliated consumer with experience serving on boards and a strong desire to help the community.
PROPOSED BY: PSRA Chair

IV. Motion to approve David Shamer to join the Priority Setting & Resource Allocation Committee
Justification: Mr. Shamer is a previous member of the HIVPC who is returning to serve his community in honor of those who have succumbed to HIV/AIDS, those who live with HIV, and those who have not been exposed to HIV.
PROPOSED BY: PSRA Committee

V. **Motion to approve Irving Wilson to join the Community Empowerment Committee**
Justification: Mr. Wilson is a community member with a spirit of awareness and advocacy who would like to be part of the fight to help others.
PROPOSED BY: CEC Committee

VI. **Motion to approve Irving Wilson to join the Membership/Council Development Committee**
Justification: Mr. Wilson is a community member with a spirit of awareness and advocacy who would like to be part of the fight to help others.
PROPOSED BY: MCDC Committee

6. DISCUSSION ITEMS

I. **Motion to Ratify the FY 2021-2022 Core Service Category Rankings (Handout B)**
Justification: Rankings were conducted as part of the priority setting and resource allocation process.
PROPOSED BY: Priority Setting & Resource Allocation Committee

II. **Motion to Ratify the FY 2021-2022 Support Service Category Rankings (Handout C)**
Justification: Rankings were conducted as part of the priority setting and resource allocation process.
PROPOSED BY: Priority Setting & Resource Allocation Committee

7. NEW BUSINESS

I. HIVPC & Committee Member Survey Results
Justification: To review the feedback received from members regarding Council & Committee service.
PROPOSED BY: Executive Committee

8. COMMITTEE REPORTS (15 minutes)

I. COMMUNITY EMPOWERMENT COMMITTEE (CEC)
June 2, 2020 *Chair: Dennis, B. V. Chair: A. Ruffner*

A. Discussion Item:
CEC Development: Planning Council Support (PCS) Staff began the meeting with a presentation that highlighted the role of each Committee within the HIV Planning Council (HIVPC). This presentation is Handout A on file.

Rankings Presentation: CEC received an overview of the rankings process (Handout B1 on file).

FY2021-2022 CEC Rankings: The Committee conducted its rankings for the FY2021-2022 priority setting and resource allocation process.

Virtual Event Planning: The Committee discussed virtual event planning and ways to engage the community during the COVID-19 pandemic. A member suggested hosting a virtual event between July and September focused on the *Ryan White Part A Program & You: Simple Facts* video launch and community dialogue. The event was previously scheduled for March 26th; however, due to the COVID-19 pandemic, the event was postponed to a later date. There was conversation around different organizations the CEC could partner with to expand the reach of the event. After much discussion, the Committee agreed to host a virtual event to premiere the video series.

B. Data Requests:
None.

C. Rationale for Recommendations:
None.

D. Data Reports/ Data Review Updates:
None.

E. Other Business Items:
None.

F. Agenda Items for Next Meeting:
Finalize video launch event.

G. **Next Meeting Date:** *July 7, 2020*

II. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE

June 11, 2020 *Chair: V. Foster; V. Chair: T. Moragne*

A. Discussion Item:

Robert's Rules & TEAM Training: The Committee reviewed amendments to its previously agreed upon training proposal (Handout A on file). The new plan includes two 90-minutes webinars rather than one half-day in-person training. The training will also include strategies for working virtually. The Committee voted to approve the updated training methods as well as amend the number of Robert's Rules Training licenses. MCDC opted to poll HIVPC members for best available training dates.

Review HIVPC Demographics: The Council's membership is slated to increase to 22 with the approval of three members by the Broward County Board of Commissioners. This will bring the percentage of unaffiliated consumers to 32% (Handout B on file).

Planning Council and Committee Attendance, Warning Letters, and Removals: While there have been resignations, there have been no warnings issued in this time nor have any removals taken place (Handout C on file).

Review Recruitment or Retention Tool: The Committee was unable to review the intended approach at this meeting. The Committee intends to review the idea at the next MCDC meeting.

Discuss Current Recruitment & Retention Options: MCDC received a presentation from the JSI consultant providing technical assistance to the HIVPC for Recruitment & Retention. Members were encouraged to discuss different aspects of recruitment & retention that are going well and those which could be improved. The consultant will continue to work with the PCS Team to incorporate this feedback into a technical assistance plan for the HIVPC.

C. Data Requests:

None.

D. Rationale for Recommendations:

Members voted to approve the updated Robert's Rules & TEAM building training. This proposal has been amended to meet current meeting standards during the COVID-19 pandemic.

E. Data Reports/ Data Review Updates:

None.

F. Other Business Items:

None.

G. Agenda Items for Next Meeting:

TBD

H. Next Meeting Date:

TBD at 9:30 a.m. Room: TBD

III. QUALITY MANAGEMENT COMMITTEE (QMC)

June 15, 2020 *Chair: B. Fortune-Evans, V. Chair: Vacant*

IV. EXECUTIVE COMMITTEE

June 18, 2020 *Chair: R. Lopes, V. Chair: C. Grant*

V. PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRA)

June 18, 2020 *Chair: L. Robertson, V. Chair: Vacant*

VI. SYSTEM OF CARE (SOC)

No March, April, or May Meeting *Chair: A. Ruffner, V. Chair: J. Rodriguez*

**** For a detailed discussion on any of the above items, please refer to the meeting minutes. ****
Meeting Packets are available at: The HIV Planning Council Website

9. RECIPIENT REPORTS (20 minutes)

a. Part A
b. Part B
c. Part C
d. Part D
e. Part F
f. HOPWA
g. Prevention – Quarterly Update (January, April, July, October)

10. UNFINISHED BUSINESS

11. PUBLIC COMMENT (Up to 10 minutes)

12. ANNOUNCEMENTS

13. REQUEST FOR DATA

14. AGENDA ITEMS FOR NEXT MEETING: July 23, 2020 **LOCATION:** WebEx Meeting Room

15. ADJOURNMENT

PLEASE COMPLETE YOUR MEETING EVALUATIONS
THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
• Linkage to Care • Retention in Care • Viral Load Suppression •

HANDOUT A

CY2020 HIVPC Attendance

Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
Meeting Date	23	27	C	C	28								
Arencibia, Y.	X	X			X								
Barnes, B.	X	X			X								
Bhrangger, R.	E	X			X								
Cutright, A.	X	A			X								
Dennis, B.	X	X			X								
Fortune-Evans, B.	X	X			X								
Foster, V.	X	X			X								
Grant, C.	X	X			X								
Hayes, M.	X	X			Z - 05/28								
Holness, Dale V.C. (Mayor)	N - 02/11	A			A								
Katz, H.B.	X	X			X								
Lewis, V.	X	X			X								
Lopes, R. *Chair*	X	X			X								
Marcoviche, W.	E	X			X								
Moragne, T.	A	X			A								
Moreno, V.	X	A			A								
Robertson, L.	X	X			X								
Rodriguez, J.	E	X			X								
Ruffner, A.	X	X			X								
Schweizer, M.	X	X			X								
Sharief, B. (Comm)	A	Z - 02/11											
Siclari, R.	A	X			X								
Quorum = 11	15	18	0	0	17	0	0	0	0	0	0	0	

Legend:

X - present	**N - newly appointed**
A - absent	**Z - resigned**
E - excused	**C - canceled**
NQA - no quorum absent	**W - warning letter**
NQX - no quorum present	**R - removal letter**
CX - canceled due to quorum	

HANDOUT B

JULY

Broward County HIV Health Services Planning Council Calendar
Last Updated: 05/2020

Meeting dates & times are subject to change. Meetings will be held remotely until further notice. Please contact the Planning Council Support Team at 954-561-9681 ext. 1343 or visit http://www.brhpc.org for updates.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7 **Community Empowerment Committee Meeting** 3:00 p.m., WebEx	8	9	10	11
12	13	14	15	16 **Priority Setting & Resource Allocation** 9:00 a.m., WebEx **Executive Committee Meeting** 1:30 p.m., WebEx	17	18
19	20 **Quality Management Committee Meeting** 12:30 p.m., WebEx	21	22	23 **HIV Planning Council** 9:30 a.m., WebEx	24	25
26	27	28	29	30	31	

Meetings in ~~RED~~ are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees.
Meetings in **GREEN** are for QI Network. Meetings outside of the HIV Planning Council are in **BLACK**.

HANDOUT B

JULY

Broward County HIV Health Services Planning Council Calendar
Last Updated: 8/30/2019

Dates and times are subject to change. Visit http://www.brhpc.org/programs/hiv-planning-council/ for updates. For questions about the HIV Planning Council & Committees, please contact Vanessa Oratien at 954-561-9681 ext. 1343. For questions about the QI Networks, please contact Marcus Guice at 954-561-9681 ext. 1219.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Governmental Center 115 S. Andrews Ave. Ft. Lauderdale, FL 33301 (Acceso de Downtown Bus Terminal y Tri-Rail/Broward County Transit) Para confirmar información acerca de la reunión de Consejo de Planeación VIH, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Governmental Center 115 S. Andrews Ave. Ft. Lauderdale, FL 33301 (Access from Downtown Bus Terminal and Tri-Rail/ Broward County Transit) To confirm HIV Planning Council meeting information, or reserve special needs services such as: Translation from English to Spanish or Creole; or, are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fét: Governmental Center 115 S. Andrews Ave. Ft. Lauderdale, FL 33301 (Access from Downtown Bus Terminal and Tri-Rail/ Broward County Transit) Pou konfime enfòmasyon ou resevwa sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyol; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals infected and affected with HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.

Main Questions to Consider:

- What results did you expect for this question?
- What do the given responses tell you?
- What can be done to address this feedback?

Next Steps

Survey Question	How to Move Forward
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	