



Fort Lauderdale / Broward County EMA  
 Broward County HIV Health Services Planning Council  
 An Advisory Board of the Broward County Board of County Commissioners  
 200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

**MEETING AGENDA**

**Committee:** Community Empowerment Committee

**Date/Time:** February 4, 2020, 3:00 p.m.

**Location:** Governmental Center Annex Room GC-320

**Chair:** Bessie Dennis **Vice Chair:** Andrew Ruffner

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*
2. **APPROVALS:** 2/4/20 Agenda, 1/7/19 Minutes
3. **STANDARD COMMITTEE ITEMS (10 minutes)**  
*Testimonials – What are ideas for targeting demographic areas that are under exposed to prevention, care and HIV/AIDS treatment and services?*
4. **UNFINISHED BUSINESS**
  - I. **Community Empowerment Committee Outreach Event Planning**  
*Objective 2: Increase community engagement to promote education and awareness to affirm support for people with HIV (Integrated Plan Strategy 3.2.a)*  
**ACTION ITEM:** Begin planning the next outreach or education event.
5. **MEETING ACTIVITIES/NEW BUSINESS**
  - I. **FY2020-2021 CEC Work Plan (Handouts A1-A2)**  
**ACTION ITEM:** Review progress made toward FY2019-2020 work plan activities. Update work plan for FY2020-2021.
6. **RECIPIENT REPORTS**
7. **PUBLIC COMMENT**
8. **AGENDA ITEMS/TASKS FOR NEXT MEETING: Date:** March 3, 2020 **Venue:** GC-320
9. **ANNOUNCEMENTS**
10. **ADJOURNMENT**

**PLEASE COMPLETE YOUR MEETING EVALUATIONS**

**THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL**

- Linkage to Care • Retention in Care • Viral Load Suppression •

**VISION:** To ensure the delivery of high-quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

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 Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments  
 Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment





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## MEETING MINUTES

**Committee:** Community Empowerment Committee (CEC)

**Date/Time:** Tuesday, January 7<sup>th</sup>, 2020 3:00 p.m.

**Location:** Government Center A-337

**Chair:** Bessie Dennis **Vice Chair:** Andrew Ruffner

ATTENDANCE				
#	Member	Present	Absent	Recipient Staff
1	Bhrangger, R.	X		Anderson, T.
2	Dennis, B. <i>Chair</i>	X		Scott, S.
3	Franks, H.	X		Jones, L.
4	Gunion, D.	X		
5	Lewis, V.	X		<b>HIVPC Staff</b>
6	Marcoviche, W.	X		Oratien, V.
7	Martinez, G.	X		Ukpai, F.
8	Robertson, L.	X		
9	Ruffner, A. <i>Vice-Chair</i>	X		<b>Guests</b>
10	Shore, R.	X		Richard Sand
				Mildred Clayton
				Alice Johnson
				Joshua Rodriguez
	<b>Quorum = 6</b>	<b>10</b>		

### 1. CALL TO ORDER:

The Chair called the meeting to order at 3:21 p.m. and welcomed all present. The Chair notified attendees that the CEC meeting is based on Florida's "Government-in-the-Sunshine Law" and meeting reporting requirements, which includes the recording of minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. A moment of silence was observed, and introductions were made by all in attendance.

### 2. APPROVALS:

**Motion #1:** To approve the 1/7/20 meeting agenda.

**Proposed by:** Gunion, D. **Seconded by:** Martinez, G.

**Action:** Passed Unanimously

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**Motion #2:** To approve meeting minutes of 11/5/19.

**Proposed by:** Robertson, L. **Seconded by:** Lewis, V.

**Action:** Passed Unanimously

### 3. STANDARD COMMITTEE ITEMS

Testimonials: The testimonial question (*What can the CEC committee members do to be more effective individually and collectively in 2020?*) was posed to membership, and members took a moment to share recommendations on how the CEC can be more efficient in the new year. A member recommended that there be more intercommunication among members to achieve more logistically. Some members expressed concern with challenges due to Sunshine Law, which could impede the process of planning future events.

### 4. UNFINISHED BUSINESS

None.

### 5. MEETING ACTIVITIES/NEW BUSINESS

I. Community Empowerment Committee Event Planning: The Committee discussed ideas for an event on National Black HIV/AIDS Awareness Day. National Black HIV/AIDS Awareness Day, which is observed annually on February 7th, is an education effort to raise awareness about HIV and AIDS prevention, care, and treatment in communities of color. The Chair has been in communication with a church in Lauderdale Lakes to host a community health event with the congregation about the “Who, When, Why, and Where” related to living with HIV. This CEC event would involve HIV testing, HIV education, and community dialogue around the topic of HIV.

One member proposed the African American Research Library, Mount Olive, and Delevoe Memorial Park as additional event location spaces for prospective outreach events. The Committee discussed having multiple events throughout the year in observance of other HIV/AIDS Awareness days to engage special populations.

**Motion #3:** To approve the formation of an Ad-Hoc committee to spearhead the National Black HIV/AIDS Awareness Day event.

**Proposed by:** Gunion, D. **Seconded by:** Martinez, G.

**Discussion:** Members discussed the importance of establishing an ad-Hoc committee for the upcoming event. The committee agreed that the ad-Hoc’s sole focus would be to establish all event details and present the idea to the CEC for final approval at the next meeting on Tuesday, February 4<sup>th</sup>.

**Motion #4:** To call the question to approve the formation of an Ad-Hoc committee to spearhead the National Black HIV/AIDS Awareness Day event

**Proposed by:** Gunion, D. **Seconded by:** Shore, R.

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**Motion #3:** To approve the formation of an Ad-Hoc committee to spearhead the National Black HIV/AIDS Awareness Day event.

**Proposed by:** Gunion, D. **Seconded by:** Martinez, G.

**Action:** Passed Unanimously

Four members agreed to participate on the Ad-Hoc Committee, and PCS Staff will open it up to the Council to see if any Council members or other interested parties are willing to join the committee. PCS Staff will follow up with those CEC members regarding the next steps of the Ad-Hoc pending approval from the Executive Committee.

PCS Staff updated members on the status of an older adult social group interested in having an informative session in partnership with the CEC. Members discussed planning activities tailored toward the group, such as testimonials from older adults living with HIV. One member recommended we have this event in September for National HIV/AIDS Aging Awareness Day.

II. CEC Outreach Survey: This item was tabled for the next CEC meeting, which will take place on Tuesday, February 4, 2020.

## 6. RECIPIENT REPORT

None.

## 7. PUBLIC COMMENT

None.

## 8. AGENDA ITEMS/TASKS FOR NEXT MEETING: February 4, 2020 Time: 3:00 p.m. Venue: GC-320

### I. CEC Event Planning

- a. Finalize outreach or education events.

### II. CEC Outreach Survey

- a. Review members' survey suggestions and pre & post-test ideas.

## 9. ANNOUNCEMENTS

Midway Specialty Care Center – Midway is now located at 2608 NE 16th Ave, Wilton Manors, FL 33334. Midway provides HIV care at no cost to patients through several directories.

Pride Center – Black Art Awakening on February 5<sup>th</sup> at 7:00 p.m. in honor of National Black HIV/AIDS Awareness Day and Black History Month featuring art, dance and drum performances.

## 10. ADJOURNMENT

The meeting was adjourned at 5:01 p.m.

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**CEC Attendance CY2020**

Consumer	PLWHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date	7												
1	1	0	1	Bhrangger, R.	X												
1	1	0	2	Dennis, B. <i>Chair</i>	X												
0	0	0	3	Franks, H.	X												
0	0	0	4	Gunion, D.	X												
1	1	0	5	Lewis, V.	X												
1	1	0	6	Marcoviche, W.	X												
1	1	0	7	Martinez, G.	X												
0	1	0	8	Robertson, L.	X												
0	0	0	9	Ruffner, A., <i>V. Chair</i>	X												
0	0	0	10	Shore, R.	X												
<b>Quorum = 6</b>					10	0	0	0	0	0	0	0	0	0	0	0	

<b>Legend:</b>	
<b>X - present</b>	<b>N - newly appointed</b>
<b>A - absent</b>	<b>Z - resigned</b>
<b>E - excused</b>	<b>C - canceled</b>
<b>NQA - no quorum absent</b>	<b>W - warning letter</b>
<b>NQX - no quorum present</b>	<b>Z - resigned</b>
<b>CX - canceled due to quorum</b>	<b>R - removal letter</b>

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