



**MEETING AGENDA**

**COMMITTEE:** Ad Hoc By-Laws Committee  
**Date/Time:** Thursday, April 18, 2013, 2:30 p.m.  
**Location:** BRHPC  
Will Spencer, Chair

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*
2. **APPROVALS:** 4/18/13 Agenda and 3/21/13 Meeting Minutes
3. **STANDARD COMMITTEE ITEMS**  
None
4. **UNFINISHED BUSINESS**
  - a) Reclassifying ad Hoc Local Pharmacy Advisory Committee as Standing Committee  
**ACTION ITEM:** Continue discussion of pros and cons of this change, and recommend action.
  - b) Draft Policy on Reporting Violations (HANDOUT A)  
**ACTION ITEM:** Review the draft policy and language that would be inserted into the By-Laws to codify the policy. Amend and/or approve.
  - c) Review Planning Council Grievance Procedure (HANDOUT B)  
**ACTION ITEM:** Review the section in By-Laws that creates the Grievance Procedure, and review the present Grievance Policy and Grievance Form from the Local Procedures Manual. Decide whether to recommend changes.
  - d) Final Review: Parking Lot List and Track-Changes Version of By-Laws (HANDOUT C-1, C-2)  
**ACTION ITEM:** Discuss any further By-Laws issues that arise to be considered, as part of the Parking Lot List or the Track-Changes version of the By-Laws. Recommend action.
5. **MEETING ACTIVITIES/NEW BUSINESS**
6. **GRANTEE REPORT**
7. **PUBLIC COMMENT**
8. **AGENDA ITEMS/TASKS FOR NEXT MEETING: TBD; VENUE: BRHPC**

<i>Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)</i>	<i>Responsible Party</i>	<i>Information requested (i.e. data, research, etc.)action to be taken, presentation, discussion, brainstorm etc.</i>

9. **ANNOUNCEMENTS**
10. **ADJOURNMENT**

**VISION:** To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

**MISSION:** We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care  
 Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments  
 Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment