



**Ft. Lauderdale/Broward County EMA
Broward County HIV Health Services Planning Council**

200 Oakwood Lane, Suite 100, Hollywood, FL, 33020
Tel: 954-561-9681 / Fax: 954-561-9685

HIV PLANNING COUNCIL COORDINATION

Governmental Center Annex, Room A-337
Ryan White Part A Program Office
115 S. Andrews Avenue, Ft. Lauderdale, FL 33311
January 4, 2013 – 9 a.m.

Meeting Minutes

	ATTENDEES
1	Kuryla, S. HIVPC Chair
2	Gammell, B. HIVPC Vice Chair
3	Jones, L. Part A Grantee
4	Rosiere, M. Support Staff
5	LaMendola, B. Support staff
6	Ullah, E. BC Health Department
7	Baner, S. BCHD
8	Markland, D. BCHD

1. CALL TO ORDER

The HIVPC Chair called the meeting to order at 9:20 a.m.

2. REVIEW GROUND RULES, STATEMENT OF SUNSHINE & PUBLIC COMMENT REQUIREMENTS

The HIVPC Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised about the meeting ground rules. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed.

3. WELCOME AND INTRODUCTIONS

Committee members, guests, grantee staff and support staff self-introductions were made.

4. MOMENT OF SILENCE

A moment of silence was observed.

5. REVIEW:

- ❖ Meeting Agenda: 1/4/13
- ❖ Meeting Minutes: 12/14/12

6. DISCUSS PREVENTION PLANS WITH BCHD

Three guests from the Broward County Health Department were invited to speak about the new department-led prevention program being planned in Broward County. The goal is to open a dialogue that had not happened so far. The Council chair and vice chair were pleased that leaders of both bodies were meeting to share information about how to collaborate on future prevention efforts, so both are in sync.

Ms. Ullah said the department is glad to be sharing information. A group has been working on the plan for some time and is now ready to present it. A draft went out in December and plans are in the works to unveil a final plan to the community.

Key aspects of the new plan are to emphasize treatment with HIV/AIDS medication as a prevention tool, and increased use of routine HIV testing. This will require education of medical professionals, providers, case managers and consumers.



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HIV PLANNING COUNCIL COORDINATION

Governmental Center Annex, Room A-337
Ryan White Part A Program Office, 115 S. Andrews Avenue, Ft. Lauderdale, FL 33311
January 28, 2013 – 11 a.m.

Meeting Minutes

	ATTENDEES
1	Kuryla, S. HIVPC Chair
2	Gammell, B. HIVPC Vice Chair
3	Jones, L. Part A Grantee
4	DeGraffenreidt, S. Grantee staff
5	LaMendola, B. Support staff

1. CALL TO ORDER

The HIVPC Chair called the meeting to order at 11:19 a.m.

2. REVIEW GROUND RULES, STATEMENT OF SUNSHINE & PUBLIC COMMENT REQUIREMENTS

The HIVPC Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised about the meeting ground rules. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed.

3. WELCOME AND INTRODUCTIONS

4. MOMENT OF SILENCE

5. REVIEW: Meeting Agenda: 1/28/13. Meeting Minutes: 1/4/13

6. UPDATE ON 2013 WORK PLAN DEVELOPMENT

The Planning Council Vice Chair reported that draft versions of all Committee Work Plans for 2013 are being completed, and will be emailed to Committee Chairs in February (a week before their next meeting, if there is one). The first one will be emailed to JCCR this week. Committees will look at them before the retreat, if they meet in February. The Chair said the drafts tie together, which will help the Council and Committees meet the goals of the National HIV/AIDS Strategy.

7. PLANNING FOR RETREAT

The group reviewed a draft agenda for the Council retreat planned on Feb. 28 at ArtServe. The two-hour training session, other segments from the Committee Chairs and the speakers for each session were discussed and approved. The Chair, who will be out of the country on that date, agreed to videotape some brief remarks about new cooperative efforts between the Council and the Broward Health Department on HIV prevention.

8. HIVPC MEETINGS IN THE COMMUNITY

The retreat will serve as one HIVPC meeting in the community. By-Laws will be taking up the question of whether to continue the requirement of having two or more community meetings per year.

9. NEXT MEETING

The group asked to schedule the next HIVPC Coordination meeting on a Monday in February, and to arrange a teleconference or webinar with Jesse Thomas of the E-COMPAS training and consulting firm.

10. ADJOURNMENT: The meeting was adjourned at 12:31 p.m.

Attendees said a key first step toward a unified effort would be to compare the new prevention plan and the Council's 2012-15 Comprehensive Plan, which includes prevention elements. Three of the attendees plan to do so over the next few weeks, to ensure the two plans work together. Part of that process would be to construct a "crosswalk" to spell out how elements of each plan relate to the other. Also covered would be action steps and who is responsible for them. Those present suggested that the first step be completed in the next few weeks.

After the crosswalk is built, the leaders of the two bodies would meet or communicate regularly to discuss prevention efforts. This need not start until March at the earliest. Both sides noted that the joint efforts between the bodies would be conducted in a cooperative fashion.

7. UPDATE ON 2013 WORK PLAN DEVELOPMENT

Not covered due to lack of time

8. HIVPC MEETINGS IN THE COMMUNITY

Not covered due to lack of time

9. YEAR-END MEETINGS EVALUATION REPORT

The group agreed that a 6-month report compiling the results of Council and Committee meeting evaluations be shared at Joint Executive. Copies should be given to all Council and Committee chairs, as an informational item. No need to list it on the agenda for action.

10. NEXT MEETING

The next coordination meeting will be at 9 a.m. on Jan. 25, 2013.

11. ADJOURNMENT

The meeting was adjourned at 11:05 a.m.