

BRHPC

ANNUAL REPORT

2017 -2018



BROWARD REGIONAL HEALTH PLANNING COUNCIL
www.BRHPC.org | 954.561.9681



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Over 35 Years in Operation - Broward Regional Health Planning Council, Inc. (BRHPC), a not-for-profit, was established in 1982 under Florida Statute (408.033) as the legislatively designated Broward County local health planning entity. BRHPC is committed to *delivering health and human service innovations at the national, state and local level through planning, direct services, evaluation and organizational capacity building*. For 35 years, BRHPC has been a leader in identifying critical health and human services needs in the community and finding solutions to address these needs with its community partners.

COA-Accredited - In August 2016, BRHPC achieved national accreditation through the Council on Accreditation (COA). COA accreditation demonstrates accountability in the management of resources, sets standardized best practice thresholds for service and administration, and increases organizational capacity and accountability by creating a framework for ongoing quality improvement.

Direct Services - With a budget of over \$40 million, BRHPC demonstrates excellence through the delivery of quality services and programs that meet the needs of uninsured and underinsured low-income Broward County residents from infants to the elderly. These services include: Maternal and Child Home Visitation, HIV/AIDS Planning, Quality Assurance, Eligibility, Housing Assistance, Health Promotion, Disease Prevention, Substance Abuse/Mental Health, and Forensic Re-integration. BRHPC provides coordinated, efficient, cost-effective and client-centered services with a diverse workforce. BRHPC staff consists of over 125 culturally competent multilingual professionals fluent in Spanish, Haitian Creole, French, and Portuguese.

Planning Services - BRHPC planning tools and services, such as the Health Data Warehouse and the HIV Planning Division, promote public awareness of community health needs. Through planning activities, BRHPC collects data and conducts analyses and studies related to health care needs of the district, including the needs of medically indigent persons. Planning services also assist hospitals, nursing homes, community agencies and other state agencies in carrying out data collection activities. BRHPC also provides expert services in the development of Community Health Needs Assessments and comprehensive plans. BRHPC also has the capacity to gather up-to-date data, conduct focus groups, integrate hospital-specific data sets, and include customized reports per clients' needs and requirements.

BRHPC developed and manages the nationally recognized web-based **Florida Health Data Warehouse**, which allows users access to a wide variety of health related data sets, including AHCA's inpatient admissions and emergency department data, chronic disease data, diagnostic related groupings (DRGs), and prevention quality indicators for adults and children (PQIs and PDIs). BRHPC also built the **Business Intelligence System** that customizes data needs from the Florida Health Data Warehouse.

Capacity Building - BRHPC expands its staff and volunteer competency base and contributes to the growth and development of other community entities through its publications, staff development/internship programs, and administrative services. These activities allow BRHPC to pursue planning, evaluation and capacity building, as well as provide technical assistance and service activities in furtherance of its mission and in support of sustainability and growth opportunities. For example, the implementation of the Transforming Our Community's Health (TOUCH) program is a true collaborative effort among more than 20 community partners and 10 coalitions focusing on reducing health disparities and improving the health and well-being of the residents of Broward County.

Continuous Quality Improvement - BRHPC upholds a culture of continuous quality improvement through its transparent processes that engage the BRHPC Board of Directors, managerial and supervisory staff and stakeholders. BRHPC strives to eliminate barriers to achieving accountability through the agency-wide scorecard system monitoring of well-defined sets of program and process outcomes for all programs/departments (including HR, Finance, and IT).

Fiscal Viability - BRHPC takes pride in its more than 35 years of service history of strong fiscal management and experience in administering multimillion dollar cost reimbursement and unit based contracts. With the strong commitment and dedication of its staff, administration and governing board, BRHPC is positioned to continue to strengthen and grow its ability to address the needs of the community.

Vision for Innovation - BRHPC understands that technology is a game changer in human services. Web-based data systems are strategically developed and improved to ensure effective case management by staff and ease of public access. BRHPC was recognized in the Online Journal of Public Health Informatics for the development and implementation of its Clinical and Business Intelligence system. BRHPC also maintains a strong social media presence and participates in the Sun Sentinel South Florida 100.



BRHPC Executive Staff

Top Row: Mike De Lucca, Yolanda Falcone,
Merceditas Gimenez, Jonathan Hill
Bottom Row: Régine Kanzki, Michele Rosiere

LETTER FROM THE PRESIDENT AND CEO



As we celebrated our 35th anniversary this year, it was an opportune time to reflect on our past and on our future. Through the years, BRHPC has expanded its mission to address both health and human services needs in the community and has strived to meet those needs through innovative approaches that include planning, program development and implementation, evaluation, and community capacity building. As a data driven organization, we are continually improving and expanding the nationally recognized web-based Florida Health Data Warehouse and the Business Intelligence System which allows hospitals to integrate data from the Health Data Warehouse and other sources to provide a comprehensive and customized tool to identify health needs. We also perform needs assessments and other planning and data analysis reports, including the Broward County Health Profile, which are available on our website www.brhpc.org.

Broward Regional Health Planning Council celebrated National Public Health Week with the community at the 1st Annual Healthy Broward Run and Walk. BRHPC received an award for the 2nd largest organization with the highest participation among the employees. Several staff members also presented at the American Public Health Association's national meeting held in Atlanta this past November. Presentations covered a wide variety of community health related projects from our TOUCH initiative, including Eat Smart Broward, the "Go, Slow, Whoa" food identification system and health literacy for youth, a project in partnership with Junior Achievement.

Transforming Our Community's Health (TOUCH) is not just a community initiative that is managed by BRHPC, but it is also the underlying philosophy in everything we do at the Council. We bring together the people, organizations and resources to get things done in our community and we strive to create long-lasting positive change by addressing the barriers to quality health and social services. Even though funding for the TOUCH initiative from the CDC ended this year, we have received other community health improvement funding through the Health Foundation of South Florida, Humana Foundation and Community Foundation of Broward, to continue the progress made in expanding opportunities to improve the health and wellbeing of the residents of Broward County.

In addition, we have expanded the ways that we connect to the community and our partners. Our social media channels have continued to grow on Facebook, Twitter, Instagram and LinkedIn. Connect with BRHPC through the Health Blog that provides national, state and local health news and updates. I encourage our partners and community organizations to visit: www.brhpc.org/category/health-blog and participate in the blog.

I am very thankful for the support and collaboration of our board members, funders, community partners, and staff that help us transform our community's health and we look forward to another year of serving you and our community.

Mike De Lucca, WAFM

MAP OF SERVICES 2017-2018

DIRECT SERVICES

- Healthy Families Broward
- Nurse-Family Partnership

Family Strengthening & Support



- Centralized Intake & Eligibility Determination
- HOPWA Short-Term Rent Mortgage/Utilities
- HOPWA Permanent Housing Placement
- HOPWA Tenant-Based Rental Vouchers
- Supportive Services for Veteran Families
- Healthcare Navigators
- Health Insurance Continuation Program
- Insurance Benefits Management
- Disaster Case Management Program

Eligibility, Insurance & Stabilization



- Competency Restoration Training
- Post-Arrest Diversion
- Forensic Case Management
- Forensic Hospital Diversion

Substance Abuse / Mental Health



PLANNING

- Hospital and Nursing Home Utilization
- Prevention Quality Indicators
- Pediatric Prevention Quality Indicators
- Emergency Department
- Self-Inflicted Injury
- Disease Related Groups
- Chronic Diseases
- Business Intelligence System

Data Warehouse



- Certificate of Need
- Evaluation
- Hospital Community Health Needs Assessments
- Point-In-Time Homeless Count
- Committees

Planning



- HIV Planning Council
- HIV Clinical Quality Management

HIV Planning



CAPACITY BUILDING

- Broward County Health Plan
- Fact Sheets
- Broward Benchmarks
- Broward County Health Profile
- Broward County Trauma Plan
- Health Blog
- Social Media

Publications



- Public Health
- Public Policy
- Human Services
- Social Work
- Administration
- Training

Staff Development Volunteerism & Internships



- Electronic Fingerprinting / Level II Background Screening
- Financial Services
- IT Innovation
- Human Resources Support
- Legal Oversight
- TOUCH
- AIDS Drug Assistance Program
- Third Party Medication Co-Pay Program

Administrative Services



HEALTHY FAMILIES BROWARD

Program Overview

Healthy Families is recognized by Prevent Child Abuse America/Healthy Families America as a nationally credentialed multi-site program based on over 20 years of research. BRHPC is a certified, accredited provider of the Healthy Families program in Broward County. It is a voluntary home visitation program designed to prevent child abuse and neglect by promoting positive parenting practices and knowledge of child development, and health and safety through modeling of appropriate parent-child interaction, sharing parent-child activities, use of curricula and regular screening of target children.

Potential participants are assessed for risk factors impacting healthy child development and associated with child abuse and neglect, such as low income, higher rate of child protective services involvement, low education attainment, limited support system and lack of self-sufficiency. The program serves families identified as being “at-risk” with children 0-5 years of age. A participant may enter the program during the pregnancy stage or within 90 days of the child’s birth. A well-trained paraprofessional visits at least once a week for the first six months and then on a diminishing schedule. The role of the home visitor is to build a social connection with parents so as to reduce isolation and increase parents’ positive connection to their child and the community.

of Clients Served during FY 2017-2018

1,836 individuals; 634 families

Partners/Collaborations

Healthy Families Broward services are delivered through a collaborative effort with BRHPC as the lead entity. Subcontracts are in place for two teams to provide services through the following agencies: Healthy Mothers, Healthy Babies and KID Inc. A partnership with Broward Health is in place to screen expectant mothers and parents for eligibility, as well as agreements with community partners for exchange of referrals.



HFB Outcome Indicators, 2017-2018

90% of target children enrolled six months or longer will be linked to a medical provider.	100%	95% of children in families who complete the program shall have no "verified" findings of child maltreatment within 12 months after completion.	100%
90% of primary participants enrolled in the project six months or longer will be linked to a medical provider.	99%	95% of the children in families participating in the program for more than six months shall have no "verified" findings of child maltreatment during their participation.	100%

NURSE-FAMILY PARTNERSHIP

Program Overview

The Nurse-Family Partnership program is an evidence-based community health program that helps transform the lives of vulnerable expecting women with their first child. Implementation of this program is made possible in Broward County with the funding of the program by the Maternal Infant and Early Childhood Education Home Visitation grant. Through ongoing home visits from registered nurses, low-income, first-time moms receive the care and support they need to have a healthy pregnancy, provide responsible and competent care for their children and become more economically self-sufficient. From pregnancy until the child turns two years old, Nurse-Family Partnership Nurse Home Visitors form a much-needed, trusting relationship with first-time moms, instilling confidence and empowering them to achieve a better life for their children and themselves.



Nurse-Family Partnership's outcomes include long-term family improvements in health, education, and economic self-sufficiency. By helping to break the cycle of poverty, they play an important role in the lives of society's most vulnerable members, and leave a positive impact on this and future generations. T

of Clients Served during FY 2017-2018

167 families

Partners/Collaborations

The Broward Nurse Family Partnership services are delivered through a partnership between BRHPC and the two hospital districts in Broward: Memorial Healthcare System and Broward Health. Each hospital district directly employs three home visiting nurses who are specially trained and report to a nurse supervisor employed by BRHPC. The participants are screened for program eligibility through collaboration with the Broward Healthy Start Coalition and its funded providers. Nurse Family Partnership also works in close collaboration with Hope Women's Center to identify eligible participants.

Nurse-Family Partnership Outcome Indicators 2017-2018

Program Capacity (Target: 90%).	100%	% women screened within 6 months of enrollment for Domestic Violence	100%
Women enrolled during pregnancy and who initiated breastfeeding. (Target 60%)	88.9	% of children who received a developmental screening	95.8%
% children with a substantiated report of maltreatment	0%	% children with a report of suspected maltreatment	0%

DISASTER CASE MANAGEMENT PROGRAM

Program Overview

The Disaster Case Management Program (DCMP) is a federally funded supplemental program administered by the Department of Homeland Security's Federal Emergency Management Agency (FEMA). The program provides funding and technical assistance to ensure holistic services to disaster survivors. Broward Regional Health Planning Council (BRHPC), one of the recipients of DCMP funding through the United Way of Broward County, launched the Hurricane Irma Disaster Case Management Program April 23, 2018. The DCMP team, consisting of five case managers and one supervisor, provides clients with a single point of contact to facilitate access to a broad range of resources. Services include an assessment of the client's verified disaster-caused unmet needs, development of a goal-oriented recovery plan, organization and coordination of information on available resources, monitoring of progress toward reaching the recovery plan goals and, when necessary, client advocacy to obtain the needed goods, resources, and services. The overall objective is to meet the agreed upon goals of the recovery plan to promote stabilization, recovery and sustainability for clients.



Picture taken June 20, 2018 in client's home still requiring repair from Hurricane Irma's damages.

of Clients Served during FY 2017-2018

From April 23, 2018 through June 30, 2018, the program served 109 Hurricane Irma impacted clients.

Partners/Collaborators

BRHPC's DCMP has collaborative relationships with the United Way of Broward County, 211 Broward, American Red Cross, Long Term Recovery Coalition, Memorial Healthcare System, Jewish Adoption and Family Care Options, Hispanic Unity of Florida, ARC Broward and the Center for Hearing & Communication. Based on initial assessments and investigations, clients were also referred to various organizations such as Vocational Rehabilitation, Career Source Broward, Family Success Center of Broward, Women in Distress of Broward County, Legal Aid Service of Broward, BRHPC Affordable Care Act Navigator Program, Healthy Families Broward, the Housing Opportunities for Persons with AIDS (HOPWA) Program, the Early Learning Coalition, the Salvation Army, Goodman Jewish Family Services, local food banks and Faith Farm Ministries Thrift Store.

Disaster Case Management Program Outcome Indicators 2017-2018

Percent of client data entered into American Red Cross' Coordinated Assistance Network System

96%

CENTRALIZED INTAKE AND ELIGIBILITY DETERMINATION

Program Overview

Centralized Intake & Eligibility Determinations (CIED) core functions include determining eligibility for Ryan White Part A services and/or third party payers. CIED also provides information and referrals for services for clients who are seeking medical and supportive services. CIED services include a centralized intake, eligibility, enrollment and information/referral process for all Ryan White Part A funded services. CIED serves as the single point of entry for Persons Living with HIV and AIDS (PLWHA) who are residents of Broward County. Our specialized staff provides information and assistance in obtaining medical care and other core and supportive services. Expected benefits for Persons Living with HIV/AIDS (PLWHA) include:

- ◆ Elimination of the need to complete applications for each Ryan White Part A service provider.
- ◆ Expanded 3rd party benefits through application and enrollment assistance.
- ◆ Reduction in delays and barriers to access HIV-related care and treatment.
- ◆ Immediate access to all Part A medical and support services in one application.

of Clients Served during FY 2017-2018

7,752 clients

Partners/Collaborators

BRHPC has interagency and out-posting agreements with approved Ryan White Part A Providers including:

- ◆ AIDS Healthcare Foundation (3 site locations in Broward County)
- ◆ Broward Community & Family Health Center
- ◆ Florida Department of Health in Broward County (2 site locations in Broward County)
- ◆ Broward Health (2 site locations in Broward County)
- ◆ Broward House
- ◆ Care Resource
- ◆ Children's Diagnostic and Treatment Center
- ◆ Memorial Healthcare System
- ◆ The Poverello Center

"Excellent service. Thank you for all your help!"

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS

Program Overview

The Housing Opportunities for Persons with AIDS (HOPWA) program offers housing assistance through its programs for vulnerable individuals and families who are at-risk for homelessness or who are already homeless. The target population is low and moderate income persons living with HIV/AIDS (PLWHAs) throughout Broward County.

- ◆ *Short Term Mortgage Rent Utilities (STRMU)* provides financial assistance to pay for past due mortgage, rent or utilities.
- ◆ *Permanent Housing Placement (PHP)* provides financial assistance in the form of first and last month's rent and/or utility deposits to move into a new housing unit that meets HUD's habitability standards.
- ◆ *Tenant Based Rental Voucher (TBRV)* is an independent housing-portable monthly rental subsidy that stays with the client (not the unit) in the housing of their choice within Broward County. The lease is in the client's name and the program requires clients to pay a portion of their income as rent.

of Clients Served during FY 2017 -2018

STRMU/PHP Unduplicated Clients	—	283
TBRV Clients	—	102
Total beneficiaries served	—	450



Partners/Collaborators

BRHPC has collaborative relationships with all other HOPWA providers and other local HIV/AIDS service providers.

HOPWA Outcome Indicators, 2017-2018

PHP/STRMU		TBRV	
90% of STRMU applications completed within 10 business days	98%	75% of clients that access an ongoing source of income.	91%
90% of PHP applications completed within 14 business days	100%	90 % of clients that maintained stable housing	100%
100% of PHP properties with Housing Quality Standard Inspections.	100%	90% Clients that remain compliant with TBRV program rules.	100%
100% of clients with completed Housing Stability Plans	100%	80% of clients with completed Housing Stability Plans	100%

INSURANCE BENEFIT MANAGEMENT

Program Overview

The Insurance Benefit Management program delivers information to clients about their health insurance coverage such as how they can navigate and utilize insurance effectively to achieve better health outcomes. Health Insurance Benefits Support Services (HIBSS) provides clients with an overview of health care plan coverage and limitations, educates clients on the different types of health care providers, develop resources for clients to use related to their health benefits and assists with prior authorizations and appeals process.

of Clients Served during FY 2017 -2018

HIBSS Clients Served: 1,094

Health Insurance Assessment

Clients receive an annual assessment to ensure increased awareness of their new insurance plan. The goal of the assessment is to ensure increased access, retention and adherence to primary medical care. The assessment consists of education on health insurance terminology, financial assistance, locating different types of health care providers, estimation of health cost, and the importance of attending medical appointments.

"This program was so helpful, especially when navigating other systems and providers. They really helped me a lot."

Program Retention

Insurance Benefit Management specialists review clients' eligibility status to ensure that clients are retained in care. Insurance Benefit Management specialists monitor clients' Ryan White Part A and B to ensure clients are able to retain their health insurance and also, utilize the financial assistance. Clients are educated on the importance of maintaining their eligibility for Ryan White Part A and B.

Insurance Benefit Management Program Goals, 2017-2018

1. Each client will receive a health insurance assessment
2. All clients will receive a summary of benefits and education related to their insurance policy.
3. Clients who need assistance with authorizations and appeals will receive assistance to complete and submit all necessary documents.
4. All clients who need additional assistance will receive a referral to appropriate providers with follow up by the Insurance Benefit Management Program Specialist.

SUPPORTIVE SERVICES FOR VETERAN FAMILIES

Program Overview

The Supportive Services for Veteran Families (SSVF) program is an integral component of *Mission United. The United Way of Broward County* administers the *Mission United* collaborative, which is a multi-agency alliance that assists veterans in re-acclimating to civilian life. Veterans who are eligible for SSVF services are assigned a Case Manager who is responsible for completing an assessment and a housing plan for sustainability in maintaining permanent housing. The SSVF program is a “housing first” initiative. This evidenced-based model asserts that the client is housed first, regardless of income. All clients receive budget guidance and training at the onset of the program. The Case Managers are assigned to designated sites that are key points of entry for the homeless, so that a comprehensive screening and assessment can be completed for all Veterans at the assigned venue. Such sites include, but are not limited to, the Veteran Affairs (VA) clinics and hospitals, homeless shelters, transitional houses, VFW and Parks. Having the Case Manager on site expedites the screening/assessment process, facilitates entry into the program, and helps to mitigate transportation issues.

of Clients Served during FY 2017-2018

308 Veterans

Partners/Collaborators

The Broward County SSVF program, under the umbrella of Mission United, has many partners who work collaboratively to ensure that the Veteran is provided with comprehensive services to achieve successful outcomes that include permanent housing, linkage to health care, employment and financial stability. Partners include Urban League of Broward County, Legal Aid Service of Broward County, Coast to Coast Legal Aid of South Florida, 2-1-1 Broward, Veterans Affairs, Volunteers of America, Career Source Broward, Consolidated Credit Counseling Services and many other agencies that are dedicated to ending Veteran Homelessness. All partners work very closely with the VA, Department of Elderly and Veterans Services, Broward Outreach Centers (BOCs), Homeless Assistance Centers (HACs) and many other agencies to ensure a streamlined system of securing services for Veterans.

Program Outcomes

BRHPC serves homeless Veterans through the SSVF Program. Our goal for all Veterans who are enrolled in the SSVF program is to ensure that they have stable, safe and affordable housing. The Case Management team has met with over **308** Veterans to assess their current living situation. Services include: rapid re-housing, homeless prevention services and referrals to legal and other health and social supportive services

NAVIGATORS

Program Overview

The Health Insurance Marketplace's (HIM) fifth open enrollment period began on November 1, 2017 and ended December 15th, 2017. To increase participation in the HIM, Navigators conducted public education activities to raise awareness, facilitated the selection of Qualified Health Plans (QHP), provided information and services in a fair, accurate and impartial manner and made referrals to other health insurance and financial assistance programs in the community.

At the conclusion of the 2017-2018 open enrollment period, Navigators focused on the execution of community outreach strategies with an emphasis on vulnerable populations and underinsured communities. These strategies included tabling and providing flyers at community events, being featured in print, radio and television, along with hosting educational workshops, attending community committee meetings and visiting city entities to promote the need for enrollment events.



Navigators Jose Nater and Madhavi Edman attending an outreach event.

of Clients Served during FY 2017 -2018

The Affordable Care Act Navigator Program provided direct assistance through appointments and event outreach to over 6,778 individuals. Event outreach activities included: providing education during community events, conducting health insurance literacy groups and individualized sessions with enrollees and delivering presentations to community partners on the available resources and locations at which their clients can seek assistance at no cost.

Partners/Collaborators

BRHPC created a network of partners to provide education and enrollment services in multiple languages throughout Broward County. Agency partnerships included Hispanic Unity of Florida, and Urban League of Broward County. These partnerships created a structure through which tailored strategies could be applied throughout Broward County to increase enrollment into a Federally Qualified Health Plan (QHP) through the Health Insurance Marketplace.

Number of Individuals Impacted by Enrollment Services, 2017-2018

Appointment assistance	1654
Enrolling in a QHP	786
Providing Education (Health insurance literacy, payment, and locating providers)	3,492
Total Estimated Reach (Flyers, newspaper/print media, radio, social media, television)	4,445,521

HEALTH INSURANCE CONTINUATION PROGRAM



Program Overview

The Health Insurance Continuation Program (HICP) provides financial assistance to clients who meet program criteria of residency, income and health status. Health insurance plans are identified by the AIDS Drug Assistance program (ADAP) and the Ryan White Program. Financial assistance is offered for eligible individuals living with HIV to maintain optimal health outcomes. The goal of HICP is to provide help to clients with financial assistance so that they can maintain health insurance coverage, go to medical providers of their choice and receive preventive health care through their chosen Affordable Care Act (ACA) Marketplace health insurance. Each client enrolled in the HICP program is eligible for \$6,500 in annual assistance. The target population includes all Ryan White Part A clients that have an income between 250% and 400% of the Federal Poverty Level (FPL). During the FY 2017-2018, clients had the option of selecting and enrolling in 25 different ACA Marketplace health insurance plans. The ACA enabled clients to select a plan based on medical providers, medications on approved formularies and geographic location of medical providers and pharmacies.

of Clients Served during FY 2017 -2018

HICP Clients Served: 567

Partners/Collaborators

The strong relationships that the HICP program has built with physicians throughout the surrounding area has allowed copayments and deductibles to be made on behalf of HICP clients at the time of their medical appointment. The HICP services are delivered through a partnership of over twenty pharmacies throughout Broward County for clients to refill HIV and non-HIV medications. The HICP program collaborates with HICP clients and their qualified ACA health insurance plan to verify premium totals and due dates to assure that there is no lapse in health insurance coverage.

HICP Outcome Indicators, 2017-2018

100% of Premium Payments are made on or before the due date.	100%
100% of payments are submitted to QHP's within 10 calendar days from time payment authorization is received.	100%

SUBSTANCE ABUSE MENTAL HEALTH PROGRAMS

Program Overview

BRHPC Substance Abuse Mental Health (SAMH) programs provide the following services:

Post Arrest Diversion: The BRHPC Forensic System seeks to divert individuals with serious and persistent mental illness from the criminal justice system and into a structured, outpatient treatment protocol. Prerequisites to program eligibility include a history of non-violent, 3rd-degree felony charges and a history of mental illness, specifically concerning serious, long-term mental illnesses. Determination of program eligibility is a collaborative effort between the State Attorney's Office, the Public Defender's Office and the Mental Health Diversion Program by way of the referral process. Once the State concludes that the individual has met the legal criteria, an evaluation request is sent to the program for this individual.

Competency Restoration Training: Competency services to over 125 clients who have been found Incompetent to Proceed. This training is provided at the BRHPC office and in the community at residential programs including House of Hope, Stepping Stones, Spectrum, Order My Steps and New Beginnings. The program provides individual training to incarcerated individuals in the Main Jail, North Broward Bureau, Victor Conte Detention Center and Paul Rein Detention Center in Broward County. At the end of a training series, patients are re-evaluated to determine level of competency and risk factors.

Forensic Hospital Diversion/Forensic Hospital Commitment: The BRHPC Forensic System coordinates care for Broward County clients in South Florida Evaluation and Treatment Center and South Florida State Hospital located in Miami-Dade County, Treasure Coast Forensic Treatment Center located in Martin County, North Florida Evaluation and Treatment Center in Gainesville, Northeast Florida State Hospital in MacClenny near Jacksonville and Florida State Hospital in Chattahoochee in the Florida panhandle. Court Liaisons attend felony mental health court sessions.

of Clients Served during FY 2017 -2018

The SAMH Programs served 4,653 mentally ill offenders providing linkage and support services, representation in mental health court, CRT and discharge planning in the jails and forensic hospitals. The Post-Arrest Diversion Program currently serves 73 clients and continues to enroll clients.

Partners/Collaborators

The BRHPC SAMH Programs work closely with Broward County State Attorney and Public Defender's Office, Department of Children and Families; Broward Behavioral Health Coalition; the 6 State Forensic Hospitals, the Felony Courts & Broward Sheriff's Office; various programs and Residential Placement Providers; Local Hospitals; Crisis Stabilization Units; North and South Broward Hospital Districts; and Primary Care Clinics.

DATA WAREHOUSE & BUSINESS INTELLIGENCE

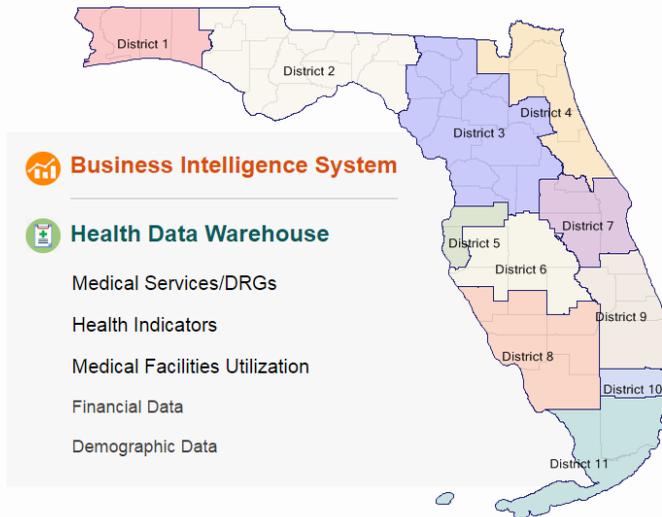


Health Data Warehouse & Business Intelligence System

Broward Regional Health Planning Council

Powerful yet easy to use decision support tools for healthcare providers and planners.

[Go to Business Intelligence Health Council site...](#)



Broward Regional Health Planning Council's **Health Data Warehouse** is an analytic engine which provides specific analysis by Health Planning District or County. Modules that are available include:

- Medical Services/DRGs
- Health Indicators (which includes data on: Prevention Quality Indicators, Pediatric Quality Indicators, Chronic Conditions, Self-Inflicted Injuries, Emergency Department (preventable/avoidable) and Emergency Department (acuity/severity))
- Medical Facilities Utilization
- Financial Data
- Demographic Data

The **Business Intelligence** (BI) system developed by BRHPC and Nova Southeastern University, further expands the capabilities of the Data Warehouse. The BI system is a collection of tools that enable analysis of data in order to assist in making informed decisions.

CERTIFICATE OF NEED

Program Overview

BRHPC has overseen the Certificate of Need (CON) program for Broward County since its establishment in 1982. The Florida Agency for Health Care Administration website describes the program as follows: *The CON program is a regulatory process that requires certain health care providers to obtain state approval before offering certain new or expanded services.* CON Batching Cycles are posted on the BRHPC website, www.brhpc.org.

Partners/Collaborators

BRHPC collaborates with all healthcare facilities planning to establish or expand their services in Broward County.

HEALTH NEEDS ASSESSMENTS

BRHPC has access to a myriad of local data sets to facilitate the process of conducting a Community Health Needs Assessment that serves as the guiding document for strategic planning and allows agencies and hospitals to ensure compliance with new IRS requirements.

In the process of conducting a Needs Assessment, quantitative and qualitative data sets from primary and secondary sources are gathered and studied. These elements are considered in the prioritization of issues, goal setting and integration into strategic planning for Broward County.



Community Health Needs Assessments

As part of the IRS regulations, hospital organizations are required to conduct a community health needs assessment, which serves as a guiding document for strategic planning. Through the process of developing a Community Health Needs Assessment, a hospital positions itself to address local health needs that are not being met. To complete the assessment, a hospital convenes a Community Advisory Council to guide the process, review the data, identify unmet needs/service gaps, and prioritize needs. BRHPC presents the findings in a final report.

POINT-IN-TIME HOMELESS COUNT

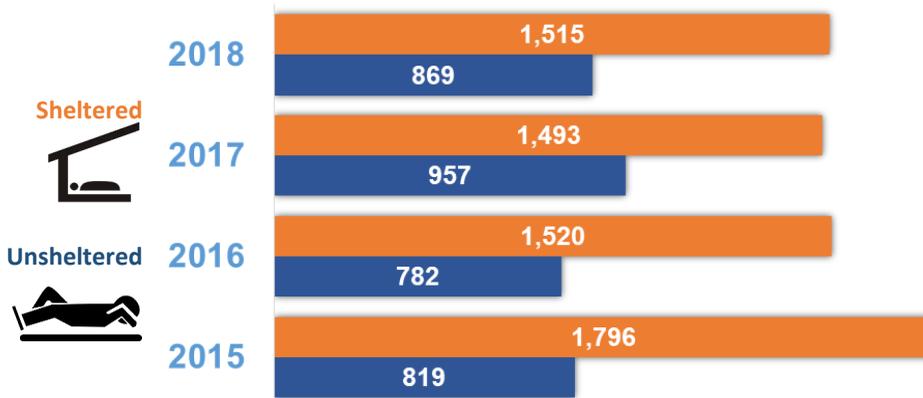
Program Overview

The Point-in-Time (PIT) Homeless Count provides information about homelessness that is critical to program and service planning, informing the allocation of resources for services to assist the homeless and measuring the impact of local programs and services. The PIT count is a requirement of the Department of Housing and Urban Development (HUD) as a part of a national effort to enumerate individuals experiencing homelessness. During this year's count (January 23rd, 24th and 27th, 2018) over 250 volunteers canvassed Broward County in teams to administer surveys to individuals living outdoors, in vehicles, encampments and other structures not meant for human habitation, as well as service locations (i.e. soup kitchens). For the enumeration of sheltered individuals, staff of emergency shelters, transitional housing programs, mental health facilities and treatment centers, counted the number of homeless sheltered at their facility on the night of the count and reported this data into the Homeless Management Information System (HMIS).

Youth Matter Event

Our 2nd annual Youth Matter was held on our third and final day of counting and featured vendors from around the county as well as live music and raffles for prizes. Youth Matter focuses specifically on young adults and youth under the age of 25. This year's efforts were combined with an event, Broward AWARE, held by our local Children's Services Council.

2018 PIT Results



COMMITTEE FACILITATION

Health Care Access Committee

BRHPC acts as facilitator for the Health Care Access Committee whose purpose is to improve access to health care for the residents of Broward County, through the establishment of outcomes and indicators, which have been and will continue to be implemented and measured throughout the next several years. The members of the committee represent various facilities, agencies and/or departments within the county.

Health Services Planning Committee

BRHPC convenes the Health Services Planning Committee to ensure the updating and accuracy of the Broward County Health Plan and Fact Sheets published by BRHPC.

Other Committees

Broward Regional Health Planning Council staff members are involved with many committees throughout Broward County. A sampling of some of these committees includes: Steering Committee of Six Pillars Broward County, United Way Health Impact Committee, Nova Southeastern University and Florida International University Master of Public Health Advisory Committees, Coordinating Council of Broward Board of Directors, Everglades Area Health Education Center, Health Foundation of South Florida Board of Directors, Health Foundation Planning and Evaluation Committee, Healthy Families Florida Advisory Committee, Children's Services Council Steering Committee and Abuse and Neglect Committee, March of Dimes Program Services Committee, Teen Parent Advisory Committee among others.



HIV PLANNING COUNCIL

Program Overview

Broward County receives federal funding pursuant to the Ryan White Care Act for emergency relief in caring for Persons Living with HIV/AIDS (PLWHA). BRHPC began providing HIV/AIDS specific services in 1990 at the inception of the Ryan White Care Act. Since then, BRHPC has coordinated the Broward County Ryan White Part A HIV Health Services Planning Council (HIVPC) and HIV Clinical Quality Management (CQM) programs. BRHPC HIVPC staff provide professional support to the HIVPC and its six standing committees, including: Executive, Community Empowerment, Priority Setting & Resource Allocation, Membership/Council Development, System of Care, and Quality Management. BRHPC CQM staff provide Quality Improvement (QI) support to the Ryan White Part A Core Medical and Support services. BRHPC CQM staff conduct QI Trainings for PLWHA and Ryan White Part A service providers. QI trainings are ongoing and provide education on QI principles as well as best practices within each service category. In addition, BRHPC CQM Staff coordinate the following five QI Networks of Ryan White Part A service providers: Integrated Primary Care & Behavioral Health/Disease Case Management, Oral Health Care, Support Services (Case Management, Health Insurance Continuation Program, Centralized Intake & Eligibility Determination, Food Bank and Legal), Behavioral Health (Mental Health/Substance Abuse), and Quality (Quality Managers).

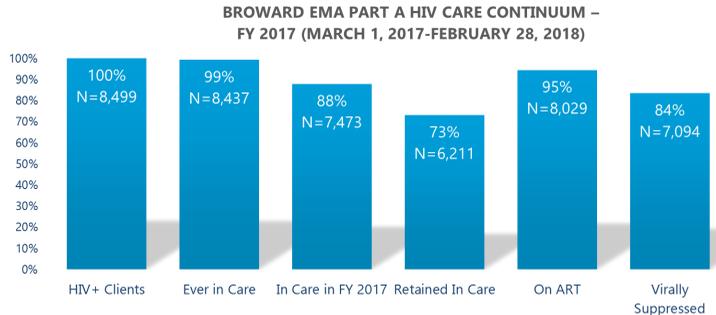
Partners/Collaborators

BRHPC HIVPC and CQM staff work in collaboration with Broward County Part A Recipient staff, PLWHA, Ryan White Part A service providers and other funders such as Medicaid, Medicare, Social Security Administration, Veterans Affairs, HOPWA Program, Broward County Public Schools and recipients for Ryan White Parts B, C, D and F.

HIV Care Continuum Outcomes

The HIV Care Continuum is a model that outlines the sequential steps or stages of HIV medical care that PLWHA go through from initial diagnosis to achieving the goal of viral suppression. In 2013, the HIV Care Continuum Initiative was established as the next step in the implementation of the National HIV/AIDS Strategy. The Initiative directed Federal departments to accelerate efforts to increase HIV testing, care, and treatment to better address drop-offs along the HIV Care Continuum and increase the proportion of individuals in each stage along the Continuum. The steps outlined in the Broward County Ryan White Part A HIV Care Continuum include: (1) Total HIV+ Clients; (2) Ever in Care; (3) In Care; (4) Retained in Care; (5) On Antiretroviral Therapy (ART); and (6) Virally Suppressed. The following figure shows the HIV Care Continuum for Broward County Ryan White Part A clients in FY 17-18 (March 1, 2017 – February 28, 2018).

HIV CLINICAL QUALITY MANAGEMENT



1. **Total HIV+ Clients:** Step 1 of the HIV Care Continuum is the number of clients who are HIV+ and received at least one Ryan White Part A service in the reporting period. There was a total of 8,499 Ryan White Part A clients in FY 17-18.
2. **Ever in Care:** Step 2 of the HIV Care Continuum is the number of clients who have ever had medical care* documented. Of the 8,499 Ryan White Part A clients in FY 17-18, a total of 8,437 clients (99%) have ever had medical care documented at some point.
3. **In Care:** Step 3 of the HIV Care Continuum is the number of clients who had medical care documented *within* the reporting period. Of the 8,499 Ryan White Part A clients in FY 17-18, a total of 7,473 clients (88%) had medical care documented.
4. **Retention in Care:** Step 4 of the HIV Care Continuum is the number of clients who had two or more medical care services at least three months apart in the reporting period. Of the 8,499 Ryan White Part A clients in FY 17-18, a total of 6,211 clients (73%) were retained in care.
5. **On ART:** Step 5 of the HIV Care Continuum is the number of clients who had a documented Antiretroviral Therapy (ART) within HIV history records at any time during the reporting period. Of the 8,499 Ryan White Part A clients in FY 17-18, a total of 8,029 clients (95%) were on ART.
6. **Virally Suppressed:** Step 6 of the HIV Care Continuum is the number of clients with a viral load less than 200 copies/mL as of the end of the reporting period. Of the 8,499 Ryan White Part A clients in FY 17-18, a total of 7,094 clients (84%) were virally suppressed.

*Medical Care Service = Medical care appointment, viral load or CD4 count test.

BROWARD COUNTY HEALTH PLAN

The Health Plan is a dynamic document, continually updated, to ensure availability of the most current information. It covers a vast spectrum of topics, from labor force statistics to immunization rates, reflecting the broad scope of issues affecting public health, as well as highlighting the correlation between socioeconomics and community health. The Health Plan is divided into nine chapters to address the multifaceted healthcare system in Broward County as follows:

CHAPTER I: REGIONAL PROFILE provides demographic and socioeconomic indicators influencing health status and impacting availability of health resources that contribute to increasing utilization rates and decreasing availability of healthcare financing.

CHAPTER II: HEALTH STATUS outlines community health status through five broad health categories: Maternal and Child Health, Behavioral Health, Oral Health, School Health and Morbidity and Mortality.

CHAPTER III: HEALTH RESOURCES provides an overview of health resources currently available in Broward County.

CHAPTER IV: HEALTHCARE UTILIZATION provides healthcare utilization data. Broward County's diversity as well as the seasonal fluctuations in population can influence utilization.

CHAPTER V: HEALTHCARE FINANCING discusses the increasingly complex topic of healthcare financing. It outlines numerous sources of healthcare financing in Broward and provides a brief description of healthcare funding.

CHAPTER VI: BENCHMARKS sets annual community health priorities, identifies community interventions, and measures progress attaining health improvements.

CHAPTER VII: THE HEALTH DATA WAREHOUSE explains and examines the Health Indicator modules from the Health Data Warehouse which include: 1) Prevention Quality Indicators/Avoidable Admissions, 2) Inpatient Chronic Conditions (ICD-9), 3) Suicide Incidence, 4) ED Acuity Stratification (CPT) and 5) NYU Algorithm ED Preventable/ Avoidable Admissions.

CHAPTER VIII: GAPS ANALYSIS analyzes the potential impact of implementing a common eligibility program for publicly funded social services in Broward County and the surrounding metropolitan area. The analysis was based on four programs: 1) Earned Income Tax Credit (EITC), 2) Nutritional/Food Stamps Program, 3) Women, Infants and Children (WIC), and 4) Health Insurance.

CHAPTER IX: BEHAVIORAL HEALTH provides an overview of behavioral health status in Broward County.

BROWARD COUNTY FACT SHEETS

A set of fact sheets were developed to complement the Health Plan chapters. These fact sheets provide a quick two-page summary of a specific topic. They are useful tools for community members who need a quick reference tool for a narrow topic. Currently, there are fact sheets that cover the following topics for all of Broward County (HIV/AIDS, Sexually Transmitted Infections, Health Insurance, Oral Health, the Economy, Healthcare Resources, Healthcare Access, Broward County Gaps Analysis and Broward County Quick Facts); and fact sheets that emphasize local zip code data. The information is targeted to community members as well as community leaders in the following areas:

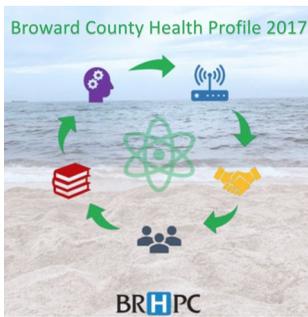
- ◆ Local Governments and Other Policymakers
- ◆ Healthcare Administrators
- ◆ Healthcare Providers
- ◆ Healthcare Funders
- ◆ Healthcare Professionals
- ◆ Healthcare Researchers
- ◆ Consumers and Other Stakeholders
- ◆ Public and Private Healthcare Financers



Partners/Collaborators

The Healthcare Services Planning Committee is comprised of community agencies, hospitals, and stakeholders. It convenes on a quarterly basis and provides input on the content and format of the Health Plan and Fact Sheets.

BROWARD COUNTY HEALTH PROFILE



Broward Regional Health Planning Council, Inc. is committed to delivering health and human service innovations at the national, state, and local level through planning, direct services, evaluation, and organizational capacity building.
www.brhpc.org

BRHPC annually publishes the Broward County Health Profile, which provides a synopsis of Broward County health indicators. It is a compilation of statistics at the county and state levels, including population demographics, socioeconomic factors, leading causes of death, maternal and child health, healthcare access and prevention quality indicators. The Health Profile assists local organizations and social services programs with identifying the services being utilized and where there are deficiencies in the healthcare delivery system in Broward County. The Health Profile is updated annually and made available on BRHPC's website. The information is targeted to community members as well as leaders in local governments, healthcare administrators, healthcare providers, healthcare funders, healthcare researchers, consumers and stakeholders.

AIDS DRUG ASSISTANCE PROGRAM

The ADAP Insurance Assistance program is funded by the Florida Department of Health and is a component of the AIDS Drug Assistance Program (ADAP). It is designed to assist eligible clients with costs associated with insurance premiums. ADAP clients have government sponsored health insurance/Health Insurance Marketplace plans that includes prescription coverage. The insurance plans for this new program were analyzed by the Florida Department of Health for its comprehensive coverage that includes a drug formulary comparable to drugs on the ADAP Program formulary. Clients who meet eligibility requirements and have enrolled in one of the designated plans, will receive health insurance cards and the same prescription coverage that they had previously while in ADAP. BRHPC pays for the clients' monthly premium and ensures the insurance carrier is paid promptly.

Clients who are currently in the AICP also receive assistance for COBRA and Employer Sponsored health insurance premiums. Payments for both state-wide programs are initiated by the Florida Department of Health and processed by Broward Regional Health Planning Council, Inc.

This last year, the state of Florida's ADAP program assisted over 4,000 clients by paying over \$29M towards monthly insurance premiums. This assistance is to ensure that clients remain in care and have access to physicians and the vital prescriptions for their chronic illness.

BROWARD COUNTY TRAUMA MANAGEMENT

In partnership with the Broward County Trauma Management Agency, a section of the Office of the Medical Examiner and Trauma Services, BRHPC develops the Broward County Five Year Trauma Plan and the Annual Trauma report for the Trauma Services Network.

The Annual Trauma Report provides an overview of the operational functions of the county's trauma services system and its components. The report addresses such issues as Quality Assurance, Demographics, Budgets and Clinical statistics. The Agency is also responsible for Injury Prevention and Outreach Programs, including support for the "Take 5 to Stay Alive Don't Text & Drive" campaign.

The Trauma Management Agency, in coordination with the Emergency Medical Services Council (EMS Council), is also responsible for Pre-Hospital and Hospital Compliance through monthly trauma quality review meetings, development and implementation of County-wide protocols including Stroke Protocols and Hospital Transfer Policies. The EMS Council is comprised of members representing hospitals, fire rescue, medical and nursing personnel, ambulance transport, both municipal and county representatives as well as representative from BRHPC appointed by the Broward County Board of County Commissioners. Additionally, the Trauma Management Agency is responsible for the ongoing research of innovations in trauma services to ensure an efficient continuum of medical care in Broward County.

STAFF DEVELOPMENT, VOLUNTEERISM & INTERNSHIPS

Staff Training

Broward Regional Health Planning Council (BRHPC) is committed to providing all personnel with the supervision and training needed to perform their job functions at the highest possible level. BRHPC is also committed to the enhanced staff development and growth of every employee through regularly scheduled and ongoing training and supervision. This provision of training and supervision is designed to improve professional and technical skills, increase staff use of and fidelity with evidence-based practices and further system of care utilization management and compliance. Examples of staff trainings include but are not limited to: Safety in the Workplace and in the Field, Service Delivery for the Deaf or Hard-of-Hearing HIPAA & Confidentiality, and Cultural Competency.

Volunteerism and Internships

BRHPC collaborates with local colleges, universities, and community agencies to offer internships and volunteer opportunities to upcoming professionals pursuing courses of study in the fields of Public Health, Public Policy, Human Services, Social Work and Administration. The goal is to create opportunities for individuals and students to develop new skills in a real world setting. Examples of volunteer and internship opportunities are listed below:

- ◆ Healthy Families Broward System Evaluation and Recommendation
- ◆ Healthy Families Broward Community Needs Assessment by Zip Code
- ◆ Broward County Health Plan Internship
- ◆ Broward County Health Profile Internship
- ◆ Transforming Our Community's Health Internship



Summer Employment Program

Every summer, BRHPC hosts a number of high school/college students for its Summer Employment Program. The main function of this program is to provide students with the opportunity to work in a real-world environment while developing skills, such as time management, teamwork and organization. While they never interface with clients, students assist with administrative and clerical duties in the office such as photocopying, scanning, and archiving files. They also have the opportunity to sit in during committee meetings to be exposed to the decision-making and collaborative process in a committee setting.

TRANSFORMING OUR COMMUNITY'S HEALTH



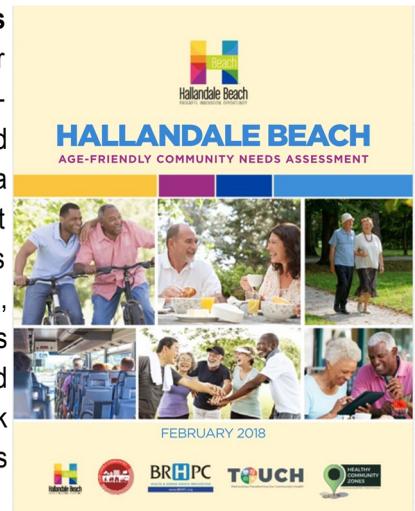
Partnerships Transforming Our Community's Health (TOUCH) uses evidence-based approaches and promising-practices to help reduce the major causes of preventable chronic conditions, diseases and early deaths. These strategies have received funding by the US Centers for Disease Control and Prevention, US Department of Agriculture, Health Foundation of South Florida, Humana Foundation and Community Foundation of Broward. TOUCH works with over 30 community partnering organizations, local governments, Broward County Public Schools, Children's Services Council, businesses and residents to support efforts to encourage smoke-free environments, provide opportunities for people of all ages and abilities to play and engage in physical activity throughout the community, improve access to nutritious and fresh foods and promote preventive primary care.

Here are some of the ways we are working together for a healthier Broward!

The Hallandale Beach Age-Friendly Community Needs Assessment provides an overview of the quality of life of older adults in Hallandale Beach, Florida. As a member of the Age-Friendly Communities Network affiliated with AARP and the World Health Organization, the City of Hallandale Beach has made a commitment to a five-year process to assess, plan and implement an Age-Friendly Community Action Plan. This assessment provides information to promote a better understanding of the needs, preferences, challenges and opportunities of Hallandale Beach's older residents, specifically those who are 50 years of age and older. In working with community members, through resident work group meetings, listening sessions and surveys, four focus areas for Hallandale Beach were developed. The focus areas include:

- Attractive and Safe Neighborhoods
- Health and Wellbeing
- Transportation, Mobility and Accessibility
- Welcoming Community

To view the Hallandale Beach Community Needs Assessment, visit: www.brhpc.org/publications/touch.



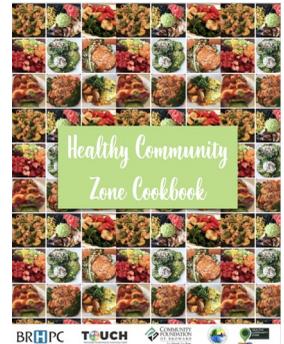
COLLABORATIONS & INITIATIVES

Healthy Living Broward:

The Healthy Living Broward Initiative, generously supported by Humana Foundation, connects Broward County residents who are eighteen years of age and older to opportunities for health and wellness in their community. This initiative aims to promote healthier behaviors and provide residents with information about opportunities for local healthcare services, healthy eating, physical activity, stress reduction, smoking cessation, health promotions and chronic condition and disease self-management classes. Residents are encouraged to join this initiative and participate in local community-based programs to improve their overall health by signing up at www.TOUCHBroward.org/hlb. We successfully had over 200 residents register for this initiative this year.

The Lauderdale Lakes Healthy Community Zone:

The Lauderdale Lakes Healthy Community Zone (HCZ) is a collaborative effort among the Community Foundation of Broward, BRHPC, TOUCH and its team of community partners all working together for a healthier Lauderdale Lakes. A variety of programs and events have been implemented with the assistance of the Community Liason, Justin Bowens, which include healthy food demonstrations, Chronic Disease Management Courses, trainings for a 5k, Pop-Up Farmers Markets with fresh affordable and accessible produce, Safe Routes with local elementary schools and the Mayor's Health Challenge. Segments of all events have been captured and displayed on the Lauderdale Lakes internal TV station. Additionally, Nutrition Educator Bridget Lane, has produced a Lauderdale Lakes Healthy Community Zone cookbook with all of the healthy recipes presented at the food demonstrations. To view the recipes, please visit: <http://www.brhpc.org/publications/touch/>. The Lauderdale Lakes HCZ continues to provide residents with the keys, tools and knowledge to build and sustain a healthier lifestyle.



Highlights at Dania Beach PATCH:

The City of Dania Beach Community Redevelopment Agency (CRA) proudly announced the Dania Beach PATCH (People's Access to Community Horticulture) was recently awarded a Farmers Market Promotion Program (FMPP) grant from the United States Department of Agriculture (USDA). City staff worked with BRHPC to complete the nationally competitive application process. This project will provide convenient access of affordable, locally-grown produce to underserved communities throughout Broward County with a Mobile Market system.

ELECTRONIC FINGERPRINTING

In order to assist community agencies and providers in meeting legislative requirements of HB 7069, BRHPC acquired equipment with the capability to scan fingerprints electronically for **Level II Background Screening**, using **Live Scan technology**.

Below is an excerpt from the former Secretary of the Department of Children and Families regarding HB 7069:



"Florida is about to implement important changes to ensure the safety of Floridians who are so dependent on the quality of the people caring for them. This new law will require background screening of job applicants, employees and volunteers who come in contact with children, the developmentally disabled and vulnerable adults.

Employers as of August 1, 2010 will not be able to employ applicants for these positions of special trust or responsibility until the applicants are cleared by Level 2 background screening, the fingerprint-based search of criminal records in Florida and nationally. The fingerprints must be sent to the Florida Department of Law Enforcement, which shares them with the Federal Bureau of Investigation to thoroughly investigate if applicants have a criminal history."

BRHPC offers Live Scan Fingerprinting technology for Level II Background Screening for the Department of Children and Families (DCF), Agency for Health Care Administration (AHCA), Volunteer and Employee Criminal History System (VECHS), Elder Affairs, and the Department of Business and Professional Regulation (DBPR). Live Scan allows for electronic submission of fingerprint screens, with results within 24 to 48 hours, in comparison to the hard card fingerprint submission, which can take 4 to 6 weeks.

BRHPC's fingerprinting clientele include hospital employees, guardian ad litem programs, doctors' offices, non-profit and social service agencies, colleges, universities and more.

Electronic Fingerprinting for Level II Background Screening services and additional services such as photo submission to the AHCA clearinghouse are available at BRHPC. To make an appointment, contact Yolanda Falcone, Manager of Administrative Services, via email: yfalcone@brhpc.org.

FINANCIAL SERVICES

Broward Regional Health Planning Council has been in business for over 35 years in good financial standing and offers emerging non-profit organizations technical assistance and oversight with implementing the administrative and fiscal infrastructure necessary to:

- ◆ Ensure compliance with federal, state and local funding requirements
- ◆ Establish and maintain effective internal controls to comply with accounting principles and audit standards

Services	Description	
Human Resources	Maintenance of personnel files New hire state reporting Background Screenings	Benefit management COBRA administration
Payroll	Pay check processing Direct deposit processing Wage garnishment administration	Federal Payroll tax filings Unemployment tax filings
Accounts Receivable	Invoice preparation Manage Aging of Accounts Receivables	Cash receipts handling and posting
Accounts Payable	Vendor payment preparation	Manage Aging of Accounts
Cash Budgeting	Cash flow analysis	Development of Cash Budget
Contract Management	Development of centralized contract management system	Deliverable Tracking
Budget Management	Development of agency, program and grant budgets	Preparation of budget amendments and adjustments
Policies and Procedures	Development of agency policy and procedure manual	Development of financial and accounting operational policies
Credentialing and Certification	Action plan development and updates	Attendance at site visits Planning and technical assistance
Financial Reporting	Budget vs. Actual Revenue and Expense reports (agency, program and grant specific) Statement of Financial Position Statement of Activities	Statement of Functional Expenses Compilation of reports to funding sources, internal management and governing boards
Tax and Accounting Compliance	CPA review of internal controls and reports issued	

INFORMATION TECHNOLOGY INNOVATION

The BRHPC Information Technology Department has the capability to host and design websites and the expertise to design databases, data mine and provide data warehousing. During the last several years, BRHPC has led statewide collaborative planning activities in partnership with the other ten Florida Local Health Planning Councils. Recent statewide initiatives included pandemic flu planning and special needs disability disaster preparedness. BRHPC actively encourages Healthcare Practitioners, Planners, Researchers and Policy-makers to utilize these valuable community-planning tools. BRHPC developed the Florida Health Data Warehouse and analytic engine, with grant funding from the Blue Foundation for a Healthy Florida and Health Foundation of South Florida, as well as BRHPC administrative dollars. Data warehouse modules include AHRQ Adult and Pediatric Prevention Quality Indicators, Chronic Diseases Inpatient Hospitalizations, Self-Inflicted Injury, Emergency Department Severity Stratification, and New York University Emergency Department Algorithm (Preventable/Avoidable). These modules are a valuable community-planning tool, which BRHPC actively encourages organizations to utilize. The initiative's target population is primarily uninsured and underinsured residents with chronic healthcare conditions and healthcare practitioners, planners, researchers and policy-makers.

HUMAN RESOURCES SUPPORT

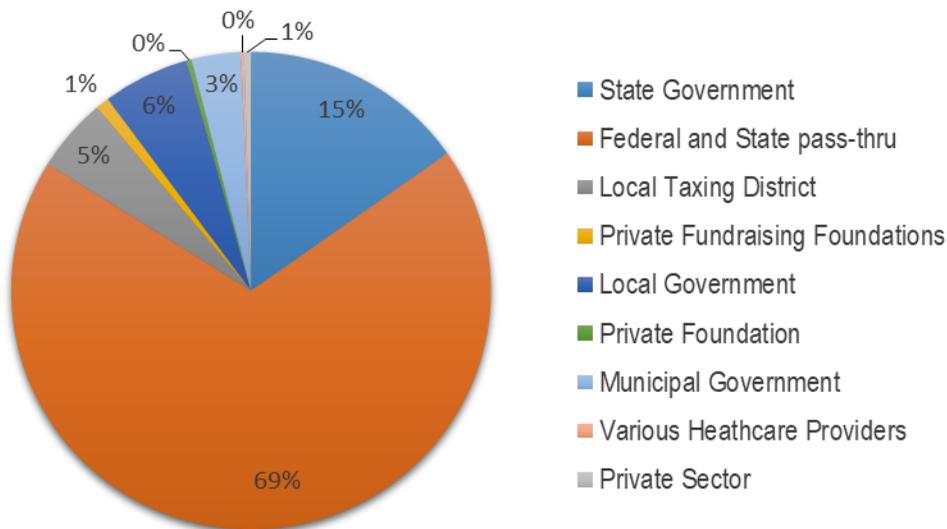
Proactive Human Resources is essential to prevent, mitigate and reduce the many liabilities present in public and business administration. It is also necessary to take advantage of opportunities to hire, develop, encourage and provide the skills, experience, knowledge, and encouragement necessary for employee excellence. Primary areas of Human Resources support at the Broward Regional Health Planning Council include management of employment transactions, supervisory advice, assistance and support, correspondence and document review, policy review and updates, position description maintenance, critical incident intervention, disciplinary action support, compliance advice, training, and, quite literally, 24/7 availability for advice and intervention if required. Related to the employment function is the management of risks, employee benefits and payroll.

LEGAL OVERSIGHT

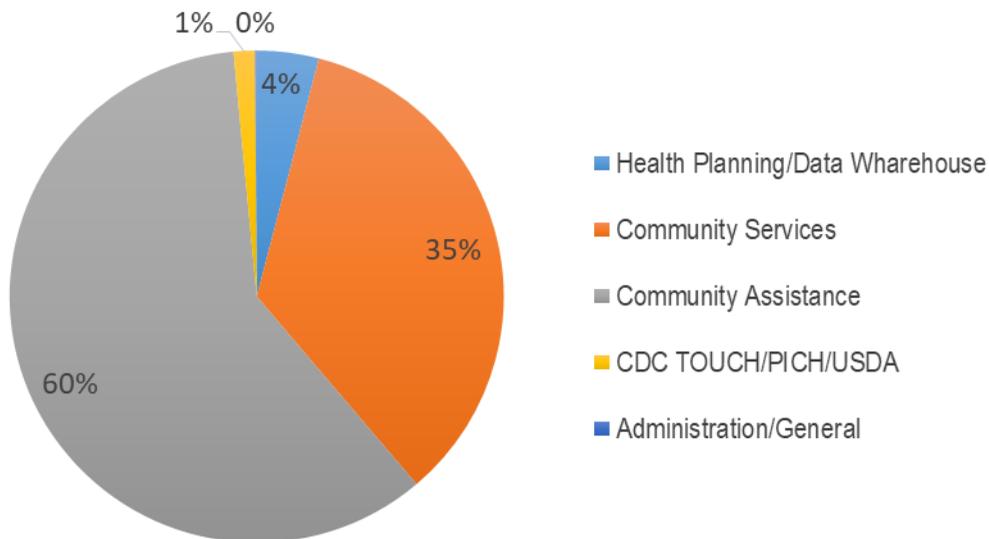
Legal oversight for BRHPC is provided through its General Counsel who reviews, updates, amends as required, and makes recommendations as to form and content of the BRHPC's contracts and sub-contracts. This is done both with funders of BRHPC activities and with providers rendering services to the BRHPC, and are performed regularly as requested by BRHPC.

FISCAL VIABILITY

Agency Expense by Service/Program Fiscal Year 2017-2018



Agency Revenue by Service/Program Fiscal Year 2017-2018



CERTIFICATE OF NEED

DESCRIPTION	DATES
Hospital Beds and Facilities: 1st Batching Cycle 2018	
Summary Need Projections Published in F.A.R.	1/19/2018
Letter of Intent Deadline	2/05/2018
Application Deadline	3/07/2018
Completeness Review Deadline	3/14/2018
Application Omissions Deadline	4/11/2018
Agency Initial Decision Deadline	6/01/2018
Hospital Beds and Facilities: 2nd Batching Cycle 2018	
Summary Need Projections Published in F.A.W.	3/30/2018*
Letter of Intent Deadline	4/16/2018
Application Deadline	5/16/2018
Completeness Review Deadline	5/23/2018
Application Omissions Deadline	6/27/2018
Agency Initial Decision Deadline	8/17/2018
Other Beds and Programs: 1st Batching Cycle 2018	
Summary Need Projections Published in F.A.W.	7/20/2018
Letter of Intent Deadline	8/06/2018
Application Deadline	9/05/2018
Completeness Review Deadline	9/12/2018
Application Omissions Deadline	10/10/2018
Agency Initial Decision Deadline	12/07/2018
Other Beds and Programs: 2nd Batching Cycle 2018	
Summary Need Projections Published in F.A.W.	9/28/2018*
Letter of Intent Deadline	10/15/2018
Application Deadline	11/21/2018
Completeness Review Deadline	11/28/2018
Application Omissions Deadline	12/26/2018
Agency Initial Decision Deadline	2/15/2019

*Pursuant to 59C-1.008 (2) (a), the Agency shall publish in the Florida Administrative Register at least 15 days prior to the letter of intent deadline for a particular batching cycle the Fixed Need Pools for the applicable planning horizon for each service in applicable Agency rules contained in Rules 59C-1.031-59C-1.044 F.A.C.