



**BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL**  
**MEETING AGENDA**

Thursday, February 23, 2017, 9:30 a.m.  
 ArtServe

**Chair:** Brad Barnes **Vice Chair:** Requel Lopes

*Reminder: Meeting Attendance Confirmation Required at Least 48 Hours Prior to Meeting Date*

**1. CALL TO ORDER**

**2. WELCOME AND PUBLIC RECORD REQUIREMENTS**

- a. Review Meeting Ground Rules, Public Comment and Public Record Requirements
- b. Council Member and Guest Introductions
- c. Moment of Silence
- d. Excused Absences and Appointment of Alternates
- e. Approval of 2/23/17 Meeting Agenda
- f. Approval of 1/26/17 Meeting Minutes

**3. PHONE INTRODUCTIONS**

**4. FEDERAL LEGISLATIVE REPORT (Handout A)**

**5. PUBLIC COMMENT**

**6. CONSENT ITEMS**

#	Motion	Justification	Proposed By
1	To appoint Yahaira Barrientos to the HIVPC in a Non-Elected Community Leader seat.	Ms. Barrientos serves as a Peer Specialist at Henderson Behavioral Health. Through her active involvement in the community and her daily work with clients, she will be able to provide information regarding the effects of Council actions on the PLWHA community.	MCDC

**7. DISCUSSION ITEMS**

None

**8. FEBRUARY COMMITTEE REPORTS (15 minutes)**

**A. COMMUNITY EMPOWERMENT COMMITTEE (CEC)**

**National Black HIV/AIDS Awareness Day**

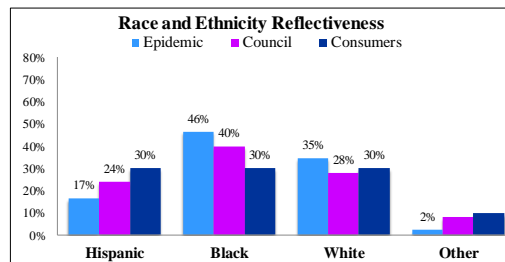
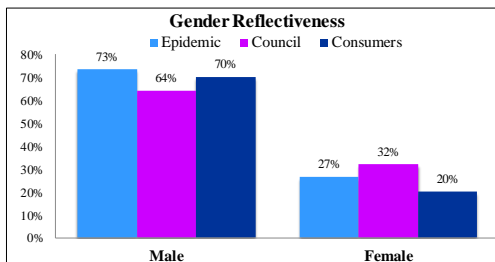
*Chair: L. Robertson V. Chair: P. Fleurinord*

**B. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE (MCDC)**

**February 9, 2017**

*Chair: Vacant V. Chair: V. Foster*

**HIV Planning Council Membership Report**  
 Current Through January 2017



Gender	Epidemic	Council	% Difference	Consumers	% Difference
Male	14,372 73%	16 64%	-9%	7 70%	-3%
Female	5,213 27%	8 32%	5%	2 20%	-7%
Transgender	- -	1 4%	-	1 10%	-
Race	Epidemic	Council	% Difference	Consumers	% Difference
Hispanic	3,253 17%	6 24%	7%	3 30%	13%
Black	9,100 46%	10 40%	-6%	3 30%	-16%
White	6,777 35%	7 28%	-7%	3 30%	-5%
Other	455 2%	2 8%	6%	1 10%	6%
<b>Total</b>	<b>19,585 100%</b>	<b>25</b>		<b>10</b>	

Current Members	25
Minimum (Per County Ordinance)	20
Maximum (Per County Ordinance)	35
% Unaffiliated Consumers	40%

Vacant Seats	
1. Grantees of Other Federal HIV Programs - VA	
2. Federally Recognized Indian Tribe Members	
3. State Medicaid	
4. Individual co-infected with Hep B or Hep C	
5. Local Public Health Agency	
6. Substance Abuse Provider	
7. Alternates	

*No more than 3 members employed by one governmental agency or provider shall serve on the HIVPC at one time, and no more than 40% of HIVPC members shall be Part A-funded*  
**% Part A-Funded Providers 28%**

<b>A. Work Plan Item Update / Status Summary:</b>
<p><u>Review HIVPC Demographics:</u> The MCDC members reviewed the HIVPC and Committee membership and demographics. They reviewed the vacant seats on the HIVPC, and enquired about potential contacts to fill federally mandated seats. Staff is reaching out to potential SA providers, as well as looking into potential members representing a Federally recognized Indian Tribe.</p> <p><u>Review HIVPC Vacancies and Current Applicants, Interested Parties, and Appointments:</u> Staff was informed of a potential HIVPC applicant who may be able to fill the SA provider seat. Others have expressed interest in joining the System of Care Committee.</p> <p><u>HIVPC Member Recognition:</u> The Committee reviewed the changes suggested by the Executive Committee. The form is now more indicative of the standards the Executive Committee found suitable. The timeline for the program was made annual, with recognition taking place at the annual HIVPC retreat. This first time, the program will only be open to Planning Council members, but future recognition may be opened to committees.</p> <p><u>MCDC Quarterly Meeting Schedule:</u> The MCDC members reviewed a mockup of the HIVPC website and how the application process would be displayed. It would display deadlines for applications due to the new MCDC schedule. Staff will continue to explore options for creating marketing materials.</p> <p><u>By-Laws Parking Lot:</u> MCDC reviewed parking lot items in advance of the By-Laws ad hoc committee's first meeting. Two of the three proposals will become changes to Policies and Procedures, rather than changes in By-Laws. The first proposal would set a maximum number of seats for each membership category. The second is intended to smooth the transition of HIVPC alternates to full membership. The proposal which will go to the By-Laws Committee establishes a process for standardizing the committee application process.</p>
<b>B. Rationale for Recommendations:</b>
<ul style="list-style-type: none"> <li>• To approve the changes made to the HIVPC Member Recognition Program.</li> <li>• To review and prepare for the impact of the change in meeting frequency.</li> <li>• To approve the By-Laws parking lot item to standardize the committee application process, and make changes to the MCDC Policies and Procedures to set maximum seats and transition alternates to full members.</li> </ul>
<b>C. Data Reports / Data Review Updates:</b>
None.
<b>D. Data Requests:</b>
None.
<b>E. Other Business Items:</b>
<i>Agenda Items for Next Meeting:</i> MCDC Accomplishments and Challenges, MCDC Work Plan for FY 2017-2018, Approve Policies and Procedures updates <i>Next Meeting Date:</i> March 9, 2017 9:30 a.m. <i>Venue:</i> A-337

### C. QUALITY MANAGEMENT COMMITTEE (QMC)

February 6, 2017

Chair: C. Grant, V. Chair: Vacant

<b>A. Work Plan Item Update / Status Summary:</b>
<p><u>Review and approve Service Delivery Models (SDMs) (WP 2.1):</u> The following SDMs were reviewed and conditionally approved pending minor changes requested by the Committee: Food Services, Disease Case Management, Health Insurance Continuation Program, Benefits Support Services, and Mental Health Services.</p> <p><u>Review and Update Three-Year CQM Plan (WP 2.4):</u> This item was tabled.</p>
<b>B. Rationale for Recommendations:</b>
The Committee recommended minor changes to the SDMs to clarify processes outlined in the model.
<b>C. Data Reports / Data Review Updates:</b>
The Committee reviewed and analyzed annual measures and data.
<b>D. Data Requests:</b>
None.
<b>E. Other Business Items:</b>
None.
<b>F. Agenda Items for Next Meeting:</b>
<i>Agenda Items for Next Meeting:</i> Continue to review and approve Service Delivery Models and the Three-Year CQM Plan, conduct the quarterly Network update, and nominate QI Networks for All Networks Awards. <i>Next Meeting Date:</i> February 27, 2017, Governmental Center A-335

### D. PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRA)

February 15, 2017

Chair: W. Spencer, Vice Chair: R. Siclari

<b>A. Work Plan Item Update / Status Summary:</b>
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<p><b>Part A FY2017 Service Category Components:</b> The PC Manager reviewed the service components outlined in How Best to Meet the Need (HBTMTN) language.</p> <p><b>MAI Strategies:</b> The PSRA Chair presented the recommended target population, Black heterosexual females aged 18-38, previously discussed among the chairs of PSRA and QMC at a coordination in preparation for this meeting.</p> <p><b>PSRA Timeline Discussion:</b> In order to ensure an efficient and effective PSRA process, HIVPC staff provided an overview of what this process will look like this year. Data presentations will begin in April, and information will be required from all Ryan White Parts.</p>
<p><b>B. Rationale for Recommendations:</b></p> <p>The service categories have not changed, but certain service components were adjusted to enhance services for clients. The MAI strategy targets the black heterosexual female population based on evidence of health disparities. By stating the PSRA process procedure from this point, committee members are aware of what is expected.</p>
<p><b>C. Data Reports / Data Review Updates:</b></p> <p>The committee reviewed current expenditures, information on the target population for Broward’s MAI Program, information on FY17 service category components, information on and intended MAI Program Client Outcomes.</p>
<p><b>D. Data Requests:</b></p> <p>None.</p>
<p><b>E. Other Business Items:</b></p> <p><i>Agenda Items for Next Meeting:</i> Ryan White Part A Pharmaceutical Formulary, FY2017 PSRA Work Plan, MAI Strategy, PSRA Process <i>Next Meeting Date:</i> March 15, 2017, Governmental Center Annex Room A-337</p>

**E. INTEGRATED COMMITTEE**

**No February Meeting**

*Part A Co-Chair: W. Spencer, Vice Co-Chair: C. Taylor-Bennett*

**F. EXECUTIVE COMMITTEE**

**February 16, 2017**

*Chair: B. Gammell Vice Chair: R. Lopes*

<p><b>F. Work Plan Item Update / Status Summary:</b></p> <p><b>Standard Committee Items</b>–The committee members reviewed, edited and approved the March calendar, and February HIVPC agenda and meeting materials.</p> <p><b>Legislative Report</b> – Mr. Murphy provided a legislative update on the prospects of Ryan White funding in the Trump Administration. While there has been no movement since the last report in January, Mr. Murphy discussed growing concerns for discretionary funding and the future of the ACA. He explained that this is the most precarious political climate stakeholders have faced in over a decade. Pressures to cut spending, the lack of reauthorization, and a White House that did not make public promises about continued funding for supports for people living with HIV all conspire to possibly cut federal funding. Combine this with elimination of the Affordable Care Act and the block granting of Medicaid and you get a very hostile climate, especially to new interventions and system expansion.</p> <p><b>HIVPC Member Recognition Program</b> – The MCDC Vice Chair presented the MCDC’s revised Member Recognition Program handout. The Committee streamlined some of the criteria and took out “fundraisers.” The members liked the new handout, but wanted all mention of “Quarterly” taken out of the document.</p> <p><b>FY2017 Executive Committee Work Plans</b> – The members collectively reviewed the Executive Committee’s FY2017 Work Plan. They asked to add Objective 3.3, leadership trainings every 6 months. They also requested to move the Nominating timeline up one month. The group discussed additional revisions to the Work Plan. The PC Manager informed the Committee that their Work Plan did not have a goal for the FY, and that she would like the members to come up with a goal at the next meeting in March. Each Committee Chair and Vice Chair received their Committee’s WP, and they will be approved by the committees in March.</p> <p><b>By-Laws Parking Lot</b> – The PC Manager reviewed the proposed By-Laws Parking Lot from the Executive Committee. The Parking Lot includes language regarding the dissolution of LPAC and NAE, HIVPC leadership succession plan, and PSRA leadership affiliation with Part A funded providers.</p>
<p><b>G. Rationale for Recommendations:</b></p> <p>None.</p>
<p><b>H. Data Reports / Data Review Updates:</b></p> <p>None.</p>
<p><b>I. Data Requests:</b></p> <p>None.</p>
<p><b>J. Other Business Items:</b></p> <p><i>Agenda Items for Next Meeting:</i> Member Recognition Program, FY2017 Executive Committee Work Plan <i>Next Meeting Date:</i> March 16, 2017</p>

**\*\*For detailed discussion on any of the above items, please refer to the meeting minutes. \*\***

**9. NEW BUSINESS**

- a. Presentation- Laura Reeves

**10. PUBLIC COMMENT**

**11. ANNOUNCEMENTS**

**12. REQUEST FOR DATA**

**13. AGENDA ITEMS FOR NEXT MEETING: March 23, 2017 LOCATION: GC-430**

<i>Tasks for next Meeting</i>	<i>Responsible Party</i>	<i>Action to be taken, presentation, discussion, brainstorm etc.</i>
<b>By-Laws</b>	<i>By-Laws</i>	<b>ACTION ITEM: Receive update on progress of By-Laws Committee</b>

**PLEASE COMPLETE YOUR MEETING EVALUATIONS**

**THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY  
HIV HEALTH SERVICES PLANNING COUNCIL**

- Linkage to Care • Retention in Care • Viral Load Suppression •