



Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council

200 Oakwood Lane, Suite 100, Hollywood, FL, 33020
Tel: 954-561-9681 / Fax: 954-561-9685

**HIV PLANNING COUNCIL COORDINATION
MEETING AGENDA**

Monday, August 19, 2013 – 9:30 a.m. to 11:30 a.m.
Governmental Center Annex – Room A-335
Ryan White Part A Program Office
115 S. Andrews Ave, Ft. Lauderdale 33311

Chair: Samantha Kuryla

Vice Chair: Brad Gammell

- 1. CALL TO ORDER**
- 2. REVIEW STATEMENT OF SUNSHINE & PUBLIC COMMENT REQUIREMENTS**
- 3. WELCOME AND INTRODUCTIONS**
- 4. REVIEW:**
 - ❖ Meeting Agenda: 8/19/13
 - ❖ Meeting Minutes: 7/15/13 & 7/1/13
- 5. DISCUSSION ON JOINT COMMITTEES**

Discuss membership and challenges of the Joint Committees. Develop ideas on how to improve coordination in order to accomplish goals.

 - a. Joint Planning Committee:** Discuss the Part A Co-Chair vacancy of the Joint Planning Committee
 - b. Priority Setting & Resource Allocation Committee**
 - c. Joint Client/Community Relations**
- 6. DISCUSS AFFORDABLE CARE ACT (ACA) UPDATES**

Discuss updates regarding the Affordable Care Act and how it affects Committee work.
- 7. JOINT EXECUTIVE COMMITTEE AGENDA ITEMS (10.17.13)**
 - a.** Discuss what agenda items need to be addressed at the Joint Executive Committee meeting
 - b.** Review draft work plan items: Part B Co-Chair to develop draft and send to support staff.
- 8. NEXT MEETING DATE /AGENDA ITEMS:** Monday, September 16, 2013 at 9:30 a.m. Room: A-335
- 9. ADJOURNMENT**



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HIV PLANNING COUNCIL COORDINATION

Monday, July 15, 2013 – 9:30 a.m.

Governmental Center Annex – Room A-335

Ryan White Part A Program Office, 115 S. Andrews Ave, Ft. Lauderdale 33311

Meeting Minutes

	ATTENDEES
1	Gammell, B., HIVPC Vice Chair
2	Wynn, J., Part B Chair
3	Jones, L., Part A Grantee
4	Degraffenreidt, S., Grantee Staff
5	Crawford, T., Support Staff
6	Rosiere, M., Support Staff
7	McEachrane, T., Support Staff

1. CALL TO ORDER

The HIVPC Vice Chair called the meeting to order at 9:45 a.m.

2. REVIEW STATEMENT OF SUNSHINE & PUBLIC COMMENT REQUIREMENTS

The HIVPC Vice Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised about the meeting ground rules. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed.

3. WELCOME AND INTRODUCTIONS

4. REVIEW: Meeting Agenda: 7/15/13. The review of the 7/1/13 Meeting Minutes were tabled until the August 5, 2013 meeting when the HIVPC Chair is present.

5. COLLABORATION WITH PART B

The group discussed how to further the collaboration and sharing of roles and responsibilities between Parts A and B. The Grantee mentioned that there should be seamless between all Ryan White Parts and prevention; however, it would be good to start with both Parts A and B. The group agreed to meet jointly once a month for the following meeting dates: 8.16.13, 9.16.13, 10.21.13, 11.18.13, 12.16.13. Support staff will extend an invitation to Ann Mercer to attend the HIVPC Coordination meetings once a month. Outlook appointments will also be sent. The Part B Chair discussed that Part B is having more meaningful input with the other Parts and have become more collaborative.

The impact of the implementation of the Affordable Care Act (ACA) was discussed. The group discussed the role of Ryan White’s in informing members, providers, and clients as well as to understand what the Ryan White HIV/AIDS Program will look like post Health Care Reform. The possibility of covering premiums and copays were briefly mentioned. The challenge is that there are many unknowns with the Affordable Care Act that inhibit various bodies to adequately plan. The ACA will also take a while to roll out completely. The Part B Chair mentioned that he developed a PowerPoint Presentation regarding the ACA and what all the pieces look like. A timeline of when things will be identified was discussed: 1) August 15th: all of the providers 2) September 10th: the plans 3) September 20th: provider networks and formulary plans.

The purpose and structure of the joint Part A and B coordination meetings were discussed. The group decided to focus on discussing the membership and challenges of the Joint Committee meetings. They will also discuss any ACA updates and how it translates into these particular committees. Other Part B members were discussed. As a result, Rosemarrie Williams (SFAN’s Vice Chair) and Gary Hensley (SFAN’S Secretary) were added to the Joint Executive Committee and will count toward quorum. The SFAN Membership Chair will be invited to the Committee meeting, but will not count toward quorum.

6. EXECUTIVE COMMITTEE AGENDA ITEMS (7.18.13)

JOINT

- a. **Education and Training:** Discuss the development of educational/training sessions for members and clients on the Affordable Care Act.
- b. **Establish Mission & Timeline:** ~~1). Discuss the transition of PCIP Subcommittee's responsibilities to Joint Executive.~~ 2). Develop a work plan that includes the mission and goal of the Joint Executive Committee as it relates to assessing Ryan White Part A Program services in preparation for the implementation of the Affordable Care Act. Establish a timeline to accomplish goals.
- c. **Data Review:** Review summary of previously requested data to determine what other data sets are needed.

The group discussed the agenda for the upcoming Joint Executive Committee meeting on July 18th. The education and training piece will be addressed first, followed by establishing a mission and timeline, and then review of data. The Part B Chair will give a presentation on Health Care Reform to commence the Joint Executive Committee meeting. The Committee will also establish a mission and timeline to prepare for the implementation of the ACA. The review of data may be tabled until the following meeting if necessary.

7. **NEXT MEETING DATE /AGENDA ITEMS:** Monday, August 5, 2013 at 9:30 a.m. Room: A-335

8. **ADJOURNMENT** The meeting was adjourned at 10:57 a.m.



**Ft. Lauderdale/Broward County EMA
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HIV PLANNING COUNCIL COORDINATION

Governmental Center Annex, Room A-335
Ryan White Part A Program Office, 115 S. Andrews Avenue, Ft. Lauderdale, FL 33311
July 1, 2013 – 9:30 a.m.

Meeting Minutes

	ATTENDEES
1	Kuryla, S., HIVPC Chair
2	Gammell, B., HIVPC Vice Chair
3	Jones, L., Part A Grantee
4	Crawford, T., Support Staff
5	Eshel, A., Support Staff

1. CALL TO ORDER

The HIVPC Chair called the meeting to order at 9:33 a.m.

2. REVIEW GROUND RULES, STATEMENT OF SUNSHINE & PUBLIC COMMENT REQUIREMENTS

The HIVPC Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised about the meeting ground rules. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed.

3. WELCOME AND INTRODUCTIONS

4. REVIEW: Meeting Agenda: 7/01/13. Meeting Minutes: 6/03/13

5. REVIEW OF HRSA SITE VISIT & NEXT STEPS

The HIVPC Chair inquired about the next steps that should occur as a result of the recent HRSA Site visit. The Grantee mentioned that there were no next steps needed. The correction action plan mentioned during the exit interview was minor and citations found were similar across the board. A written report has not yet been developed. It was mentioned that the Project Officer understands some of the challenges and there was some discussion on the possible collaboration between the HRSA and Prevention Project Officers.

6. EXECUTIVE COMMITTEE AGENDA ITEMS (7.18.13)

The group discussed how Parts A and B should be able to better coordinate activities and exchange of information. It was mentioned that the two entities meet jointly but are not as coordinated as they should be. There needs to be a way that both parts are able to mesh concepts and cover various areas. There was discussion on the Consortia that entailed what the entity represents and how they are representing since there may be tasks that they conduct more efficiently such as community meetings. The Chair and Vice Chair plan to invite the Part B Chair and Vice Chair to the next HIV Planning Council Coordination meeting in order to start having the conversation of the most appropriate way to efficiently collaborate moving forward. Questions asked during the conversation may entail: “where are we now?” where are we going?” what are the strengths and weaknesses of both bodies?” These questions are intended to enable a frank and honest conversation.

JOINT

- a. **Establish Mission & Timeline:** Develop the mission and goal of the Joint Executive Committee as it relates to assessing Ryan White Part A Program services in preparation for the implementation of the Affordable Care Act. Establish a timeline to accomplish goals. Staff will provide PCIP’s mission and goals in order for Joint Executive to have a framework to move forward. This will also help with establishing a work plan (6 months). The Committee will need to plan

around service delivery models, the populations that it affects and how it affects them. The work plan should also include reauthorization and Medicaid expansion as factors.

- b. ~~**Review Completed Work:** Review work previously completed through the former Pre-Existing Condition Insurance Plan (PCIP) Subcommittee.~~
- c. **Data Review:** Review previously requested data to determine wrap around services for the Ryan White Part A Program.
 - 1. ~~Current Specialty Plans~~
 - 2. ~~AICP Data~~
 - 3. ~~Part B Medication Copays~~

It was decided that a summary of the data previously provided to PCIP is more appropriate than the actual data sets themselves.

- d. **Education and Training:** Discuss the development of educational/training sessions for clients on the Affordable Care Act.

The group discussed the issues with the lack of information regarding the Affordable Care Act. No one has all of the pieces and the members need to understand where we are today. The Vice Chair mentioned that the Committee Chairs should discuss and identify how the ACA will affect their committees. The Chair and Vice Chair suggested that the Part B Chair give ACA training at Executive in the near future.

It was discussed whether it was appropriate to send out a notification to consumers to stay informed about the ACA. The group concluded that it may be best to wait until everyone is more knowledgeable about where the EMA is headed regarding the ACA. A provider and client resource fair will be held in September 2013. Details will follow shortly.

PART A

- a. **FY14/15 Allocations:** Review the recommended allocations of FY14/15 Part A and MAI funds by service category
- b. ~~**FY13/14 Client Survey:** Review plans for the FY13/14 Client Survey to prepare for the next PSRA process (**Discuss whether this agenda item should be moved**)~~

It was mentioned that Joint Planning should take the feedback from different committees and start with known information. The Grantee stated that Prevention should be included in the survey, and a timeline of September or October was stated. It was also mentioned that Executive will give a plan of the survey and that the Joint Planning Committee should think of questions for the focus groups.

7. NEXT MEETING/AGENDA ITEMS: Next Meeting: Monday, July 15, 2013 at 9:30 a.m. Room: A-335

8. ADJOURNMENT: The meeting was adjourned at 11:07 a.m.