



BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MEETING AGENDA

Thursday, May 23, 2019 9:30 a.m.
 GC-430

Chair: Réquel Lopes **Vice Chair:** Claudette Grant

Reminder: Meeting Attendance Confirmation Required at least 48 Hours Prior to Meeting Date

- 1. CALL TO ORDER** (10 minutes)
- 2. WELCOME AND PUBLIC RECORD REQUIREMENTS**
 - a. Welcome and Introductions
 - b. Review Meeting Ground Rules, Public Comment and Public Record Requirements
 - c. Council Member and Guest Introductions
 - d. Moment of Silence
 - e. Excused Absences and Appointment of Alternates
 - f. Approval of 5/23/19 Meeting Agenda
 - g. Approval of 4/25/19 Meeting Minutes

- 3. PHONE INTRODUCTIONS**
- 4. PUBLIC COMMENT** (Up to 10 minutes)

5. CONSENT ITEMS

#	Motion	Justification	Proposed By
1	To approve Vanessa Lewis for HIVPC in the Non-Elected Community Leader seat.	Ms. Lewis is a PLWH who has trained for certification as a Peer Counselor and has a strong desire to bring her experience to the HIVPC. She is an unaffiliated consumer, a group which is underrepresented on the HIVPC.	MCDC
2	To approve the FY2019-2021 HIVPC Training Plan (Handout A).	MCDC has recommended trainings for HIVPC to train members on topics directly related to and surrounding HIV Care & Treatment in Broward County.	MCDC & Executive Committee

6. DISCUSSION ITEMS

None.

7. NEW BUSINESS

- a. Hepatitis A Presentation – Overview of Hepatitis A including transmission, prevention, and symptoms from the Florida Department of Health in Broward County.
- b. “Fighting Stigma through Fashion” Fashion Show – (Handout B)

8. MARCH COMMITTEE REPORTS (15 minutes)

A. COMMUNITY EMPOWERMENT COMMITTEE (CEC)

May 7, 2019

Chair: Vacant V. Chair: P. Fleurinord

A. Work Plan Item Update / Status Summary:

Testimonials: The testimonial question (*What was an event you have attended that pleasantly surprised you?*) was posed to membership and each member took a moment to share a story. One member shared his experience attending an event at the World AIDS Museum. The event focused on the transgender community and what was pleasant about this event was hearing people telling their stories; which were explicit, transparent and informative. A meeting guest attended the same event and was impressed with the turnout, the honest conversation and the food. Both individuals agreed that it was a good event because it continued and started new conversations specific to the transgender community in Broward County. A Recipient staff member shared her experience during her visit to Washington D.C. for AIDS Watch. Another member shared about a library event- Each One, Teach One.

Fashion Show Event Planning: The ad-Hoc Youth Advisory Chair gave committee members an update on the status of the fashion show event. The latest meeting for the ad-Hoc Committee was held during the last week of April. The event has been rescheduled to July 19th 7pm-10pm. The target audience is 18-38 years old; young adults are the biggest group of newly infected with HIV/AIDS in Broward County. CEC members were invited to attend this meeting to assist with the planning. One of the event goals is to make sure PLWHA are heavily included in this event, as this can be a great way to engage with people in the community and add more members to the Council.

Committee members and attendees were given samples of the model casting call and event flyers. Suggestions were made for both marketing materials. The ad-Hoc Chair shared the outreach efforts and points of contact to attract this age group: GSA, local high schools, ASO Providers and Case Managers. Social media access via Broward County's Twitter and Facebook will be provided through the Recipient Staff. Utilizing the social networks of the ad hoc CEC members, and reaching out to fashion schools and publications was another suggestion for garnering support.

Event Goal Setting: The PC staff reviewed the analytics from past events to gauge the goals that the committee would like to set for the upcoming fashion show event. The discussion started with the committee members being asked: "*What would you say is a successful event?*" Members referred to the past event analytics, and discussed the past event's page views, page traffic, RSVPs and attendance. Goals were set for event turn out, attendee percentage and preferred attendees. After goals were set, members continued to brainstorm on ways to cater to the younger audience to ensure high attendance.

B. Rationale for Recommendations:

None.

C. Data Reports/Data Review Updates:

None.

D. Data Requests:

None.

E. Other Business Items:

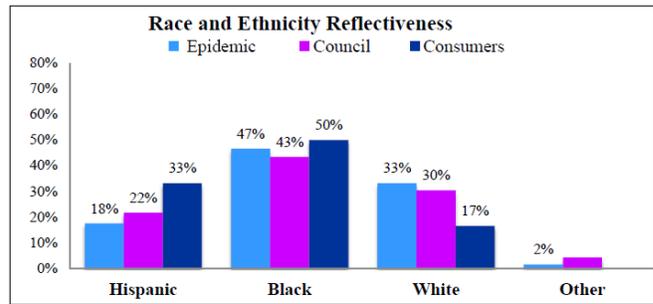
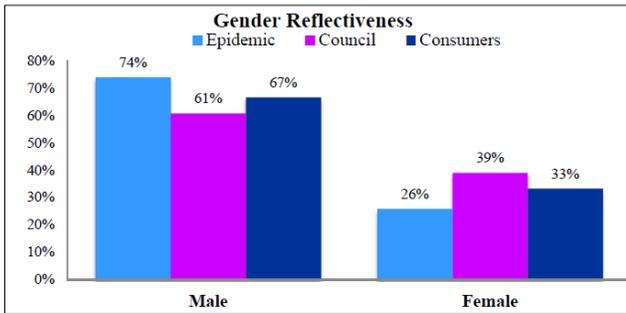
Agenda Items for Next Meeting: Event Planning / PSRA Service Categories Next Meeting Date: June 4, 2019 at 3:00pm

B. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE (MCDC)

May 9, 2019

Chair: V. Foster, V. Chair: Vacant

**HIV Planning Council Membership Report
Current Through April 2019**



Gender	Epidemic	Council	% Difference	Consumers	% Difference
Male	15,309 74%	14 61%	-13%	4 67%	-7%
Female	5,352 26%	9 39%	13%	2 33%	7%
Transgender	- -	0 0%	-	0 0%	-
Race	Epidemic	Council	% Difference	Consumers	% Difference
Hispanic	3,640 18%	5 22%	4%	2 33%	16%
Black	9,646 47%	10 43%	-3%	3 50%	3%
White	6,885 33%	7 30%	-3%	1 17%	-17%
Other	332 2%	1 4%	3%	0 0%	3%
Total	20,661 99%	23		6	

Current Members	23
Minimum (Per County Ordinance)	20
Maximum (Per County Ordinance)	35
% Unaffiliated Consumers	26%

Vacant Seats	
1. Grantees of Other Federal HIV Programs - VA	
2. Federally Recognized Indian Tribe Members	
3. State Medicaid	
4. Local Public Health Agency	
5. Health Planning	
6. Alternates (3)	
7. Co-infected with Hepatitis B or C	

No more than 3 members employed by one governmental agency or provider shall serve on the HIVPC at one time, and no more than 40% of HIVPC members shall be Part A-funded providers.

% Part A-Funded Providers	35%
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A. Work Plan Item Update / Status Summary:

HIVPC Committee Vacancies: Since the last MCDC meeting, one (1) new member has been appointed to the HIVPC. One (1) black female consumer will be voted on by the HIVPC at its May meeting. There is still a need for consumer membership as the HIVPC remains below the 33% HRSA mandate for PLWHA participation.

Planning Council and Committee Attendance: The Committee reviewed Council and Committee attendance. No warnings or removals have been issued since MCDC's last meeting. Members discussed the need for Committee leadership, specifically for CEC which has not met consistently in CY2019 as a result of its open Chair position and its Vice-Chair being unavailable to meet.

Training Plan: The Committee reviewed and finalized its HIVPC Training Plan for FY19-20 and FY20-21. The plan will be reviewed and approved by the Executive Committee followed by the HIVPC.

B. Rationale for Recommendations:

None.

C. Data Reports/Data Review Updates:

None.

D. Data Requests:

None.

E. Other Business Items:

Agenda Items for Next Meeting: Recruitment & Retention Plan. Next Meeting Date: August 8, 2019 at 9:30 a.m. Room: A-337

C. INTEGRATED WORKGROUP

No May Meeting

Chair: T. Pietrogallo, V. Chair: T. Williams

D. QUALITY MANAGEMENT COMMITTEE (QMC)

No May Meeting

Chair: Vacant V. Chair: B. Fortune-Evans

A. Work Plan Item Update / Status Summary:
<p><u>Monthly Expenditure/Utilization Report by Category of Service:</u> A copy of the utilization table was made available during the meeting. Budgets are still being approved and there is also a software issue that is delaying some of the budget approvals. Ambulatory Services is currently at 5%, which is well below 16%. This does not include two large providers, which have not yet submitted their invoices. Once small budget issues are resolved, all services will be at 16%. The Fiscal Manager explained that the committee budgets must meet HRSA requirements to be approved. If they don't meet the threshold, the Recipient is not able to approve them. Accordingly, the Food Bank service category budget was just approved this week, which shows them at 0% until their invoices are processed. Currently, Part A utilization is 9% but once the other invoices have been received, the percentage will be at or above the targeted 16%. It was noted that overutilization flat and reduced funding is being experienced across the state of Florida. It is not just Part A funding issue.</p> <p><u>Part A Eligibility for Service Categories:</u> The committee reviewed the Part A eligibility for four Service Categories; Legal Services, Substance Abuse Services, Health Insurance Continuation Program (HICP) and Integrated Primary Care and Behavioral Health Services (IPCBH). A suggestion for a correction to the identification of the Legal service category was made: "Legal Aid Services" to "Legal Services." This will be updated on the Recipient expenditure report and the scope of service document provided.</p> <p><u>Part F Funder's Presentation:</u> The Part F/AETC Recipient presented funder information. At the close of the presentation, the Part F/AETC Recipient shared that all Ryan White Parts can collaborate to address these barriers to receiving care by providing more innovative ways to provide transportation and better patient management by case managers. Services/resources outside of Part F available to clients to reduce gaps in services include increased level of knowledge and engagement in oral health care and increased funding (see handout).</p>
B. Rationale for Recommendations:
None.
C. Data Reports/Data Review Updates:
None.
D. Data Requests:
Pull data for Test & Treat numbers; HIV; BARC; ACA by FPL
E. Other Business Items:
<i>Agenda Items for Next Meeting:</i> Review Part A Eligibility for Service Categories, Funder Presentations (Parts B,C,D), Service Category Rankings
<i>Next Meeting Date:</i> June 18, 2019 at 9:00 a.m. <i>Location:</i> Governmental Center Room: A-337

F. AD-HOC ADVISORY COMMITTEE

May 16, 2019

Chair: A. Ruffner

A. Work Plan Item Update / Status Summary:
<p><u>Member Event Prep Assignments Update:</u> The Ad-Hoc Youth Advisory Committee discussed its progress in securing sponsorships from the previously determined organizations. Goodwill, Poverello, and Walgreens expressed interest in donating and/or providing items on loan. AHF agreed to donate through Out of the Closet and AHF Pharmacy at the meeting. Members will reach out to previously identified parties who have not confirmed sponsorship to determine interest and availability.</p> <p><u>Event Marketing & Promotions:</u> The Committee selected the 1-page version of the event flyer and suggested changes to the size of the Fashion Show title and creating space for sponsor logos. The flyer will be distributed to agencies to print and display digitally as well as emailed to interested parties.</p> <p><u>Event Program Outline:</u> Members reviewed a draft agenda for the Fashion Show, a planning timeline, and selected specific roles for event management purposes. The timeframes outlined in the agenda were tabled until the Master of Ceremonies has been chosen, but members will review the proposed videos for the transitions between scenes and discuss them at the June meeting. A range of dates were selected and added to the planning timeline for rehearsals and fittings.</p> <p><u>Model Casting Call:</u> The Committee reviewed the final draft of the Model Casting Call flyer. Aspiring models will register for a time slot of the casting through Eventbrite and complete an application prior to the audition. The Committee included demographic questions on the application to ensure the most diverse possible cast of models.</p>
B. Rationale for Recommendations:
None.
C. Data Reports/Data Review Updates:
None.
D. Data Requests:
None.
E. Other Business Items:
<p><i>Agenda Items for Next Meeting:</i> Member Assignment Updates, Event Planning Timeline, and Model Casting Call. <i>Next Meeting Date:</i> June 11, 2019 at 4:30 p.m.</p>

F. EXECUTIVE COMMITTEE

May 21, 2019

Chair: R. Lopes, V. Chair: C. Grant

A. Work Plan Item Update / Status Summary:
<p>a.) <u>Executive Committee Leadership Training Plan:</u> The Committee approved its training plan. The purpose of the plan is to provide training related to organizational development, leadership building, and coaching. The Executive Committee will review Planning CHATT webinars related to organizational leadership and recruitment strategies as well as consultant-led trainings for strategic thinking and frequency of leadership.</p> <p>b.) <u>HIVPC Training Plan FY19-21:</u> Members reviewed and approved the two-year HIVPC Training Plan put together by MCDC.</p> <p>c.) <u>System of Care Committee:</u> Executive reviewed the System of Care (SOC) Committee Work Plan and discussed its status. SOC has been on hiatus pending results of the Integrated Plan Workgroup meetings. The Executive Committee will continue its discussion of SOC at its next meeting.</p> <p>d.) <u>HealthHIV Planning Body Assessment:</u> Representatives for HealthHIV discussed their initiative to study and assess the effectiveness of planning bodies using an assessment tool. The Committee discussed the benefit to the HIVPC of participating in the study and determined that it would not be best to move forward with the assessment as the HIVPC is currently utilizing similar assessments, resources, and tools.</p>
B. Rationale for Recommendations:
None.
C. Data Reports/Data Review Updates:

None.
D. Data Requests:
None.
E. Other Business Items:
<i>Agenda Items for Next Meeting: System of Care Committee Date: July 18, 2019 at 1:30 p.m. Venue: Governmental Center Room A-337</i>

F. SYSTEM OF CARE COMMITTEE (SOC)

No May Meeting

Chair: Vacant V. Chair: Vacant

**** For detailed discussion on any of the above items, please refer to the meeting minutes. ****

9. GRANTEE REPORTS (20 minutes)

- a. Part A
- b. Part B
- c. Part C
- d. Part D
- e. Part F
- f. HOPWA
- g. Prevention – Quarterly Update (April, July, October, January)

10. UNFINISHED BUSINESS

11. PUBLIC COMMENT (Up to 10 minutes)

12. ANNOUNCEMENTS

13. REQUEST FOR DATA

14. AGENDA ITEMS FOR NEXT MEETING: June 27, 2019 9:30 a.m. LOCATION: GC-430

15. ADJOURNMENT

PLEASE COMPLETE YOUR MEETING EVALUATIONS
THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL
 • Linkage to Care • Retention in Care • Viral Load Suppression •



Broward County HIV Health Services Planning Council

An Advisory Board of the Broward County Board of County Commissioners
 200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

Thursday, April 25, 2019 Meeting Minutes

ATTENDANCE			
#	Members	Present	Absent
1	Arencibia, Y.		A
2	Barnes, B.	X	
3	Bhrangger, R.	X	
4	Burgess, D.	X	
5	Dennis, B.	X	
6	Fortune-Evans, B.	X	
7	Foster, V.		A
8	Fleurinord, P		A
9	Grant, C.	X	
10	Hayes, M.	X	
	Holness, Comm. D.V.C		A
11	Katz, H. B.	X	
12	Leonard, C.	X	
13	Lopes, R. <i>Chair</i>	X	
14	Marcoviche, W.	X	
15	Moragne, T.	X	
16	Moreno, V.	X	
17	Riley-Gardiner, Y.	X	
18	Robertson, L.	X	
19	Rodriguez, J.	X	
20	Ruffner, A.	X	
21	Schweizer, M.		A
22	Siclari, R.	X	
	Quorum=12	18	

Grantee Staff
Garcia, E.
Drummond, K.
Robinson, J.
Jones, L.
Green, W.
HIVPC Staff
Oratien, V.
Jolly, J.
Martinez, G.
Joseph, A.
Guice, M.
Guests
Smith, C.
Mester, B.
Caraballo, J.
Venanzi, Y.
Casanova, R.
Quintero, S.
Cook, S.
Carter, J.
Brown, P.
Kaplan, H.
London, K.
Agbodzakey, J.

1. CALL TO ORDER

The Chair called the meeting to order at 9:38 a.m.

2. WELCOME AND PUBLIC RECORD REQUIREMENTS

The HIVPC Chair welcomed everyone. Introductions were made by HIVPC members, PC and Recipient Staff, and Guests. The Chair notified attendees that the HIVPC meeting is based on Florida's "Government-in-the-Sunshine Law" and meeting reporting requirements; which includes the recording of minutes. In addition, it was stated that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. A moment of silence was observed. The following motions were made:

Motion #1: To approve today's meeting agenda with corrections to consent items.

Proposed by: Barnes, B. **Seconded by:** Moragne, T.

Action: Passed Unanimously

Motion # 2: To approve the 3/28/19 minutes with corrections to the attendance.

Proposed by: Robertson, L. **Seconded by:** Moreno, V.

Action: Passed Unanimously

3. PHONE INTRODUCTIONS

Kareem Murphy, Federal Legislative Representative and HIVPC Member Marie Hayes conferenced in for the meeting.

4. PUBLIC COMMENT

None.

5. FEDERAL LEGISLATIVE REPORT

Kareem Murphy provided a legislative update as it relates to HIV care funding. Legislative offices are currently in an in between season. The budget has been submitted by the President, which includes a small increase in Ryan White funding. There is a \$90 million overall increase in Parts A and B, \$70 million is earmarked to target communities of highest need (term has not been defined). There is a wait to get details on communities defined as high need in preparation for grant season. The budget was submitted to Congress late due to the government shutdown. Congress has asked detailed questions about the budget, but no feedback has been received yet. Judgment is being withheld until then.

There are also talks of increases in domestic funding for treatment and care, but the details are hazy. Before the congressional appropriation cycle, the President proposed the budget, Congress asks questions and adopts its own budget resolution. This process is just starting and should be completed by the end of May. Next, the line items are written into the bill, cuts are identified. Increases are likely to occur in the House. HOPWA, Part A, B and CDC funding are expected to increase as well. The House is almost surely going to put in new money, the Senate is not in the position to do so, but Murphy is cautiously optimistic. In regard to policy, there has been no word on any moves to try to reauthorize the Ryan White Bill, it is currently being extended annually. The Broward delegation has always been national champions for the cause, most specifically Congressman Alcee Hastings. Planning Council members are encouraged to engage Senator Marco Rubio and Senator Rick Scott in the cause and create deeper ties.

6. CONSENT ITEMS

Motion #3: To approve consent items with corrected verbiage to reflect that two members were appointed to the PSRA Committee by the Committee Chair

Proposed by: Barnes, B. **Seconded by:** Robertson, L.

Action: Passed Unanimously

7. DISCUSSION ITEMS

None.

8. NEW BUSINESS

a. PSRA Process Presentation– The PSRA Chair provided a presentation to the Council (Handout C on file). This was an overview of the reasoning for conducting PSRA as well as the steps of the process. Members had no questions but were invited to attend PSRA Committee meetings moving forward.

9. APRIL COMMITTEE REPORTS (15 minutes)

A. COMMUNITY EMPOWERMENT COMMITTEE (CEC)

Meeting Canceled- No Quorum

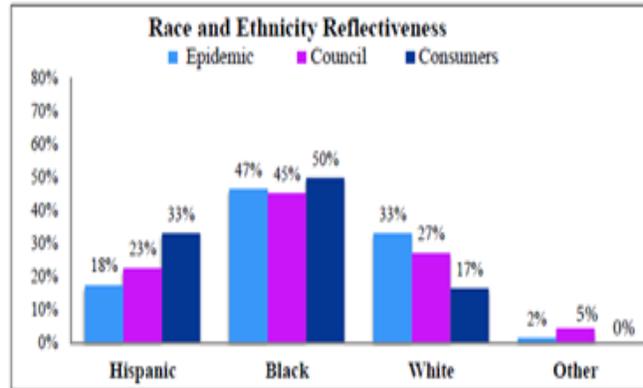
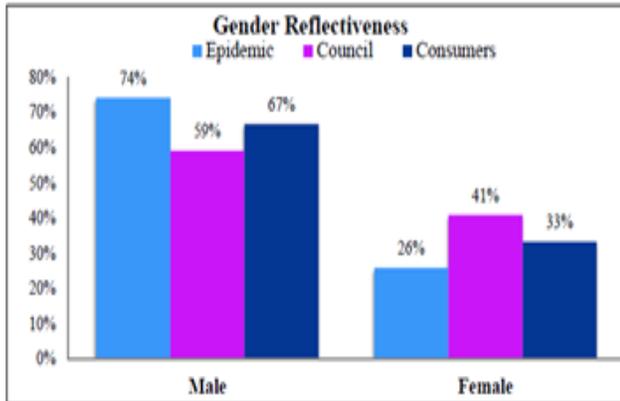
Chair: Vacant Chair: P. Fleurinord

B. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE (MCDC)

April 11, 2019

Chair: V. Foster, V. Chair: Vacant

HIV Planning Council Membership Report Current Through March 2019



Gender	Epidemic	Council	% Difference	Consumers	% Difference
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Total	20,661 99%	22		6	

Current Members	22
Minimum (Per County Ordinance)	20
Maximum (Per County Ordinance)	35
% Unaffiliated Consumers	27%

- | Vacant Seats |
|--|
| 1. Grantees of Other Federal HIV Programs - VA |
| 2. Federally Recognized Indian Tribe Members |
| 3. State Medicaid |
| 4. Local Public Health Agency |
| 5. Health Planning |
| 6. Alternates (3) |
| 7. Co-infected with Hepatitis B or C |

No more than 3 members employed by one governmental agency or provider shall serve on the HIVPC at one time, and no more than 40% of HIVPC members shall be Part A-funded providers.

% Part A-Funded Providers	36%
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A. Work Plan Item Update / Status Summary:

HIVPC Committee Vacancies: Since the last MCDC meeting, three (3) members have been appointed to the HIVPC. Two (2) of those new members are Black female consumers, which has been a demographic of focus. There is still a need for consumer membership as the HIVPC remains below the 33% HRSA mandate for PLWHA participation.

Current Applicants, Interested Parties, and Appointments: The Committee reviewed and approved an application for HIVPC membership pending the completion of pre-appointment training and meeting attendance.

Welcome Packet: Members reviewed the welcome packet, which was created for new members. Members made suggestions for updates. Once approved by the HIVPC, the manual will be distributed to all HIVPC members in binders.

Training Plan: The Committee reviewed their previous training plan and made suggestions for topics to review with the HIVPC. MCDC chose topics to be presented quarterly to the HIVPC for FY19-20 and FY20-21. The Committee will review the topics at its next meeting to finalize the training plan.

B. Rationale for Recommendations:

None.

C. Data Reports/Data Review Updates:

None.

D. Data Requests:

None.

E. Other Business Items:

Agenda Items for Next Meeting: Finalize Training Plan, Post-Appointment Orientation. Next Meeting Date: May 9, 2019 at 9:30 a.m. Room: A-337

In the committee chair's absence, the PC Manager reviewed the handbook that was created for new members. This is a document that can be used by both new and current members. A staff member made a note that his name, Timothy Moragne, was missing from the document. **ACTION ITEM:** Add Dr. Timothy Moragne to the [Member Handbook](#). A committee member added that this document reminds members of the expectations of their role in the Counsel. The PC Manager further explained that the Handbook is a living document and is subject to changes and updates along the way. The committee was commended for providing this resource and for the great work that they are doing.

C. INTEGRATED WORKGROUP

No April Meeting

Chair: T. Pietrogallo, V. Chair: T. Williams

D. QUALITY MANAGEMENT COMMITTEE (QMC)

Meeting Canceled

V. Chair: B. Fortune-Evans

The QMC Vice Chair gave an update on the status of the committee. The Quality Management Committee is currently undergoing restructuring and is looking for a new committee chair. The next committee meeting is tentatively set for Monday, May 20th. The committee hopes to have new members at this meeting. The Planning Council Chair commended QMC Chair for stepping up as VC.

E. PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRA)

April 18, 2019

Chair: L. Robertson, V. Chair: M. Hayes

A. Work Plan Item Update / Status Summary:

Monthly Expenditure/Utilization Report by Category of Service: There is no current utilization data to report. A utilization report will be prepared after the invoice submission date (April 15th) .

PSRA Presentation and Member Agreement: Members were given personalized PSRA reference Binders which include all documents reviewed during committee meetings. Requirements and expectations for the PSRA Process which included the purpose of PSRA, what to expect, and the 4-month timeline of meetings were reviewed, and members then signed the PSRA member agreement. Data-based decision-making components involved in the PSRA Process were emphasized, as there will be several presentations of data to help inform prioritizing of services and allocation of resources. Key participants such as RW funders and stakeholders will also provide valuable information that is important to the process. Final review and approval of all priorities, allocations and how best to meet the need language will take place with the HIV Planning Council.

Part A Eligibility for Service Categories: The committee chair presented the Part A eligibility for Service Categories, and the committee members reviewed the scope of services, comparable EMA eligibility and previous utilization of services for all services provided through Ryan White Part A. The committee reviewed Disease Case Management, Oral Health Care Services and Case Management Services. Members suggested the examination of the DCM and Case Management Services to determine any overlap or duplication in services and requested data regarding health outcomes, specifically VLS rates, from initiation of the DCM service category compared to current DCM VLS rates. The committee also discussed ways to utilize peers that would provide the maximum support to the clients through other service categories. Oral Health Services have been making efforts to implement cost savings initiatives, while still offering the same or improved services to the clients. Ongoing review of service category eligibility will continue throughout the PSRA process to determine any modifications, enhancements, or streamlining of services.

2017 Epidemiology Data Presentation: The presentation, provided by Part A consultant, Dr. Julia Hidalgo, reviewed the 2017 Epidemiology data, covered incidents/new Cases, HIV prevalence, AIDS incidents, in-migration data, HIV/AIDS death rates, HIV linkage continuum, the HIV Care Continuum, Part A funding and new clients (the presentation was emailed to all Committee members).

B. Rationale for Recommendations:

None.

C. Data Reports/Data Review Updates:

None.

D. Data Requests:

The committee requested the DCM / SDM.

E. Other Business Items:

Agenda Items for Next Meeting: Review Part A Eligibility for Service Categories, Discuss Cost Containment Strategies and Develop Language for HBTMTN Next Meeting Date: May 16, 2019 at 9:00 a.m. Location: Governmental Center Room: A-337

The committee chair reiterated the PSRA process details and encouraged planning council members to join the committee or attend future PSRA meeting to find out more about the allocations process. The committee receives and analyzes a great deal of data, which drives the decision-making process. The next PSRA meeting will be held on Thursday, May 16th.

F. AD-HOC ADVISORY COMMITTEE

April 23, 2019

Chair: A. Ruffner

A. Work Plan Item Update / Status Summary:

Member Event Prep Assignments Update – The Ad-Hoc Youth Advisory Committee is planning a Fashion Show for July 2019. The purpose of this event and outreach method is to build awareness and reach a more diverse and younger population. This is a way to engage those 18 to 30 years of age who are not typically reached through the Council’s standard methods of communication. Members reviewed progress toward previously determined goals and were assigned tasks to complete before the next Committee meeting in May.

Event Marketing & Promotions - The Committee reviewed sample flyers for the Fashion Show and selected one as a template for the event flyer. The chosen flyer has a colorful foreground image that appears to be inclusive of multiple ethnicities and is gender-fluid. A member will provide an appropriate image and HIVPC Staff will work on the flyer draft to be finalized at the next Committee meeting.

Event Program Timeline/Logistics - Members first agreed to a new date for the event. The Fashion Show will take place on Friday, July 19th. The Committee also developed a timeline with a schedule of action steps towards the execution of the event.

Model Casting Call - Members also discussed the language for the Model Casting Call flyer. The language will be finalized by HIVPC Staff and the final flyer will be approved by Committee membership. The casting call is proposed for June and will coincide with the Committee meeting scheduled for 4:30 p.m.

B. Rationale for Recommendations:

None.

C. Data Reports/Data Review Updates:

None.

D. Data Requests:

None.
E. Other Business Items:
<i>Agenda Items for Next Meeting:</i> Progress Update, Program Outline <i>Next Meeting Date:</i> Thursday, May 16 th at 3pm at the World AIDS Museum.

The Ad-Hoc Committee Chair explained that a July 19, 2019 date been set for the fashion show and is planned to be held at the Art Serve in Fort Lauderdale. During their April meeting, committee members discussed their marketing and promotions plans for the fashion show as well as volunteer and community partnerships. A timeline leading up to the event was also created.

G. EXECUTIVE COMMITTEE

April 18, 2019

Chair: R. Lopes, V. Chair: C. Grant

A. Work Plan Item Update / Status Summary:
<p><u>Executive Committee Leadership Training Plan:</u> The Committee reviewed topics from the previous Executive Committee leadership training plan as well as Planning Council-related webinar topics from the Community HIV/AIDS Technical Assistance and Training for Planning project (Planning CHATT). After much discussion, the Committee planned to include webinars in two (2) of its upcoming meetings and continue discussing its Training Plan. The first webinar the Committee will watch is Organizational Leadership & Personal Growth. The following month, members will view a Recruitment & Retention webinar. The Committee will also plan for its next recruitment initiative at its next meeting.</p> <p><u>Racial Equity Institute Training:</u> Suzanne Bundy of the Broward County Human Services Department joined the Executive Committee to discuss next steps for continuing the HIVPC’s discussion of racial equity. The Committee voted to implement a racial equity self-assessment tool for the HIV Planning Council in addition to receiving a presentation on racial equity. The goal of engaging in self-assessment and receiving the presentation is to encourage more people to have these conversations. This will bring race relations to the forefront of more people’s minds and allow the HIVPC to remain proximate to the problem of institutional racism.</p>
B. Rationale for Recommendations:
None.
C. Data Reports/Data Review Updates:
None.
D. Data Requests:
None.
E. Other Business Items:
<i>Agenda Items for Next Meeting:</i> Guiding Principles, Membership Recruitment Event, Executive Committee Webinar <i>Date:</i> May 16, 2019 at 1:30 p.m. <u>Venue:</u> Governmental Center Room A-335

H. SYSTEM OF CARE COMMITTEE (SOC)

No April Meeting

Chair: Vacant V. Chair: Vacant

**** For detailed discussion on any of the above items, please refer to the meeting minutes. ****

10. RECIPIENT REPORTS (20 minutes)

- a. **Part A-** The recipient staff led the report with a clarification on the allocations process. By the federal legislation Care Act, the HIVPC is solely responsible for the allocations and ranking of service categories. However, the

Board of Commission approves the Provider Agencies and the Commission can question but cannot overturn the PC's service category decisions.

The Recipient's Office is in its final stages of FY18-19 closeout. They anticipate a preliminary carryover of \$180,000-\$190,000; most of these funds are from the Minority AIDS Initiative Program (MAI). The MAI specialized program did not start until November 2018, which is why this money was not expended. It is expected that this money will be expended next year as the program is fully implemented. Only around \$15,000 of supplemental funding will be carried over, which is historically low for the program. This carryover means that the council will have \$200,000 more added to the budget.

The Peer Program is in the final stages as most of the peers have finished the practicum stage. Many peers have been offered a job or have accepted a job. This indicates that the original intent of the program is working and is successful. The HIVPC will be informed once a date is finalized for the 2nd cohort. BRHPC will be coordinating a graduation for the peers during the last week of May. Feedback from the community and peers will also be collected to improve future Peer Certification Programs.

Case Managers have been uploading documents for CIED approval. The Recipient is testing this model with one of the larger provider agencies. This started on Monday, April 22, 2019. The Recipient will receive weekly updates to determine any challenges and make appropriate corrections prior to rolling out to all provider agencies. The Certification Module is two months out from testing. This module will ensure that all documents from ADAP are aligned with Part A making it possible for clients to be dually certified through one system.

- b. Part B-** The Part B Representative led the report with giving a summary of the role that Part B plays in the Ryan White grant funding. With a budget of \$1.1 Million, Part B helps lead agencies that provide a service to clients all over the state. The services that are offered was also briefly reviewed before the grant update was given. It was noted that based on a HRSA change, the Referable Health Care Services category's eligibility process will no longer be funded, and will now be under Non-Medical Case Management, which will be reflected in the next report.

Unlike other grant years, Part B's grant year is from April to March and 99% of the amount allocation has been spent during the past fiscal year, leaving a little over \$14,000 unspent. A question was asked about transportation provided through Part B, given that the number was low. The Recipient explained that there is an approval process, and usually transportation is only given when clients cannot get these services elsewhere. It was suggested to clarify the number of clients using the other services so that the community can get a better picture of the clients being served in this category.

ADAP is also under Part B. Over 4,427 are currently enrolled with a 90% Viral Load Suppression Rate. During the month of March 754 clients completed eligibility; 739 clients have enrolled in the mail order program; and 502 are enrolled in the 90-day dispense program. While 1,122 are enrolled for online recertification, only 150 have used the online service. There is a current push for more clients to use this program because of its convenience. An instruction guide will be sent out so that case managers can use this program when working with their clients.

- c. Part C-** The Part C Representative reported a \$19,000 carryover from the past fiscal year. They submitted a request to use the carryover to purchase a colposcopy machine, which is used to evaluate an abnormal appearing cervix or an abnormal Pap smear result. The request was approved, and this purchase will bring added value to the agency. HIV kits have been ordered, in addition to HCV kits, as this is an infection that is around that people don't always know about. Part C is still in the last month of current fiscal year, with the anticipation that all funding will be spent down. Some of the Ryan White dollars under Part A were not able to be spent, but there is hope that HRSA will allow those funds to still be used. The RSR, client level data, has been successfully submitted. Over 1500 patients, each of whom received at least one (1) Part C service, have been submitted in the client level report. HRSA has made changes to the RSR for next year, which will be explained in future webinars.

- d. **Part D-** The CDTC recently hosted their women's camp in Camp Key, Orlando. This event takes women out of their familiar environment to do activities such as canoeing and arts & crafts. Many of the seven women who attended have never had this type of experience. Women have had great outcomes going forward when they meet and get together. The last women's camping trip was held two years ago. One care coordinator shared that the women wanted to start a 50+ workout group and will be starting a pilot program to tackle issues associated with women living with comorbidities.

An idea for a late-night adult clinic, will become a reality and is opening on May 2nd. The late-night clinic will open on the first and third Thursday (evenings) of every month. The intent is to provide an addition access to care for women who work during the day. The kids camp trip is coming up in July for HIV+ kids in Orlando. Part D's RSR was also successfully submitted.

- e. **Part F-** No report given.

- f. **HOPWA-** The Recipient reported that \$7 million has been allocated for housing and about half of the funds have been spent so far, as they are halfway through fiscal year. Agencies that receive the funding are providing housing services through project and facilities-based housing. There is a current wait for Tenant-Based Rental Voucher (TBRV) housing. A question was asked about wait list for PLWHA. The HOPWA Representative responded that the only wait is for tenant-based housing vouchers, but more information will be provided on housing for PLWHA via email. A meeting will be taking place in May for new allocations. Awards as well as unallocated dollars will be discussed. More details on this meeting were requested. A question was asked on the housing opportunities for 60+ citizens and whether this program was HIV+ specific and if there are openings for new HIV clients. This answer would depend on which option the client is looking for. The Planning Council Chair interjected to share that the committee is looking for an understanding of housing availability for PLWHA, and/or access points. The Council is looking for HOPWA to provide info that agencies can take back to their groups.

The HOPWA Representative agreed to begin to provide monthly one-pagers with pertinent information at the next meeting so that community and council members are made aware. Access points and availability of each, along with eligibility criteria will also be provided to the Planning Council members. A question was asked about tenant-based programs and whether more clients are being served in this area? In addition, with increases in rent, is more funding being received to parallel with this increase? This increase may not be taking into consideration when these funds are being allocated. A suggestion was made for there to be a town meeting hosted by HOPWA. Questions about changing service categories within HOPWA and/or eliminating eligibility and addressing the gaps in housing were then asked. Delinquent rent changes have occurred to serve more people. TBRV slots have been frozen for the last two years by the former HOPWA grantee. A Planning Council member added that the TBRV waiting list is currently closed. Discussions are no longer being had about making changes.

- g. **Prevention-** The HIV Prevention Representative distributed a quarterly report. He shared the importance of testing individuals and getting them into care immediately. The HIV Prevention team is focusing on *Physician detailing* Based on their assessment, a lot of physicians are not fully aware Broward has a big problem with HIV as many believe that HIV is a thing of the past. Prevention staff has been designated to solely meet with doctors and share HIV statistics and other related information. Their goal is to educate physicians on the new HIV testing law, changes to opt out rather than opt in, which means that consent is not required to test for HIV. This makes HIV testing routine and part of standard bloodwork tests. Physician detailing also includes stressing the importance of PrEP, taking sexual histories, and not assume someone is not at risk for HIV. A handout was given that also included Prevention's community outreach events and messaging. New staff changes include Richardo Jackson, who has been hired as the new Biomedical Interventions Manager.

Members reviewed the data provided by the prevention staff and one question was asked about the number of people who have fallen out of care. Data is still being collected for why individuals are falling out of care so that this can be analyzed. From a surveillance perspective, it was explained that a list is sent to PROACT of people out of care for 6 months. These individuals are then researched to see if they are still in Broward County. Until they can verify that the client has left the area they can not count them towards their data outcomes. As soon as the data is available to share, it will be presented. Data is only being collected in Broward County, as Test &

Treat programs vary in different jurisdictions. DOH staff member, Sonya McQueen is responsible for medical linkage. Prevention for positives will required to be conducted by every provider with January 2020 funding.

A community member asked a question about Test & Treat clients and shared that he has been HIV+ for 5 years and that his experiences with receiving care has been subpar in Broward County. The community member was referred to the Ryan White Part A Recipient who was available to address his concerns. Feedback was given that there are always opportunities for improvement.

11. UNFINISHED BUSINESS

None.

12. PUBLIC COMMENT (Up to 10 minutes)

1. Community Member: It would be great to include agencies and contact info in the member handbook.

13. ANNOUNCEMENTS

- Smart Ride- Info session on April 30th at 5-7pm at the Gulfstream Brewing Company- community members are invited to attend to hear more about smart ride and how they can become a crew member.
- World AIDS Museum- Oral History Project around HIV/AIDS. Anyone who would like to speak on video to give story please speak with Dr. Requel Lopes- Documenting personal stories.
- Dining Out for Life- Broward House is a event partner, along with 20 different locations that are participating in this event across the county. Visit the Broward House website at <https://www.browardhouse.org>.

14. REQUEST FOR DATA

15. AGENDA ITEMS FOR NEXT MEETING: May 23, 2019 9:30 a.m. **LOCATION:** GC-430

<i>Tasks for next Meeting</i>	<i>Action to be taken, presentation, discussion, brainstorm etc.</i>
Integrated Work Group Update	ACTION ITEM: Quarterly update on the progress of the integrated work group in the preparation for completion of the 5-year plan.

16. ADJOURNMENT The meeting was adjourned at 11:23 am.

PLEASE COMPLETE YOUR MEETING EVALUATIONS
THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL
• Linkage to Care • Retention in Care • Viral Load Suppression •

HIVPC Attendance CY 2019

PLWHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
			Meeting Date	24	28	28	25									
0	1	1	Arencibia, Y.	X	X	X	A									
1	1	2	Barnes, B.	A	X	E	X									
1	0	3	Bhrangger, R.	X	X	X	X									
1	0	4	Burgess, D.	X	X	X	X									
1	0	5	Dennis, Bessie	N- 4/25/19			X									
0	2	6	Fleurinord, P.	A	E	E	A									
0	1	7	Fortune-Evans, B.	A	E	X	X									
0	1	8	Foster, V.	X	X	X	A									
0	0	9	Grant, C.	X	X	E	X									
0	0	10	Hayes, M.	X	X	E	X									
0	3	-	Holness, D.V.C.(Comm)	A	A	X	A									
1	1	11	Katz, H.B.	X	A	X	X									
0	0	12	Leonard, Christopher	N- 4/25/19			X									
0	0	13	Lopes, R. <i>Chair</i>	X	X	E	X									
1	0	14	Marcoviche, W.	X	X	X	X									
0	1	15	Moragne, T.	A	X	X	X									
0	1	16	Moreno, V.	A	X	E	X									
1	0	17	Riley-Gardiner, Yvette	N- 4/25/19			X									
1	0	18	Robertson, L.	X	X	X	X									
0	0	19	Rodriguez, J.	X	X	X	X									
0	0	20	Ruffner, A.	X	X	X	X									
0	2	21	Schweizer, M.	A	X	X	A									
0	1	22	Siclari, R.	X	A	X	X									
			Quorum = 12	13	15	13	18	0	0	0	0	0	0	0	0	

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - cancelled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
	R - removal letter



HIVPC Training Plan

FY19-20 & FY20-21 Training Topics and Projected Timeline

Objective Statement: To train the HIV Planning Council on topics directly related to and surrounding HIV Care and Treatment in Broward County



Determine Topics

Outline Training Goal

Contact Appropriate Parties

Schedule & Plan

Provide Training to HIVPC

FY 2019-2020 Training Topics

<input type="checkbox"/>	Projected Month: May 2019	Hepatitis A: The presentation will include how Hepatitis A is transmitted, prevention information, and symptoms. This is timely information regarding a health issue affecting Broward County.
<input checked="" type="checkbox"/>	Completed: April 2019	PSRA Process: The Priority Setting and Resource Allocation (PSRA) Committee Chair will conduct a brief presentation about the priority setting process. The process begins with the collection of data and a data presentation to the PSRA committee. The PSRA Chair will review the data presentation given to the Committee.
<input type="checkbox"/>	Projected Month: TBD	Systems Outside of HIV: Broward County's Homeless System: A representative from the Homeless Initiatives Partnership will provide a presentation regarding homelessness in Broward County as well as the resources available for people experiencing housing instability. This presentation will complement information provided by Housing Opportunities for People Living with HIV/AIDS (HOPWA).
<input type="checkbox"/>	Projected Month: TBD	Mental Health: A mental health representative will conduct a presentation about the mental health system of Broward County, the stigma surrounding mental health, the intersection of mental health and HIV, and the utilization of services.
<input type="checkbox"/>	Projected Month: TBD	Robert's Rules: A consultant will provide a presentation on Robert's Rules to detail the parliamentary procedure utilized by the HIV Planning Council to conduct meetings.
<input type="checkbox"/>	Projected Month: As Needed	Legislative Updates: This training will be based on changes to Federal law

Note: Training Topics are subject to change based on current issues.



HIVPC Training Plan

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Provide Training to HIVPC

FY 2020-2021 Training Topics

<input type="checkbox"/>	Projected Month: TBD	Prevention Initiatives: PrEP & PEP: An overview of data & outcomes related to preventative measures will be provided by FLDOH-BC.
<input type="checkbox"/>	Projected Month: TBD	Systems Outside of HIV: Drug Use & Substance Abuse- The United Way Commission on Behavioral Health & Drug Prevention will be contacted to provide training on the impact of drug use on Broward County and its Comprehensive Community Prevention Action Plan.
<input type="checkbox"/>	Projected Month: TBD	State-wide Update on the Status of HIV: A Health Department representative will provide a comprehensive update on the status of HIV care, treatment and prevention for the state of Florida.
<input type="checkbox"/>	Projected Month: As Needed	Legislative Updates: This training will be based on changes to Federal law
<input type="checkbox"/>	Projected Month: April 2020	PSRA Process: The Priority Setting and Resource Allocation (PSRA) Committee Chair will conduct a brief presentation about the priority setting process. The process begins with the collection of data and a data presentation to the PSRA committee. The PSRA Chair will review the data presentation given to the Committee.

Note: Training Topics are subject to change based on current issues.

FIGHTING STIGMA THROUGH FASHION

(Fashion Show)

*Friday, July 19, 2019
Art Serve Fort Lauderdale
7pm-10pm*

- Hear the triumphant stories of PLWHA
- Get educated on HIV/AIDS
- Access available resources & community supports
- Join the fight!
- MUSIC! FOOD! RAFFLE GIVEAWAYS!

This event will also include community vendors and local HIV/AIDS agencies

