



Fort Lauderdale / Broward County EMA
 Broward County HIV Health Services Planning Council
 An Advisory Board of the Broward County Board of County Commissioners
 200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

MEETING AGENDA

Committee: Broward County HIV Health Services Planning Council

Date/Time: October 24, 2019, 9:30 a.m. **Location:** Governmental Center GC-430

Chair: Réquel Lopes **Vice Chair:** Claudette Grant

Reminder: Meeting Attendance Confirmation Required at least 48 Hours Prior to Meeting Date

1. CALL TO ORDER (10 minutes)

2. WELCOME AND PUBLIC RECORD REQUIREMENTS

- a. Welcome and Introductions
- b. Review Meeting Ground Rules, Public Comment and Public Record Requirements
- c. Council Member and Guest Introductions
- d. Moment of Silence
- e. Excused Absences and Appointment of Alternates
- f. Approval of 10/24/19 Meeting Agenda
- g. Approval of 8/22/19 Meeting Minutes

3. PHONE INTRODUCTIONS

4. PUBLIC COMMENT (Up to 10 minutes)

5. FEDERAL LEGISLATIVE REPORT – Handout A (Kareem Murphy)

6. CONSENT ITEMS

- I. **Motion to approve Robert Shore to join the Community Empowerment Committee.**
Justification: Mr. Shore has been involved in HIV-related work in South Florida for 5 years and is interested in contributing to HIV treatment & prevention in Broward County.
 PROPOSED BY: CEC Vice Chair

- II. **Motion to approve David Gunion to join the Community Empowerment Committee.**
Justification: Mr. Gunion has expressed interest in strengthening the community’s knowledge of the HIV Planning Council’s mission and activities and will make a strong addition to the CEC.
 PROPOSED BY: CEC Vice Chair

- III. **Motion to approve Gary Hensley to join the Quality Management Committee.**
Justification: Mr. Hensley has worked in HIV for 25 years and has expressed interest in contributing to the work of the Quality Management Committee.
 PROPOSED BY: QMC Vice Chair

- IV. **Motion to form the ad-Hoc Nominating Committee**
Justification: Members H. Bradley Katz, Marie Hayes, Andrew Ruffner, Lorenzo Robertson, and Vanessa Lewis have expressed interest in moving the election process forward and will make a strong ad-Hoc team.
 PROPOSED BY: HIVPC Chair

7. DISCUSSION ITEMS

- I. **FY2019-2020 Reallocations**
Justification: To approve reallocations (“Sweeps”) recommended by the Priority Setting & Resource Allocation Committee
 PROPOSED BY: PSRA

#	SERVICE CATEGORY	Recommended TO	Recommended FROM	PROPOSED BY
1	Ambulatory Health Services (5)	\$176,516	-	Priority Setting & Resource Allocation Committee
2	MAI Ambulatory (1)	-	-	
3	Pharmaceuticals (3)	-	\$107,561	
4	Oral Health Care-Routine (5)	\$182,000	-	
5	Oral Health Care- Specialty (1)	-	-	
6	Case Management (7)	\$45,000	-	
7	Medical Case (Disease) Management (5)	\$10,000	-	
8	MAI Medical Case (Disease) Management (1)	-	-	
9	Mental Health (4)	-	-	
10	MAI Mental Health (1)	-	-	
11	Substance Abuse (1)	-	-	
12	MAI Substance Abuse (1)	-	-	
13	Food Bank (1)	-	-	
14	Food Voucher (1)	-	-	
15	Centralized Intake and Eligibility Determination (1)	-	\$200,000	
16	MAI CIED (1)	-	-	
17	HICP (1)	\$96,265	-	
18	Legal Assistance (1)	-	-	
19	EFA (1)	-	-	
20	BISS (1)	-	-	
	Total Part A Funds	\$509,781	\$307,561	
	Total MAI Funds	-	-	
	Total Funds	\$509,781	\$307,561	

II. Assessment of the Administrative Mechanism Statement

Justification: The PSRA Committee states that the Recipient has followed recommendations of the PSRA Committee regarding resource allocations and reallocations.

PROPOSED BY: PSRA

8. NEW BUSINESS

None.

9. COMMITTEE REPORTS (15 minutes)

I. COMMUNITY EMPOWERMENT COMMITTEE (CEC)

October 1, 2019

Chair: Vacant, V. Chair: A. Ruffner

A. Discussion Item:

B. Work Plan Item Update/Status Summary:

Chill, Chat, & Chew Planning: The CEC Vice Chair shared the proposal for incorporating the Chill, Chat & Chew Treasure Hunt into an upcoming World AIDS Museum event. Members noted that the turnaround would be difficult given the short notice and planning time, but ultimately voted in favor of the joint event. Members accepted tasks for the treasure hunt and planning meeting was scheduled for event members to communicate regarding the event on October 8th.

FY2019-2020 Community Empowerment Committee Work Plan: Members reviewed the CEC Work Plan which was revised based on the previous meeting's consensus. Members noted that the upcoming event will be the second of the fiscal year. CEC's goal for the fiscal year is to hold 2 outreach events & 2 education events.

C. Data Requests:

None.

D. Rationale for Recommendations:

None.

E. Data Reports/ Data Review Updates:

None.

F. Other Business Items:

None.

G. Agenda Items for Next Meeting:

CEC Event Planning.

H. Next Meeting Date:

November 5, 2019 at 3:00 p.m. Room: A-337

II. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE (MCDC)

September 12, 2019

Chair: V. Foster, V. Chair: Vacant

A. Discussion Item:

B. Work Plan Item Update/Status Summary:

Review HIVPC Demographics: Members reviewed Council and Committee demographics (Handout A on file). The Planning Council currently has 23 members. Although the total percentage of unaffiliated consumers for the Planning Council remains as 30% which is below the HRSA-mandated 33%, the Planning Council added one new member in the month of August.

Planning Council and Committee Attendance: Members reviewed the Committee and HIVPC attendance report and discussed new members and any changes that have occurred across committees (Handout B on file). There have been 4 warning letters issued, 2 resignations, and no removals since the last MCDC meeting.

MCDC Work Plan: Members reviewed the FY2019-2020 MCDC work plan (Handout C on file). Thus far, members have consistently looked at reflectiveness and are working towards the completion of other work plan activities.

HIVPC Training & Presentation Plan: Members reviewed the HIVPC Training & Presentation Plan (Handout D on file). The Committee chose tentative dates for presentations to take place through FY19-20.

Recruitment & Retention Plan: MCDC reviewed its Recruitment & Retention Plan and updated it for FY19-20. As a part of the Committee's recruitment strategy, members will develop a recruitment message, request technical assistance from HRSA to increase recruitment and retention, create a Committee specific recruitment initiative, create meeting packets to include a Creole version, supply case managers and outreach networks with recruitment kits, and update 'Get Involved!' cards.

C. Data Requests:

None.

D. Rationale for Recommendations:

None.

E. Data Reports/ Data Review Updates:

MCDC reviewed HIVPC & Committee demographics as part of its ongoing effort to ensure membership reflects the HIV epidemic in Broward County.

F. Other Business Items:

Agenda Items for Next Meeting: Recruitment messaging, MCDC-specific recruitment.

G. Agenda Items for Next Meeting:

H. Next Meeting Date:

November 14, 2019

III. QUALITY MANAGEMENT COMMITTEE (QMC)

September 16, 2019

Chair: Vacant, V. Chair: B. Fortune-Evans

A. Discussion Item:

B. Work Plan Item Update/Status Summary:

QMC Member Reference Notebooks: CQM program staff explained changes to the QMC member reference notebooks. Items changed were as followed: QMC Workplan was updated; attendance policy was included; frequently asked questions (FAQs) were updated; emergency financial assistance (EFA) service delivery model (SDM) was updated to reflect the current approved version. CQM staff explained that this notebook will be updated as needed and is provided as a reference for Committee members. Committee members are able to check-out notebook from CQM staff or request copies of included documents by emailing quality@brhpc.org.

Quality Improvement in HIV Care: Responsive, Team Based and Data Powered Presentation: CQM team presented slideshow regarding quality improvement. Key take-aways from this presentation are as follows: quality Improvement is about learning,

measuring progress, and sustaining improvements through continuous cycles of changes; focus on the Triple Aim “end goal” to avoid complacency and create a culture of continuous improvement to ultimately support person-centered HIV treatment and care; each QI goal and project is connected to the aim of improving the health of people with HIV; partner with consumers to develop, inform and evaluate Quality Improvement Projects (QIPs). To hear a previously recorded version of the presentation, go to [Quality Improvement in HIV Care: Responsive, Team-Based, and Data Powered \(Course\)](#).

Committee members discussed the importance of creating a culture of improvement in addition to utilizing paperwork and procedures to conduct quality improvement. One member suggested a resource for learning more about creating a culture of quality improvement. This book is titled *Primed to Perform: How to Build the Highest Performing Cultures Through the Science of Total Motivation*.

Presentation of Broward EMA Quality Improvement for the Broward RW EMA 2018-2019: CQM Support Staff presented information regarding the 2019-2020 Broward EMA Quality Improvement project. This Project is the Dental-No Show Tracking Tool. Work on the Project began in the Spring of 2019. The Dental Network members have served as advisors and contributors to the Project. Currently all of the Broward Ryan White Part A EMA Oral Health Providers are using the No Show Tracking Tool to Collect Data for the Project. CQM support staff presented an overview of the Project, aims, and timeline for Project execution. Committee members provided feedback on the Project and asked questions of CQM support staff.

- C. Data Requests:**
None.
- D. Rationale for Recommendations:**
None.
- E. Data Reports/ Data Review Updates:**
- F. Other Business Items:**
- G. Agenda Items for Next Meeting:**
- H. Next Meeting Date:**
October 21, 2019 Room: A-337

October 21, 2019

Chair: Vacant, V. Chair: B. Fortune-Evans

- A. Discussion Item:**
- B. Work Plan Item Update/Status Summary:**
Findings of the Evaluation of the Test and Treat Program: A CQM Health Planner reviewed the results of a consultant’s findings with the Committee (Handout A on file). Members discussed the presented results and potential steps they could take to improve linkage to care. After much discussion, QMC made a data request for information on the demographics of Test & Treat Program clients receiving at least 1 RWHAP service.
Quality Improvement Activities Progress: The Committee reviewed information related to the Quality Improvement Project (QIP) activities taking place in RWHAP agencies (Handout B on file).
- C. Data Requests:**
QMC requested demographic information of Test & Treat clients receiving at least 1 RWHAP service.
- D. Rationale for Recommendations:**
None.
- E. Data Reports/ Data Review Updates:**
- F. Other Business Items:**
- G. Agenda Items for Next Meeting:**
- H. Next Meeting Date:**
November 18, 2019 Room: A-337

IV. EXECUTIVE COMMITTEE

No September Meeting

Chair: R. Lopes, V. Chair: C. Grant

October 17, 2019

Chair: Vacant, V. Chair: A. Ruffner

A. Discussion Item:

B. Work Plan Item Update/Status Summary:

System of Care Committee Status: The Committee discussed the previous standing of the System of Care Committee (SOC) and whether it should move forward. After much discussion, the Executive Committee chose to reestablish SOC.

Executive Leadership Training Planning FY19-20: The Committee reviewed its training plan and chose to begin with Planning CHATT webinars and end with Robert's Rules of Order. The decision to have Robert's Rules be last was made so that newly elected leaders would have the opportunity to learn the meeting procedure before they begin running meetings.

Membership Recruitment: Executive reviewed the updated Recruitment section of MCDC's Recruitment & Retention Plan. Members discussed getting HIVPC information to Case Managers who may know of interested parties. Palm cards and recruitment kits will be available at the HIVPC meeting. Finally, members will be reminded to wear their HIVPC polos to the meeting if they have them.

HIVPC Recipient Reports: The Committee tabled discussion of standardized Recipient Reports for the next meeting.

HIVPC Member Handbook: The Committee reviewed the most recent draft of the HIVPC Member Handbook and have agreed to move forward with printing.

C. Data Requests:

None.

D. Rationale for Recommendations:

None.

E. Data Reports/ Data Review Updates:

None.

F. Other Business Items:

None.

G. Agenda Items for Next Meeting:

HIVPC Recipient Reports.

H. Next Meeting Date:

November 21, 2019 at 11:30 a.m. Room: A-337

V. PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRA)

No September Meeting

Chair: L. Robertson, V. Chair: M. Hayes

October 17, 2019

Chair: L. Robertson, V. Chair: M. Hayes

A. Discussion Item:

B. Work Plan Item Update/Status Summary:

Reallocations "Sweeps": The PSRA Committee reviewed Recipient recommendations for reallocations. \$307,561 has been returned by service providers. The Recipient's office has provided an additional \$202,220 from Administrative costs. This gave PSRA a total of \$509,781 to reallocate to Ryan White Part A services. The Committee provided funds to Outpatient Ambulatory Health Services, Oral Healthcare – Routine, Case Management, Medical (Disease) Case Management, and Health Insurance Continuation Program.

FY2018 Assessment of the Administrative Mechanism: The Committee reviewed the results of the Assessment of the Administrative Mechanism (AAM) (Handout A on file). There was some discussion related to 1 member's strong disagreement that the reallocations process followed HIVPC's recommendations. Committee members voted to educate HIVPC members regarding the AAM process and allow members to discuss it.

C. Data Requests:

None.

D. Rationale for Recommendations:

Members voted to educate HIVPC members regarding the AAM process to ensure the Council's understanding of the process and its purpose.

E. Data Reports/ Data Review Updates:

None.

F. Other Business Items:

None.

G. Agenda Items for Next Meeting:

H. Next Meeting Date:

November 21, 2019 Room: A-337

VI. SYSTEM OF CARE (SOC)

No September Meeting

Chair: Vacant, V. Chair: Vacant

No October Meeting

Chair: Vacant, V. Chair: Vacant

**** For detailed discussion on any of the above items, please refer to the meeting minutes. ****
Meeting Packets are available at: [The HIV Planning Council Website](#)

10. RECIPIENT REPORTS (20 minutes)

- a. Part A
- b. Part B
- c. Part C
- d. Part D
- e. Part F
- f. HOPWA
- g. Prevention – Quarterly Update (April, July, October, January)

11. UNFINISHED BUSINESS

12. PUBLIC COMMENT (Up to 10 minutes)

13. ANNOUNCEMENTS

14. REQUEST FOR DATA

15. AGENDA ITEMS FOR NEXT MEETING: November 28, 2019 9:30 a.m. **LOCATION:** GC-430

16. ADJOURNMENT

PLEASE COMPLETE YOUR MEETING EVALUATIONS
THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL

- Linkage to Care • Retention in Care • Viral Load Suppression •

HIV Planning Council Attendance CY2019

Consumer	Absences PLWHA	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters	
				Meeting Date	24	28	28	25	23	27	25	22	C				
0	0	1	1	Arencibia, Y.	X	X	X	A	X	X	X	X					
0	1	1	2	Barnes, B.	A	X	E	X	X	X	X	X					
1	1	0	3	Bhrangger, R.	X	X	X	X	X	X	X	X					
1	1	2	4	Burgess, D.	X	X	X	X	A	A	E	X				W - 7/2	
0	0	0	5	Cutright, A.	N - 5/23				X	X	X	X					
1	1	0	6	Dennis, B.	N-4/25			X	X	X	X	A					
0	0	3		Fleurinord, P.	A	E	E	A	A	Z - 6/26							
0	0	2	7	Fortune-Evans, B.	A	E	X	X	X	X	A	X					
0	0	2	8	Foster, V.	X	X	X	A	A	E	X	X				W - 7/2	
0	0	1	9	Grant, C.	X	X	E	X	X	X	A	E					
0	0	0	10	Hayes, M.	X	X	E	X	X	X	X	X					
0	0	7	-	Holness, D.V.C. (Comm)	A	A	X	A	A	A	A	A					
1	1	0	11	Katz, H.B.	X	E	X	X	E	X	X	X					
0	0	0	12	Leonard, Christopher	N- 4/25			X	X	X	X	X					
1	1	1	13	Lewis, V.	N-8/20							A					
0	0	1	14	Lopes, R. <i>Chair</i>	X	X	E	X	X	A	X	X					
1	1	0	15	Marcoviche, W.	X	X	X	X	X	X	X	E					
0	0	1	16	Moragne, T.	A	X	X	X	X	X	X	X					
0	0	2	17	Moreno, V.	A	X	E	X	X	X	A	X					
1	1	0	18	Riley- Gardiner, Y.	N- 4/25			X	E	X	X	E					
0	1	0	19	Robertson, L.	X	X	X	X	X	X	X	X					
0	0	0	20	Rodriguez, J.	X	X	X	X	X	X	X	E					
0	0	1	21	Ruffner, A.	X	X	X	X	A	X	X	X					
0	0	2	22	Schweizer, M.	A	X	X	A	X	X	E	X					
0	0	3	23	Siclari, R.	X	A	X	X	A	A	X	X				W - 7/2	
Quorum = 12					13	15	14	18	16	18	17	17	0	0	0	0	

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - cancelled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
	R - removal letter



BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
Thursday, August 22, 2019 Meeting Minutes

ATTENDANCE			
#	Members	Present	Absent
1	Arencibia, Y.	X	
2	Barnes, B.	X	
3	Bhrangger, R.	X	
4	Burgess, D.	X	
5	Cutright, A.	X	
6	Dennis, B.		A
7	Fortune-Evans, B.	X	
8	Foster, V.	X	
9	Grant, C.		E
10	Hayes, M.	X	
11	Holness, Comm. D.V.C		A
12	Katz, H. B.	X	
13	Leonard, C.	X	
14	Lewis, V		A
15	Lopes, R. <i>Chair</i>	X	
16	Marcoviche, W.		E
17	Moragne, T.	X	
18	Moreno, V.	X	
19	Riley-Gardiner, Y.		E
20	Robertson, L.	X	
21	Rodriguez, J.		E
22	Ruffner, A.	X	
23	Schweizer, M.	X	
24	Siclari, R.	X	
	Quorum=13	17	

Grantee Staff
Garcia, E.
Jones, L.
Anderson, T.
Drummond, K.
Bebee, S.
Fender, T.
HIVPC Staff
Oratien, V.
Martinez, G.
Guice, M.
Ukpai, F.
Seitchick, J.
Guests
Shore, R.
Pierre-Louis, D.
Gunion, D.
Smith, C.
Carter, J.
Lopez, A.
Sariol, S.
Brown-Gomez, E.
Guerrier, G.
McShee, S.
Mester, B.
Quintero, S.
Montefiori, L.

1. CALL TO ORDER

The Chair called the meeting to order at 9:31 a.m.

2. WELCOME AND PUBLIC RECORD REQUIREMENTS

The HIVPC Chair welcomed everyone. Introductions were made by HIVPC members, PC and Recipient Staff, and Guests. Attendees were notified of Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. In addition, it was stated that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. A moment of silence was observed. The following motions were made:

Motion #1: To approve today's meeting agenda
Proposed by: Arencibia, Y. **Seconded by:** Hayes, M.
Action: Passed Unanimously

Motion #2: To amend agenda to include MAI eligibility as a discussion item.
Proposed by: Arencibia, Y. **Seconded by:** Hayes, M.
Action: Passed with 1 Opposed

Motion # 3: To approve the 7/25/19 minutes.
Proposed by: Schweizer, M. **Seconded by:** Foster, V.
Action: Passed with 1 Opposed

3. PHONE INTRODUCTIONS

The legislative representative and two HIVPC members introduced themselves over the phone.

4. PUBLIC COMMENT None.

5. WRITTEN LEGISLATIVE REPORT

A written legislative report was provided to the Council by Kareem Murphy (Handout A on file).

6. CONSENT ITEMS

Motion #4: To approve the consent items
Proposed by: Katz, H. B. **Seconded by:** Foster, V.
Action: Passed Unanimously

7. DISCUSSION ITEMS

The PSRA Chair reviewed updates to the How Best to Meet the Need (HBTMTN) language made by the committee (Handout D on file). HBTMTN is a group of directives from the HIVPC to the Recipient. After reviewing all changes made by the committee, members voted to approve the updated HBTMTN.

Motion #5: To approve the FY2020-2021 updates to How Best to Meet the Need language.
Proposed by: Arencibia, Y. **Seconded by:** Katz, H. B.
Discussion: A member requested clarification to the updated language in the Support Services section regarding referrals to FLDOH-BC. Are the referrals to Disease Intervention Specialists (DIS) included? After discussion, members were satisfied that the language was clear and needed no further revision.
Action: Passed with 2 Abstentions

Following the approval of FY2020-2021 HBTMTN language updates, the PSRA Chair discussed MAI eligibility for FY2019-2020. The MAI specialty program was created with a focus on Black men and women ages 18-38 but the service provider has noted that there are community members outside of that age range who would benefit from the specialized services associated with the MAI program. PSRA voted to remove the age criteria from the eligibility in their meeting. The HIVPC also voted to approve the removal of age as a requirement for services.

Motion #6: To remove the age requirement from the eligibility criteria for MAI services.
Proposed by: Robertson, L. **Seconded by:** Katz, H. B.
Action: Passed with 2 Abstentions

8. NEW BUSINESS

None.

9. COMMITTEE REPORTS (15 minutes)

A. COMMUNITY EMPOWERMENT COMMITTEE (CEC)

No August Meeting – No Chair or Vice Chair *Chair: Vacant V. Chair: Vacant*

B. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE (MCDC)

No August Meeting – No Quorum *Chair: V. Foster, V. Chair: Vacant*

The committee was unable to meet because it could not achieve quorum. As of today, 2 members have been added to MCDC. The committee will attempt to meet again in September.

C. INTEGRATED WORKGROUP

August 7, 2019 *Chair: T. Pietrogallo, V. Chair: T. Williams*

The Integrated Workgroup had not met in the 14 months prior to this meeting, but the work of the Integrated Plan was still being done. IW was not able to monitor progress, but goal groups worked toward meeting their objectives in that time. Going forward, IW will continue to meet regularly.

A. Discussion Item:
<u>Integrated Plan: Status and Changes</u> – The group discussed its 14- month hiatus. The Workgroup had not met due to a restructuring of the Integrated Plan. Goals and objectives previously outlined were proving to be too unrealistic to be met within the five years. Part A and Part B Recipients discussed this need to change with the Chairs in prior coordination meetings. The Recipient assured the Workgroup that while the Integrated Workgroup had not been meeting, the work of the Integrated Plan continued.
<u>Year 2 – Current Activities</u> – Members received updates on the changes made to the Integrated Plan as well as updates on goals and objectives. Goal Group 1’s completed many of the assigned tasks. Goal Group 2 noted that keeping champions onboard has been a challenge, and the group requested additional data to achieve its objectives. Goal Group 3 had the most leadership changes. Its primary focus has been training, and the recent Peer Counselor Training & Certification Program cohort graduation was part of that. Additionally, the Leadership Academy recently completed its first class as well. Goal Group 4 continues to search for objective champions and is utilizing an exercise from the HIV Funders Collaborative to determine new invitees to the Goal Group.
<u>Commitment and Participation in Goal Groups</u> – The participants discussed joining Goal Groups to be more involved in the work being done to achieve objectives in the Integrated Plan. Members who were able to commit to another meeting were encouraged to pick a goal and reach out to the goal leader. The Integrated Workgroup also chose to move to quarterly meetings. A date for the next meeting will be scheduled based on member availability, followed by regular quarterly meetings.
B. Data Requests:
None.
C. Next Meeting Date:
TBD

D. QUALITY MANAGEMENT COMMITTEE (QMC)

August 19, 2019

V. Chair: B. Fortune-Evans

The report stands. The committee met after a long hiatus and a new member was added at today's HIVPC meeting.

A. Work Plan Item Update / Status Summary:
<p><u>QI IQ Assessment:</u> QMC members completed and returned an assessment of their current Quality Improvement knowledge. CQM Staff will review this assessment, and members will retake the assessment at the end of the fiscal year to determine changes in knowledge regarding quality.</p> <p><u>Emergency Financial Assistance (EFA) Service Delivery Model (SDM) Approval:</u> The Committee reviewed and approved the EFA SDM. The most recent AIDS Pharmaceutical (Local) SDM included this language, but HRSA required the service to maintain its SDM. EFA is the service which provides medication for the Test & Treat Program.</p> <p><u>QMC Annual Workplan Approval:</u> QMC reviewed and approved its FY2019-2020 Workplan. The Workplan has been updated to reflect HRSA standards and ensure the Committee is looking at the entire Part A system.</p> <p><u>Data Talk Presentation:</u> The Committee received a presentation regarding data, how it is used, and how to drill down data.</p> <p><u>Intro to Mentimeter:</u> The Committee received an overview of Mentimeter, which allows participants to answer questions without speaking during the meeting.</p> <p><u>Mentimeter Activity:</u> QMC participated in a Mentimeter activity by responding to questions utilizing the software.</p> <p><u>Disparity Data Presentation by Service Category:</u> Members received a presentation on disparities in the Ryan White Part A system from FY2017-2018 focused on Retention in Care and Viral Load Suppression.</p> <p><u>Mentimeter Activity:</u> QMC again participated in a Mentimeter activity by responding to questions utilizing the software.</p> <p><u>Oral Health No-Show Tracking Sheet Overview:</u> Finally, the Committee received an overview of a new tracking tool being utilized by Oral Health providers to track no-shows and ultimately improve the percentage of appointments kept by clients.</p>
B. Rationale for Recommendations:
Members approved the EFA SDM to remain in line with HRSA's recommendation. Members also approved the QMC Workplan to guide the Committee in its work for the fiscal year.
C. Data Reports / Data Review Updates:
None.
D. Data Requests:
None.
E. Other Business Items:
None.
F. Agenda Items for Next Meeting:
<p><i>Agenda Items:</i> QMC Committee Work Plan Framework, QI Project Updates <i>Date:</i> September 16, 2019 at 12:30 p.m. <i>Location:</i> Governmental Center Room: A-337</p>

E. PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRA)

August 15, 2019

Chair: L. Robertson, V. Chair: M. Hayes

The report stands. As of today's, meeting, one new member has been added to PSRA.

A. Work Plan Item Update / Status Summary:
<p><u>Monthly Expenditure/Utilization Report:</u> At this point in the fiscal year, service categories are expected to have expended 41% of their funds. However, the report shows that service categories are under expended at 23%. The Fiscal Manager explained that there were some billing discrepancies, and members can expect to see over 50% of funding expended by the next meeting.</p> <p><u>MAI Eligibility:</u> The Recipient discussed the MAI specialty program's age limitation of 18-38 for Black men and women. The Recipient indicated that data now reveal that individuals are aging out but are still in need of the services. Members discussed that the established eligibility parameters were based on available information at the time, but eligible clients should benefit from the service who do not fit the age limit. The Committee voted to amend its program's parameters by eliminating the age category from the eligibility criteria.</p> <p><u>How Best to Meet the Need:</u> PSRA reviewed the language for FY2020-2021 HBTMTN based on members' discussions during the PSRA process. Members approved language for All Services to expand usage of peers and provide DCM services to highly detectable viral loads. Members also included language to prioritize clients with highly detectable viral loads in CIED.</p>
B. Rationale for Recommendations:
Members voted to approve changes to the MAI specialty program's eligibility to increase client access to the service. PSRA made updates to How Best to Meet the Need language for FY2020-2021 to direct the Recipient in providing services through the fiscal year.
C. Data Reports/Data Review Updates:
None.
D. Data Requests:
None.
E. Other Business Items:
<p><i>Agenda Items for Next Meeting:</i> Assessment of the Administrative Mechanism</p> <p><i>Next Meeting Date:</i> October 17, 2019 at 9:00 a.m. <i>Location:</i> Governmental Center Room: A-337</p>

F. EXECUTIVE COMMITTEE

No August Meeting - Not Scheduled

Chair: R. Lopes, V. Chair: C. Grant

G. SYSTEM OF CARE COMMITTEE (SOC)

No August Meeting – Not Scheduled

Chair: Vacant V. Chair: Vacant

**** For detailed discussion on any of the above items, please refer to the meeting minutes. ****

10. RECIPIENT REPORTS (20 minutes)

Part A- The Part A Recipient shared a video from the Peer Counselor Training & Certification Program (PCTC) graduation. This was the first opportunity to have a standardized training and certification curriculum designed for Broward's Part A system. Graduates are ready to be a force in the Part A workforce. Most members of this first cohort of peers have obtained employment, but not all. If any openings are available, please contact PCS staff who can help facilitate support. The Recipient plans to start a new cohort in January.

The Recipient next discussed new funding for Ending the Epidemic. This is an initiative of the Trump Administration granting up to \$55 million to chosen EMAs and states. Broward was one of the communities chosen for the initiative and is in Tier 1. At this level, Broward can apply for a minimum \$750,000 and a maximum of \$9 million. The Recipient will be applying for the full \$9 million to meet the needs of the community. This grant is due October 15th while the Part A grant is due September 30th. This presents a challenge for Recipient staff, but they will rise to the occasion to meet the needs of the community. The Ending the Epidemic grant is looking for innovation in proposals. The Recipient's office is focusing on individuals in the Test & Treat Program who are using T&T to return to care. The plan will focus on including a housing component, intensive case management, telemedicine, and other innovative tools to maintain retention in care. The Ending the Epidemic grant is separate from the Part A structure. The grant is for 5 years with potential increases every year. If granted funds, the Recipient will have to develop a budget for each year.

The Recipient stated that provider services' RFPs for FY2020-2021 are expected to be released in October. More specific information will be provided in the coming weeks.

The HIVPC Chair asked about in-migration. The Recipient stated that conversation around this topic will continue. 30% of people with HIV in Broward were diagnosed outside of the EMA. That means, this County does not receive funding credit for those people. The formula used to allocate funding to EMAs and TGAs has not changed. It would have to be changed by the CDC and HRSA. For HRSA to change the formula, the CARE Act would have to be reauthorized which would negatively impact states like New York and California.

Part B- The Part B Recipient was not in attendance, but representatives provided the expenditure report and the ADAP report. Handouts were provided to those in attendance. In July, Part B and ADAP expended 34% of their grant funding overall. This is in line with expected July expenditures. It was noted that the number of bus passes reported in the document reflect clients who came in to receive a bus pass. No shows were not reflected in the number of appointments and the representatives will add that information to their reporting moving forward. The ADAP manager noted that it is best for walk-in clients to arrive before 2 p.m. but no matter what time they arrive, they will receive medication.

Symtuza and Dovato have been added to the Part B formulary.

Finally, the Part A & B dual enrollment pilot has been delayed by a couple of weeks because the vendor is working on the CVS specialty. This transition impacts the state but not Broward. Still, this will cause a delay in the rollout of the pilot.

Part C- The Part C Recipient was not in attendance.

Part D- The Part D Recipient shared and announced a new pediatrician that just came on board. Also, the first “50 and Fabulous” group has ended. This was a continuation of CDTC’s camp. A group of 4 women met for 8 weeks to exercise and work with a nutritionist at Broward Health. CDTC is celebrating them after completing this and a new group will start next week.

Part F- The Part F Recipient shared that training future generations of dentists to care for people with HIV has produced great results. A newly graduated dentist from NSU’s program is now working in an HIV clinic.

HOPWA- The HOPWA representative provided a written report showing available units in Broward County. The representative reviewed available units (handout on file).

Prevention- None.

11. UNFINISHED BUSINESS None.

12. PUBLIC COMMENT (Up to 10 minutes) A community member thanked the Part A Program Communications Specialist and Recipient for including him in the Positively Speaking newsletter.

13. ANNOUNCEMENTS

- Ad Hoc Nominating Committee – The HIVPC Chair is looking for people to join the nomination committee to hold elections in January.
- Pride Center – LIFE program begins Tuesday, August 27th for MSM living with HIV. This is a 12-week program, but participants can complete a minimum of 8 sessions. For more information, visit the Pride Center website at pridecenterflorida.org.
- AIDS Education Training Center – Through Vanderbilt, the Part F recipient has received AETC funding for another 5 years. Dr. Schweizer’s new role is the Dental Director of Southeast AETC and he will oversee 8 states. AETC is also doing practice transformation which enables providers to offer quality HIV care and improve patient outcomes.
- Bowl-A-Thon – Saturday, August 24th. Poverello will be hosting a Bowl-A-Thon to fight hunger. Registration is free and available at www.hungerfighter.org.
- World AIDS Museum – WAM has launched an oral histories project to share stories from those living with HIV and affected by HIV. If anyone would like to participate in the World AIDS Museum Oral Histories project, contact WAM to set up a time to be filmed sharing that story.
- BINGO – Ujima Men’s Collective and WAM are hosting BINGO on Thursdays as a fundraiser for both organizations. This will be a weekly occurrence. More information will be made available via email.

14. REQUEST FOR DATA None.

15. AGENDA ITEMS FOR NEXT MEETING: September 26, 2019 9:30 a.m. **LOCATION:** GC-430

<i>Tasks for next Meeting</i>	<i>Responsible Party</i>	<i>Action to be taken, presentation, discussion, brainstorm etc.</i>

16. ADJOURNMENT The meeting was adjourned at 10:56 am.

PLEASE COMPLETE YOUR MEETING EVALUATIONS
THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL

- Linkage to Care • Retention in Care • Viral Load Suppression •

HIVPC ATTENDANCE CY 2019

Consumer	PLWHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters	
				Meeting Date	24	28	28	25	23	27	25	22						
0	0	1	1	Arencibia, Y.	X	X	X	A	X	X	X	X						
0	1	1	2	Barnes, B.	A	X	E	X	X	X	X	X						
1	1	0	3	Bhrangger, R.	X	X	X	X	X	X	X	X						
1	1	2	4	Burgess, D.	X	X	X	X	A	A	E	X					W - 7/2	
0	0	0	5	Cutright, A.	N - 5/23				X	X	X	X						
1	1	0	6	Dennis, B.	N-4/25			X	X	X	X	A						
0	0	3		Fleurinord, P.	A	E	E	A	A	Z - 6/26								
0	0	2	7	Fortune-Evans, B.	A	E	X	X	X	X	A	X						
0	0	2	8	Foster, V.	X	X	X	A	A	E	X	X					W - 7/2	
0	0	1	9	Grant, C.	X	X	E	X	X	X	A	E						
0	0	0	10	Hayes, M.	X	X	E	X	X	X	X	X						
0	0	7	-	Holness, D.V.C. (Comm)	A	A	X	A	A	A	A	A						
1	1	0	11	Katz, H.B.	X	E	X	X	E	X	X	X						
0	0	0	12	Leonard, Christopher	N-4/25			X	X	X	X	X						
1	1	1	13	Lewis, V.	N-8/20							A						
0	0	1	14	Lopes, R. Chair	X	X	E	X	X	A	X	X						
1	1	0	15	Marcoviche, W.	X	X	X	X	X	X	X	E						
0	0	1	16	Moragne, T.	A	X	X	X	X	X	X	X						
0	0	2	17	Moreno, V.	A	X	E	X	X	X	A	X						
1	1	0	18	Riley- Gardiner, Y.	N-4/25			X	E	X	X	E						
0	1	0	19	Robertson, L.	X	X	X	X	X	X	X	X						
0	0	0	20	Rodriguez, J.	X	X	X	X	X	X	X	E						
0	0	1	21	Ruffner, A.	X	X	X	X	A	X	X	X						
0	0	2	22	Schweizer, M.	A	X	X	A	X	X	E	X						
0	0	3	23	Siclari, R.	X	A	X	X	A	A	X	X					W - 7/2	
Quorum = 12					13	15	14	18	16	18	17	17	0	0	0	0		

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - cancelled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
	R - removal letter

Update for Broward County HIV Health Services Planning Council

From: Kareem Murphy

Date: October 22, 2019

FY 2020 Appropriations Funding

While Congress made earlier progress on the Fiscal Year (FY) 2020 appropriations bills with the Senate passing a series of bills, work on the Labor-Health and Human Services-Education has stalled. There is a chance that the Senate could take up that bill next week, but it is contingent on passage of another collection of funding bills for other agencies. Even if they pass the Labor-HHS bill (which funds the HIV/AIDS continuum), they will still have to reconcile their bills with the House. Given the looming deadline (November 22), it will take more time to resolve differences and reach agreement. The impeachment proceedings are expected to take up more floor time in both chambers, pushing back time that would have been used to pass funding bills. Another temporary bill through December is likely.

Status in the Senate

The Senate bill would provide an additional \$140 million for the President's plan to end the HIV/AIDS epidemic (funded through the CDC). It would add \$70 million to Ryan White programs under the President's plan. It would provide an additional \$5 million to address opioid-related infections (not exclusive to HIV). Finally, the Housing Opportunity for People with AIDS (HOPWA) program would be cut by \$63 million under the Senate's Transportation-Housing and Urban Development Appropriations bill.

Status in the House

The House approved legislation that would provide a total of \$1.335 billion in funding for treatment, care, and prevention, which would amount to a \$203 million overall increase. HOPWA and other HUD-based supportive services would receive \$410 million on top of that. Ryan White Parts A and B and ADAP would receive funding increases. Overall, there would be \$2.43 billion, (representing an \$116.4 million increase). Part A would get \$677.5 million (increase of \$21.6 million), Part B would get \$419.6 million (increase of \$4.9 million), ADAP would get \$912 million (increase of \$11.7 million).

Outlook

They the House, Senate, and President have an overall two-year budget agreement in place,, they lack agreement on FY 2020 appropriations. With the current Continuing Resolution expiring November 21, they must make a deal by Thanksgiving to avoid a government shutdown. Another temporary funding bill is likely.