



**MEETING AGENDA**

**COMMITTEE: Community Empowerment Committee**

**Date/Time: November 3, 2015, 3:00-5:00 p.m.**

**Location: Reverend Samuel Delevoe Memorial Park**

**Chair: Arianna Lint Vice Chair: Pat Fleurinord**

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*
2. **APPROVALS:** 11/3/15 Agenda, 9/1/15 Minutes
3. **STANDARD COMMITTEE ITEMS**
  - a. Testimonials
4. **UNFINISHED BUSINESS**
5. **MEETING ACTIVITIES/NEW BUSINESS**

<i>Goal/Work Plan Objective #:</i>	<i>Accomplishments</i>
<b>Hot Topic Presentation: Transportation</b>	<b>ACTION ITEM:</b> Receive information from Broward County Paratransit Services, Ryan White Part B, and Ryan White Part A Case Managers and address transportation barriers.

6. **GRANTEE REPORTS**
7. **PUBLIC COMMENT**
8. **AGENDA ITEMS/TASKS FOR NEXT MEETING: Date: December 10, 2015 Venue: TBD**

<i>Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)</i>	<i>Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.</i>
<b>Mini Retreat (WP Item 3.3)</b>	<b>ACTION ITEM:</b> Hold a “mini retreat” with all committees to discuss how committees work together to complete activities.

9. **ANNOUNCEMENTS**
10. **ADJOURNMENT**

**PLEASE COMPLETE YOUR MEETING EVALUATIONS**

**THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL**

- Linkage to Care • Retention in Care • Viral Load Suppression •

**VISION:** To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

**MISSION:** We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment

**MEETING MINUTES**

**COMMITTEE:** Community Empowerment Committee (CEC)

**Date/Time:** Tuesday, September 1, 2015, 3:00 p.m.

**Location:** A337

**Chair:** Arianna Lint **Vice Chair:** Pat Fleurinord

	<b>Members</b>	<b>Present</b>	<b>Absent</b>	<b>Guests</b>
1	Bhrangger, R.	<b>X</b>		Huggins, L.
2	Burgess, D.	<b>X</b>		Ettinger, R.
3	Creary, K.	<b>X</b>		
4	Culpepper, K.	<b>X</b>		<b>Grantee Staff</b>
5	Fleurinord, P. <i>Vice Chair</i>	<b>X</b>		Odusanya, S.
6	Franks, H.		<b>A</b>	DeGraffenreidt, S.
7	Katz, H.B.	<b>X</b>		Vargas, J.
8	Lint, A., <i>Chair</i>	<b>X</b>		Morris, R.
9	Marcoviche, W.	<b>X</b>		
10	Myers, L.	<b>X</b>		<b>HIVPC Staff</b>
11	Parker, P.		<b>A</b>	Johnson, B.
12	Robertson, P.	<b>X</b>		Ewart, L.
13	Runkle, D.	<b>X</b>		Beckford, R.
14	Wilkins, D.	<b>X</b>		
	<b>Quorum = 9</b>	<b>12</b>		

**1. CALL TO ORDER:**

The Chair called the meeting to order at 3:05 p.m. The Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised that the meeting ground rules are present, for reference. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. The Chair, committee members, guests, grantee staff and support staff self-introductions were made. A moment of silence was observed.

**2. APPROVALS:**

**Motion #1:** To approve today’s meeting agenda  
**Proposed by:** Runkle, D. **Seconded by:** Lewis, L.  
**Action:** Passed Unanimously

**Motion #2:** To approve 8/4/15 meeting minutes  
**Proposed by:** Runkle, D. **Seconded by:** Marcoviche, W.  
**Action:** Passed Unanimously

**3. STANDARD COMMITTEE ITEMS**

a. Testimonials – None

**4. UNFINISHED BUSINESS**

None

**5. MEETING ACTIVITIES/NEW BUSINESS**

a. Marketing Strategy (WP Item 2.1):

Ice Breaker: Committee member Lamont Lewis facilitated an ice breaker activity for those present at the meeting. He first asked participants to write down their views and ideas about the system from a Consumer Perspective. He next asked the participants to write down their opinions on what topics they want the Needs Assessment Committee to focus on from the perspective of the consumer, then to identify Service Barriers, potential outreach activities/strategies, suggestions for

Quality Management, and what the participants want to communicate to consumers and to the public. Mr. Lewis then read out the suggestions for each category and noted themes, particularly transportation.

Planning Council Staff then led the Committee to Handout A, where members were asked to turn their suggestions from the previous activity into Marketing Strategies. There was a committee discussion about transportation barriers: a member provided information about the Broward Tops! program for low-income and disabled clients. Another member stated that Tops can be inconvenient as it takes a long time for the service to arrive and/or pick up; identifying the difference between service availability and service quality. A member suggested looking into potential grants with funding for transportation services for PLWHA. Another member stated that the main barrier to transportation services, which she sees as widely available, is the amount of paperwork one must complete to simply receive such services. The Chair stated that many of these issues could be solved with the help of case managers, and a member stated that immigration status is also a hindrance to receiving services, since documentation is often required. It was decided that the next CEC Hot Topic should be about transportation, with attendance by case managers, Broward County Transit authorities, Part B representatives, and Tops! The Hot Topic could help consumers sign up for transportation services while allowing transit authorities to hear consumer concerns about transportation barriers. Members made suggestions about potential locations and times: Franklin Park, Oswald Park, and Delevoe Park for the months of November or December.

- b. CEC 18 Month Work Plan (WP Item 4.3) Handout B:  
The status of work plan activities (WP Items 2.1, 3.1, 4.1) were addressed briefly during the Marketing activity.
- c. CEC/MCDC Retreat: The Planning Council Manager informed the CEC Committee about the combined meeting with both CEC and MCDC, to be held in either December or January on the day of the regularly scheduled CEC meeting.

## 6. GRANTEE REPORT

The Grantee representative spoke about the new National HIV/AIDS Strategy (NHAS), and its correlation to the work already in progress in Broward and with the HIVPC. The most influential factors keeping clients out of care are lack of housing, mental health and substance abuse issues, all issues that we see firsthand and are working on in Broward. She explained that the NHAS takes a holistic approach to HIV care, and recognizes that trauma and behavioral health are just as important as physical health.

The Grantee Quality Assurance Specialist announced that he will be attending the upcoming US Conference on AIDS in Washington DC, and will present his experiences to the committee when he returns. Both the Chair and Vice Chair of the Community Empowerment Committee will also be attending the national conference. The Grantee's office is preparing for the upcoming Affordable Care Act enrollment period, and will be providing information to Consumers about ACA enrollment very soon. The Grantee's Twitter page is @getcarebroward.

**Motion:** For the CEC to recommend that the Grantee's office include a stipulation in their RFPs that all providers have a Client Advisory Board.

**Proposed by:** Lewis, L. **Seconded by:** Myers-Culpepper, K.

**Action:** Passed Unanimously

## 7. PUBLIC COMMENT:

None

**8. AGENDA ITEMS/TASKS FOR NEXT MEETING: Date: TBD Venue: TBD**

<i>Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)</i>	<i>Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.</i>
<b>Hot Topic Meeting</b> (WP Item 1.3)	<b>ACTION ITEM:</b> Receive information for transportation agencies, Part B and other organizations about issues related to transportation barriers.

**9. ANNOUNCEMENTS**

- a. There was an error on the September HIVPC calendar, and the SFAN is located at the Dorothy Mangurian Comp. Center, not BRHPC.
- b. “Let’s Get Down to Care” event will be held October 1<sup>st</sup> from 6-9.
- c. HIVPC members Lamont Lewis and Yolanda Reed will be featured in an exhibit at the World AIDS Museum
- d. World AIDS Day Committee meeting will be held on September 2<sup>nd</sup>, at 2pm at MODCO.

**10. ADJOURNMENT**

Without objection the meeting was adjourned at 4:40 p.m.

**Community Empowerment Committee (CEC) CY 2015 Attendance**

Consumer	PLWHA	Absences	Count	Meeting Month:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters	
				Meeting Date:	6	3	3	7	5	4	7	4	1					
1		0	1	Bhrangger, R.	X	X	X	X	X	X	X	X	X					
	1	0	2	Burgess, D.	X	X	X	X	X	X	X	X	X					
	1	3		Clayton, L.	E	X	A	A	A	W - 4/17, R - 5/12								
	1	0	3	Creary, K.	X	X	X	X	X	X	X	X	X					
		0	4	Culpepper, K.	X	X	X	X	X	E	X	X	X					
		1	5	Fleurinord, P., <i>V. Chair</i>	N - 5/12					X	A	X	X					
	1	1	6	Franks, H.	X	X	X	X	X	X	X	X	A					
1		1	7	Katz, H.B.	X	E	A	X	X	X	X	X	X					
		2		King, J.	A	A	Z - 2/13										W - 1/15, R - 2/13	
				Lewis, L.									X					
1		1	8	Lint, A., <i>Chair</i>	X	X	X	X	X	A	X	X	X					
1		0	9	Marcoviche, W.	E	X	X	X	X	X	X	E	X					
		0	10	Myers, L.	X	X	X	X	X	X	X	X	X					
1		2	11	Parker, P.	A	X	A	X	X	E	E	E	E					
1		3	12	Reed, Y.	X	X	A	A	X	X	A	X	R - 8/18			W - 4/17		
	1	1	13	Robertson, P.	X	X	A	X	X	X	X	X	X					
1		0	14	Runkle, D.	X	X	X	X	X	X	X	X	X					
	1	1	15	Wilkins, D.	X	X	A	X	X	X	X	X	X					
				<b>Quorum = 8</b>	12	14	9	13	14	12	12	13	13					

**Legend:**

- X - present
- A - absent
- E - excused
- NQA - no quorum absent
- NQX - no quorum present
- N - newly appointed
- Z - removed
- C - cancelled
- W - warning letter
- R - removal letter



# Community Empowerment Committee's Hot Topic: Transportation



**Having transportation problems?  
Can't get to the doctor?  
Can't pick up your meds?**

- ◆ Join the CEC to talk about ways to overcome barriers to care.
- ◆ Learn about your transportation options.
- ◆ Meet with Ryan White Representatives, Broward TOPS! and Case Managers.

## **FOOD, REFRESHMENTS & DOOR PRIZES!**

Please RSVP to [hivpc@brhpc.org](mailto:hivpc@brhpc.org) or call (954) 561-9681 Ext 1343

**Tuesday, November 3, 2015**

**3 p.m.—5 p.m.**

**Location: Reverend Samuel Delevoe Memorial Park**

**2520 N.W. Sixth St., Fort Lauderdale, FL 33311**

